

City Chambers
DUNDEE
DD1 3BY

19th June, 2012

TO: ALL MEMBERS OF THE
EDUCATION COMMITTEE

EDUCATION COMMITTEE - 25TH JUNE, 2012

I refer to the agenda issued in respect of the above meeting and would advise you that the undernoted item will also fall to be considered.

Yours faithfully

DAVID K DORWARD

Chief Executive

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which might be perceived as influencing your opinion/vote on any matter.

8A THIRD RELIGIOUS REPRESENTATIVE ON THE EDUCATION COMMITTEE (AN107-2012)

Reference is made to Article IV of the Statutory Meeting of the City Council held on 21st May, 2012 where it was agreed that the current Church and Teacher representatives continue for a further period of six months to allow arrangements to be made for new representatives to be appointed to the Committee.

In relation to the third religious representative it is recommended that Mr Bashir Chohan the current third religious representative continue in his role for the lifetime of the Council.

Mr Chohan has agreed to abide by the Code of Conduct in accordance with the Standard Commission's Guidance.

The Committee are asked to approve the appointment and note that arrangements will be made for the remaining appointments.

City Chambers
DUNDEE
DD1 3BY

15th June, 2012

Dear Sir or Madam

EDUCATION COMMITTEE

You are requested to attend a MEETING of the **EDUCATION COMMITTEE** to be held in the Main Council Chamber, City Square, Dundee on Monday, 25th June, 2012 at 6.00 pm.

Yours faithfully

DAVID K DORWARD

Chief Executive

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which might be perceived as influencing your opinion/vote on any matter.

AGENDA OF BUSINESS

1 CHURCH AND TEACHER REPRESENTATION ON THE EDUCATION COMMITTEE (AN89-2012)

Reference is made to Article IV of the Statutory Meeting of the City Council held on 21st May, 2012 where it was agreed that the current Church and Teacher representatives continue for a further period of six months to allow arrangements to be made for new representatives to be appointed to the Committee.

Nominations have been received on behalf of the Church of Scotland and the Roman Catholic Church.

Miss Kathleen Mands (Church of Scotland)
Very Rev Monsignor Kenneth McCaffrey (Roman Catholic Church)

Both nominees have agreed to abide by the Code of Conduct in accordance with the Standard Commission's Guidance.

The Committee are asked to approve the appointments and note that arrangements will be made for the remaining appointments.

2 EDUCATION AT HOME UPDATE 2011/2012 (AN90-2012)

Reference is made to Article I of the minute of meeting of the Education Committee of 23rd August, 2010 where it was agreed to delegate to the Director of Education the approval of consent to withdraw children from school in terms of S35 of the Education (Scotland) Act, 1980 and for the Director of Education to bring forward updates on the number of children being educated at home.

There are currently 11 young people being educated at home and monitored by the department. Quality Improvement Officers have carried out 6 reviews and dates have been agreed for the remaining 5 reviews. In addition to the reviews, advice and information regarding the curriculum is also available to the parent or appropriate adult.

3 SCOTTISH FUTURES TRUST (AN104-2012)

This Agenda Note has also been submitted to the Policy and Resources Committee.

Dundee City Council has been invited, along with all other local authorities, to bid for the development of new school buildings as part of Phase 3 of the Scottish Schools for the Future programme. Applications need to be submitted to the Scottish Futures Trust (SFT) by 23rd July 2012.

The committee is asked to approve that a bid be made to SFT as part of Phase 3 for a new build programme and shared campus in the Strathmartine area to include:

- a new Baldrigon Academy; and
- a new Sidlaw View Primary School, integrated with Jessie Porter Nursery School

In principle, if the bid is successful, SFT will commit two-thirds of the cost of the secondary part of the agreed project, and potentially half of the primary and nursery part, and will expect the local authority to provide the balance of funding.

If the Committee agree to this project being submitted, it is proposed that the outcome of the bid and a more detailed proposal be reported back to Committee in due course.

4 COLDSIDE - NEW PRIMARY SCHOOL AND COMMUNITY FACILITIES

(Report No 257-2012 enclosed).

5 MENZIESHILL - NEW PRIMARY SCHOOL AND COMMUNITY CENTRE

(Report No 258-2012 enclosed).

6 REVIEW OF SCHOOL ESTATE

(Report No 254-2012 enclosed).

7 PROVISION OF FINANCIAL SUPPORT TO VOLUNTARY SECTOR PARTNERS

(Report No 199-2012 enclosed).

8 PROCUREMENT OF SCHOOL TRANSPORT

(Report No 246-2012 enclosed).

REPORT TO: EDUCATION COMMITTEE AND POLICY AND RESOURCES COMMITTEE - 25 JUNE 2012

REPORT ON: COLDSIDE - NEW PRIMARY SCHOOL AND COMMUNITY FACILITIES

**REPORT BY: DIRECTOR, LEISURE AND COMMUNITIES
DIRECTOR OF EDUCATION**

REPORT NO: 257-2012

1.0 PURPOSE OF REPORT

1.1 This report is intended to brief the Council on proposals for improvements to primary school and community facilities in the Coldside area and to set out the options under consideration.

2.0 RECOMMENDATIONS

2.1 It is recommended that:

- the Committees note the report and instruct the Project Team to progress with consultation on the options, as detailed below; and
- the outcome of the informal consultation will be reported back to the Committees in due course and a preferred option identified. The Education Committee will at that stage be asked to instruct the Director of Education to consult formally on this preferred option under the terms of the Schools (Consultation) (Scotland) Act 2010.

3.0 FINANCIAL IMPLICATIONS

3.1 In its Capital Plan 2012-2016 (Report No. 48-2012), provision has been made for a new primary school and community facility in Coldside, with an estimated project cost of £9 million. The indicative spend programme shows:

- £200,000 worth of expenditure in 2012-13
- £400,000 worth of expenditure in 2013-2014
- £4,600,000 worth of expenditure in 2014-2015
- £3,800,000 worth of expenditure in 2015-2016

4.0 BACKGROUND - COMMUNITY FACILITIES

4.1 Reference is made to Article I of the Policy and Resources Committee of 9 February 2012 at which it was agreed that, within the forward Capital Plan, provision should be made for the replacement of primary school provision serving the Coldside area of the City, and a new community facility for the area.

4.2 The Hilltown area of Coldside forms one of the City's priority regeneration areas and has been the subject of significant regeneration activity over recent years. As part of the clearance of the central area, the Highwayman Community Centre was demolished. Although programmes operating out of the Highwayman were reallocated to alternative community facilities throughout the area, there remains a sense of loss within the community and a desire to re-establish a broad-based community facility with no particular allegiance to any one neighbourhood or group.

- 4.3 Within the Hilltown area generally, there are three independently run facilities - each has a clearly differentiated role.
- 4.4 Grey Lodge operates on a city wide basis and works in partnership with Dundee City Council. They provide a variety of services for various target groups including older people, children and young people. Over one third of users of Grey Lodge come from out with the local area. Grey Lodge see these services continuing to be delivered independently.
- 4.5 Maxwelltown Information Centre is located in St Salvador's Church. Currently they provide a venue for advice and information.
This project is facing an uncertain future in relation to funding. The Management Group are open to being involved in discussions on the future of facilities and services in the area.
- 4.6 Mark Henderson Centre is a facility run by Signpost International. The building also acts as an office for Signpost International and some voluntary organisations, although Signpost can carry out their functions anywhere. The facility provides space for local and city wide community groups, but does not provide direct services to the community.
- 4.7 The need for a new community facility remains a permanent agenda item for the Local Community Planning Partnership. Recent consultation with residents and service providers has reinforced the need for a purpose built space in a prominent Hilltown location that meets the needs of both new and established members of the community.
- 4.8 Having consulted widely and reviewed existing provision, the need which is not satisfied by existing provision and which would be the purpose of the community facility is to provide:
- an accessible facility which can act as a community focal point;
 - a base for community work staff serving the area;
 - a venue which can be used by other service providers on a bookable basis;
 - a bookable venue for community and family events;
 - a venue capable of being used by youth work;
 - kitchen facilities;
 - capacity for adult learning (eg IT);
 - an outside safe play area;
 - storage;
 - car parking, including disabled parking spaces

See Appendix 1.

The option of a joint school and community facility has never been considered during any consultation and would need to be explored further. A key advantage would be that, in addition to the provision within the community facility, the community would have access to the school gym hall and facilities after school hours.

5.0 BACKGROUND - PRIMARY SCHOOL AND NURSERY PROVISION

- 5.1 The primary school and nursery provision in the immediate Hilltown area of Coldside comprises three primary schools and one nursery school. They are:
- Rosebank Primary School;
 - Our Lady's Primary School;
 - Dens Road Primary School;

- St Peter and St Paul's Primary School; and
- Frances Wright Pre-School Centre.

5.2 The focus for consultation will not include St Peter and St Paul's Primary School or Dens Road Primary School. The current school roll of 309 pupils and an occupancy rate of 91% makes St Peter and St Paul's Primary School very viable and it serves the need of an established community. In the same way, Dens Road Primary School has a current school roll of 260 pupils and a nursery provision for 40 children in each session. The current occupancy rate of 65% and a rising roll makes it equally viable and it also serves the needs of an established community.

Our Lady's Primary School has a roll of 106 pupils including from P1 to P7 and this includes a number of pupils in the school's Enhanced Provision unit. It has an occupancy rate of 37.5%. Rosebank Primary School has a roll of 133 pupils including the pupils in the Enhanced Provision unit. It has an occupancy rate of 43%. None of the primary schools in the Hilltown area has nursery provision. The provision within the Hilltown area is contained within Frances Wright Pre-School Centre. The Centre provides nursery education for mainstream children and for an increasingly significant number of children with additional support needs of a profound and complex nature.

6.0 OPTIONS

6.1 An integrated school campus could include a new Frances Wright Pre-School Centre and community facility on the one site, including a breakfast club and after school club. The extent of that integration and the benefits of full integration or co-location require to be fully assessed.

6.2 There are, however, a number of options in relation to the new build programme for the existing schools in the Hilltown area of Coldside. These are:

- Build a shared campus site to include Our Lady's Primary School, Rosebank Primary School and Frances Wright Pre-School Centre;
- Build a shared campus site to include Rosebank Primary and Frances Wright Pre-School Centre and leave Our Lady's Primary School in its existing building.
- Build a shared campus to include Our Lady's Primary School and Frances Wright Pre-School Centre and leave Rosebank Primary School in its existing building.

A shared campus would have a number of advantages:

- It would replace traditional buildings with 21st century accommodation;
- It would lower operational costs by having all establishments on the one site;
- It would be designed to ensure improved vehicular access;
- It would minimise capital costs by replacing three old buildings with one new build; and
- It would be more energy efficient and would improve our carbon footprint.

6.3 A number of sites were considered but rejected because of location and size. There is one site in the Hilltown with the relevant location and size to accommodate the new provision. This is the site of the former Maxwelltown Multi-storey flats. This is the preferred site for a number of reasons, including:

- The options to locate the school and community facilities on east, centre or west of site given the overall site area and layout;
- The site could be graded for building purposes using existing demolition material on site to minimise sloping;
- The site was originally identified for housing development in the Hilltown Physical

Regeneration Framework but development was delayed due to market conditions therefore the site is available;

- There is good access to the site from a range of streets regardless of which part of the site is developed.
- It would be possible to ensure adequate parking in and around the site. This would make it easier to ensure safe access and egress for children travelling to school by car, bicycle or on foot.

7.0 POLICY IMPLICATIONS

- 7.1** The Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti Poverty, Equality Impact Assessment and Risk Management. An Equality Impact Assessment has been carried out and will be developed further in light of the option appraisal and technical assessment.

8.0 CONSULTATION

- 8.1** During 2010/2011 Signpost carried out a survey with the intention of forming a development trust to build a new community facility in the area. Whilst most people called for a new community facility they did not wish to get involved in a new development trust.

There will be an on-going process of consultation with each school community including staff, pupils, parents and carers; Parent Councils; relevant stakeholders including the Catholic church in relation to Our Lady's Primary School; the Local Community Planning Partnership; the Coldsides Forum; the local community; community centre users and key community stakeholders starting in July 2012. Beyond this period of consultation, a recommendation will be brought back to the Committees for approval in November 2012.

- 8.2** The Local Community Planning Partnership, the Community Plan Action Plan and the consultation programme for the Hilltown Physical Regeneration Framework 2008 support the need for a new local community facility.
- 8.3** The Chief Executive, Director of Corporate Services, and Head of Democratic and Legal Services have been consulted on the report and are in agreement with its contents.

9.0 BACKGROUND PAPERS

- 9.1** None.

Stewart Murdoch
Director, Leisure and Communities
14 June 2012

Michael Wood
Director of Education
14 June 2012

PROJECT SPECIFICATION
PROJECT: COLDSIDE - COMMUNITY FACILITY

Purpose

To create a new facility which is capable of providing a community focal point and currently being provided by current temporary local locations.

What the Project needs to achieve

- A fit for the existing programme users.
- New facilities which will attract both current learners and new users.
- Office Accommodation for community staff.
- To consult widely to ensure the new facilities meet future needs.
- Capacity to expand the programme to meet new residents expectations.
- To be accessible seven days a week from 9am to 10.30pm.
- Explore external funding opportunities to further enhance community facilities.

Terms of reference for Coldside Community Facility:

Provision of Services	Accommodating weekly programmed sessions provided by a range of agencies including Dundee North Law, Money Advice, Discovery Credit Union etc.
Facilities	One Small Multi-use Hall (with kitchen facilities), IT Suite, Coffee Bar, Three Large Multi Purpose Rooms. Outside Safe Play Area, Toilets, Reception, Considerable Storage requirements. Car Parking for users including disabled parking spaces.
Staff Requirements	Reception, Admin Offices - ICT Volunteer Worker, Communities Officer, Three Regeneration Staff Members, Clerical Assistant, Adult Learning Worker, Two Youth Workers. Resource Assistant's Workshop.

Agreed Roles and Responsibilities

Strategic Lead Officer

- Liaisons with architects/city engineers.
- Development of a project specification.
- Oversee community engagement.
- Input to project management.
- Oversee programme/staff displacement implications including the temporary closure of buildings and the need for staff redeployment.

Operational Lead Officer

- On-site liaison with architects/city engineers.
- Development and delivery of staff/community engagement strategy.
- Liaison with Local Management Group.

- Contribute to the development of project specifications.
- Arrangements to minimise the disruption to the delivery of services.

Governance

Governance needs to be agreed but will be through a Local Management Group. This model contributes to the development and sustainability of the current programme. Providing a lease and partnership agreement to a refreshed Local Management Group would enable them to develop and secure external funds to further enhance the diversity of opportunities available. This provides a major saving for the local authority through non-domestic rates. The current support and future development of this group would continue to be by community centre staff.

- Overall management of the communities programme to be maintained as at present by the Communities Division.
- Key Worker support for the LMG provided by a Community Centres staff member.
- Clear communication strategy with Staff, LMG members, Users, Service Providers and Wider Community.

Access to Community Facilities

The current community centre programme elsewhere in the city dictates that there would be a requirement for access to all the community facilities, seven days per week, 51 weeks in the year and from 9am to 10.30pm.

Staffing

There are a number of staff currently based in various local sites who would require to be accommodated in the new facility and whose presence would support its operation.

Known Demand

The 2011 - 12 user figures are 32,100. To meet the current and future demands of this new facility, there is a need to consider what is required to facilitate the current programme and whether this would be sufficient for some future growth.

REPORT TO: EDUCATION COMMITTEE AND POLICY AND RESOURCES COMMITTEE - 25 JUNE 2012

REPORT ON: MENZIESHILL - NEW PRIMARY SCHOOL AND COMMUNITY CENTRE

**REPORT BY: DIRECTOR, LEISURE AND COMMUNITIES
DIRECTOR OF EDUCATION**

REPORT NO: 258-2012

1.0 PURPOSE OF REPORT

1.1 This report is intended to brief the Council on proposals for improvements to the primary school and community centre in the Menzieshill area and to set out the options under consideration for the consultation process.

2.0 RECOMMENDATIONS

2.1 It is recommended that:

- the Committees note the report and instruct the Project Team to progress with consultation on the options, as detailed below; and
- the outcome of the informal consultation will be reported back to the Committees in due course and a preferred option identified. The Education Committee will at that stage be asked to instruct the Director of Education to consult formally on this preferred option under the terms of the Schools (Consultation) (Scotland) Act 2010.

3.0 FINANCIAL IMPLICATIONS

3.1 In its Capital Plan 2012-2016 (Report No. 48-2012), provision has been made for a new primary school and community centre in Menzieshill, with an estimated project cost of £11 million. The indicative spend programme shows:

- £200,000 worth of expenditure in 2012-13
- £500,000 worth of expenditure in 2013-2014
- £5,600,000 worth of expenditure in 2014-2015
- £4,700,000 worth of expenditure in 2015-2016

4.0 BACKGROUND - THE COMMUNITY CENTRE

4.1 Reference is made to Article I of the Policy and Resources Committee of 9 February 2012 at which it was agreed that, within the forward Capital Plan, provision should be made for the replacement of primary school provision serving the Menzieshill area of the City, and improvements to community facilities.

4.2 Following approval of this report, the Chief Executive met with the Management Committee of Menzieshill Community Centre and it was agreed that, as far as possible, the existing accommodation and facilities within Menzieshill Community Centre would be replicated within any new build or, failing that, the existing building would be improved to ensure that it tied in to the new building and was fit for purpose.

- 4.3** Following these meetings, and in consultation with the Local Management Group, a project specification has been drawn up and is attached (Appendix 1).

This specification describes the existing facilities, the objects of the projects, roles and responsibilities for the Project Team, and notes the current governance arrangements which it is recommended should continue beyond the project itself.

4.4 Asset Management Condition Report

As it currently stands, the Asset Management Database for Dundee City Council indicates remedial works to the value of £550,655 as being required to the existing building. These are to be checked by an in depth condition survey which has been commissioned.

It is, however, likely that the total cost of refurbishment and improvement work to Menzieshill Community Centre would be in the region of one and a half million pounds.

5.0 BACKGROUND - PRIMARY SCHOOL AND NURSERY PROVISION

The creation of a new school in the Menzieshill area will improve the quality of the school estate. The current provision for primary and nursery education in the Menzieshill area comprises the following three primary schools and one nursery school:

- St Ninian's Primary School
- Hillside Primary School
- Gowriehill Primary School
- Menzieshill Nursery School

The current occupancy rate of the three primary schools is below capacity. Hillside Primary School has a roll of 290 pupils in total and is the largest of the three schools in the area with an occupancy rate of 79%. In addition to the mainstream classes from P1 to P7, the school has an enhanced provision for a group of pupils with Additional Support Needs. Gowriehill Primary School has a roll of 139 pupils in total with an occupancy rate of 34%. It also has an enhanced provision for pupils with Additional Support needs. There is no nursery provision in either Hillside or Gowriehill Primary Schools.

- 5.1** St Ninian's Primary School has a roll of 147 pupils and has a current occupancy level of 69%. It has a nursery provision to accommodate 20 children each session. A section of the school building is used to provide a base and office accommodation for Dundee Educational Psychology Service. The focus for consultation will not include St Ninian's Primary School.
- 5.2** Menzieshill Nursery School is a standalone nursery school providing accommodation for 90 children in each nursery session. It is always fully occupied and is able to cater for part-time children as well as a small number of full time children.

6.0 OPTIONS

There are a number of options for consideration.

- 6.1** The first is to build a new integrated primary school and community centre.
- 6.2** The second is to retain and refurbish the community centre and build a new primary school on the adjacent site.

6.3 One sub-option exists, and that is to retain the existing community centre and refurbish it, and to build a new primary school, creating integrated and shared usage of some elements of both buildings, in particular, the refurbished games hall.

6.4 The options in relation to the school estate are:

- Merge Hillside and Gowriehill Primary Schools and build a new 3 stream non-denominational primary school;
- Merge Hillside and Gowriehill Primary Schools and build a new 3 stream non-denominational primary school with a new Menzieshill Nursery School on the same site; or
- Merge Hillside and Gowriehill Primary Schools and build a new 3 stream non-denominational primary school and incorporate a mainstream nursery provision to replace Menzieshill Nursery School

A 3 stream primary school with a new Menzieshill Nursery School on the same site would have a number of advantages:

- It would replace traditional buildings with 21st century accommodation;
- It would lower operational costs by having all establishments on the one site;
- It would be designed to ensure improved vehicular access and road safety around the new site thereby removing the significant parking issues in the area around the existing Hillside Primary School;
- It would minimise capital costs by replacing three old buildings with one new build; and
- It would be more energy efficient and would improve our carbon footprint.

6.5 The final recommendation will come down to the technical feasibility and costs, but the considerations which will be explored for each option are as follows:

Option One - New Integrated Centre

Positive	Negative
<ul style="list-style-type: none"> • A new build would be expected to have a longer life than the refurbished building. • There would be environmental benefits in terms of energy savings. • There would be expected to be revenue savings through heat, light and, potentially, shared reception. • The image of the building would be brought up to current day standards. • There would be greater use made of both the school and the community facility throughout the week. • School and community links would be strengthened. 	<ul style="list-style-type: none"> • Full costs of replacement, including demolition and replacement on a like-for-like basis might not be achievable within the cost envelope. • There is strong community loyalty to the existing building which might be lost through its replacement and through a shared campus. • Shared use with the school will restrict community access during day time. • Shared use might restrict community control and key-holding. • It may be more difficult to retain or develop the strong local management committee under this model. • Innovation may be constrained through joint management arrangements.

Option Two - New Primary School/Refurbished Community Centre

Positive	Negative
<ul style="list-style-type: none"> • Retains the strong identity of the community centre with the local community. • Would provide continuity of management of the local community centre. • Offers the best potential to attract external funding to the community centre. • Allows for the transfer of the community centre as an asset to the local management committee, should such a policy evolve at some point in the future. 	<ul style="list-style-type: none"> • A refurbished community centre might always look like an inferior building to a new build primary school. • Improving the infrastructure of the community centre without dealing with the internal fabric and image of the building would leave the job incomplete. • Retention of the existing community centre requires an urban design solution to address deficits in the car park/access/shopping mall, and integration of the new primary school. (Successful examples, such as the Ardler Central Core, would be held up as comparisons.)

7.0 SITE OPTIONS

Two potential site options for the new build programme were identified originally to reflect the available land areas within Menzieshill. Each was of a sufficient size to meet the needs of the new accommodation requirements. The options were:

7.1 The former site of the Menzieshill Multi storey flats. This is the preferred site and has a number of advantages including:

- Good public transport links;
- The central location of the site within the existing combined school catchments; and

The fact that it is sited beside the established location for community facilities given the proximity to the community centre.

7.2 South Road Park (East of Tesco). This area is currently identified as open space. However the site is not considered to be relevant given the location and a number of potential constraints including:

- The potential loss of football pitches;
- The fact that site is not centrally located within existing school catchments; and
- The sloping nature of the site.

8.0 PROGRAMME

8.1 The technical feasibility and costs will, potentially, lead to a clear, preferred option.

8.2 There will be an on-going process of consultation with each school community including staff, pupils, parents and carers; Parent Councils; relevant stakeholders including the Catholic church in relation to St Ninian's Primary School; the Local Community Planning Partnership; the local community; community centre users and key community stakeholders starting in July 2012.

8.3 Beyond this period of consultation, and a technical assessment, a recommendation will be brought back to the Committees for approval in November 2012.

9.0 POLICY IMPLICATIONS

- 9.1** The Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti Poverty, Equality Impact Assessment and Risk Management.
- 9.2** An Equality Impact Assessment has been carried out and will be developed further in light of the option appraisal and technical assessment.

10.0 CONSULTATION

- 10.1** The Chief Executive, Director of Corporate Services, and Head of Democratic and Legal Services have been consulted on the report and are in agreement with its contents.

11.0 BACKGROUND PAPERS

- 11.1** None.

Stewart Murdoch
Director, Leisure and Communities
14 June 2012

Michael Wood
Director of Education
14 June 2012

PROJECT SPECIFICATION

PROJECT: MENZIESHILL - COMMUNITY CENTRE FACILITIES

Terms of reference regarding Community Centre:

LMG	Local Management Group (Charity)
Provision of Services	Accommodating weekly programme which on an average week has 112 activities covering social, recreational, educational and general community use.
Communities Section Staff	Community Centres, Youth Work, Adult Learning, Community Regeneration.
Facilities	<p>Annual user figures for 2011-12 were 91,873 of which 26,288 were within the Games Hall</p> <p>Facilities at present are:</p> <ul style="list-style-type: none"> • Large reception area with seating and notice boards. • Games Hall 30 metres x 20 metres can hold 4 badminton courts. Also has very large storage equipment space and separate shower and toilet facilities for male and female participants. This facility also has an external keypad entry system for lets out with normal opening times. • Coffee Bar 10 metres x 10 metres. • Small Hall 10 metres x 10 metres. • Soft Play Room 5 metres x 5 metres. • Large hall with stage 17 metres x 13 metres, fitted out for theatre/musical shows, with kitchen facilities and toilets attached. Kitchen and toilets not included in the size above. This facility also has an external keypad entry system for lets out with normal opening times. • Outside Quad area off Large Hall with safety flooring. • Beechgrove Garden. • Community Garden. • Youth Room 7 metres x 6 metres • IT Suite which holds 6 pc's and tutor desk. • Snooker room which holds two full size tables. • Medium meeting room 6 metres x 3 metres. • Two small meeting rooms 4 metres x 3 metres. • Office space to accommodate Administration Team x 4, Youth Work Team x 4, Adult Learning Team x 4, Resource Assistants, workshop x 2, office accommodation for Local Management Group and office for Centre Manager. • Considerable storage space will be required throughout the building. • Garage for mini bus. • 2 lock ups to store materials. • Lower floor good wheelchair access to all areas. • Large car park with good wheelchair access to Centre.

Purpose:

To create a facility which serves the community to the level currently being provided by Menzieshill Community Centre.

What the Project needs to achieve:

- A fit for the existing programme and users ... "like for like".
- Office Accommodation for necessary staff.
- To consult widely to ensure the facilities meet future needs.
- To be accessible seven days a week from 9am to 10.30 pm.
- To enable the existing LMG charity to move into the new premises with a new lease and partnership agreement or maintain the status quo.
- Key Worker support for LMG provided by Centre Manager.
- Clear communication strategy with Staff, LMG members, Users, Service Providers and Wider Community.
- Explore external funding opportunities to further enhance community facilities.

Agreed Roles and Responsibilities:

Strategic Lead Officer

- Liaisons with architects/city engineers.
- Development of a project specification.
- Oversee community engagement.
- Input to project management.
- Oversee programme/staff displacement implications including any temporary closure of buildings and the need for staff redeployment.

Operational Lead Officer

- On-site liaison with architects/city engineers.
- Development and delivery of staff/community engagement strategy.
- Liaison with Local Management Group.
- Contribute to the development of project specifications.
- Arrangements to minimise the disruption to the delivery of services.

Governance:

Currently, the Menzieshill Community Centre LMG contributes to the development and sustainability of many aspects of the current programme. As a Scottish Charity, the group holds a lease and partnership agreement which enables them to develop and secure external funds to further enhance the diversity of opportunities available. This provides a major saving for the local authority through exemption from non-domestic rates. The current support and future development of this group would continue to be supported by community centres staff.

Access to Community Facilities:

The current Menzieshill Community Centre programme dictates that there would be a requirement for access to all the community facilities, seven days per week, 51 weeks in the year and from 9.00 am to 10.30 pm, in particular to the Sports Hall.

Staff Accommodation:

The building currently operates as a staff base for staff who operate within the building and the area it services. There is a requirement to maintain staff accommodation within the new or refurbished facility.

Usage:

The 2011 - 12 user figures are 91,873. To meet the current and future demands, there is a need to re assess what is currently provided and if this would be sufficient for the future being a new facility.

Planned Future Developments:

There is a need to develop services for people in the community with mental health difficulties and those who have drug and alcohol dependencies. The Centre already provides space for groups to

meet who are recovering from drug and alcohol addictions, there are plans to develop this into a health café where people can meet with various agencies available to advise and support them in their struggle with dependency and/or addiction.

The recent community consultations have suggested there would be demand for a fitness suite within the community centre.

The LMG plan to secure funding to install sound and light system to the stage in the Grampian Lounge. This would have an impact on the electrics and there may be a need to upgrade the electric board.

Asset Management Condition Report:

The attached figures are all indicative and total £550,655. The City Development Department has authorised an in depth condition report to be carried out by a qualified Surveyor. This study will also comment on the energy usage/efficiency of the existing building.

DCC Asset Management Database

	£
Roof works incl. games hall + various other roofs reaching the end of useful life and replacement rooflights	221,400
fixed ladders for safe access and maintenance	9,000
Window Replacements	17,600
Boilers, separation of services library/NHS clinic	135,000
Redecoration - various	11,500
Fire exit - west elevation	4,000
Fixed electrical installation - over 25 years old	98,655
External cladding and other internal decoration works	23,500
Grampian Lounge kitchen - refreshment required	20,000
Upper training room	10,000
	550,655
General upgrading to include aspects such as:	
▪ Other internal works e.g. formation of health suite	
▪ Storage area for games hall	
▪ Lowered ceiling and up-graded lighting in the foyer	
	1,000,000
Improvements to the external façade	500,000
Total estimated cost	£1,500,000

REPORT TO: EDUCATION COMMITTEE – 25 JUNE 2012

REPORT ON: REVIEW OF SCHOOL ESTATE

REPORT BY: DIRECTOR OF EDUCATION

REPORT NO: 254-2012

1.0 PURPOSE OF REPORT

1.1 This report provides an update of the school estate in Dundee. It is the follow up to the School Estate report (539-2011) approved by the Education Committee on 11 December 2011.

2.0 RECOMMENDATIONS

2.1 It is recommended that the Education Committee:

- i notes the update on the planned and ongoing improvements to the School Estate; and
- ii agrees that an annual update report be brought to the Education Committee before each summer recess.

3.0 FINANCIAL IMPLICATIONS

- 3.1 A number of major projects have been completed, implemented or are planned with the specific aim of improving the current school estate. These form part of the Capital Plan or, in the case of Harris Academy, this project will be jointly funded through the Scottish Futures Trust with additional funding from the Capital Plan. The financial implications for each project have already been agreed.
- 3.2 The balance of the capital plan each year is prioritised to address large scale improvements to the school estate such as works to heating systems, roof replacements and electrical upgrades. An annual sum is also set aside to fund the computer Refresh programme across all educational establishments.
- 3.3 An Agenda Note has been included as part of the Education Committee and Policy and Resources Committee papers for 25 June 2012. It sets out the intention of the Education Department to place a bid to the Scottish Futures Trust to build a new community of schools comprising Baldragon Academy, Sidlaw View Primary and Jessie Porter Nursery School. The submission date for the bid is 23 July 2012. In principle, if the bid is successful, SFT will commit two-thirds of the cost of the Secondary part of the agreed project, and potentially half of the Primary and Nursery part, and will expect the local authority to provide the balance of funding. If the bid is successful, a report will be brought back to the Education Committee and Policy and Resources Committee requesting approval to enter into a consultation exercise with staff, pupils, parents and carers, the Local Community Planning Partnership and the wider community.

4.0 MAIN TEXT

4.1 Background

A number of significant developments are taking place, are proposed or are planned to improve the school estate in Dundee . The Education Committee agreed in December 2011 that all future proposals or projects will be brought to the Education Committee for discussion and approval and appropriate consultation will take place with relevant stakeholders. In addition, an update on the School Estate was requested for June 2012 to inform the Education Committee of key developments within the School Estate.

4.2 The improvements impact on all sectors of education and include the new build programme, planned maintenance works and a refurbishment programme across 9 primary schools. The most recently completed development is Ballumbie Primary School was opened in April 2012. The new school incorporates the previous Whitfield PS, Newfields PS and Whitfield Early Years Centre.

4.3 At this point in time there are a number of proposed, planned or ongoing developments comprising:

- The West End shared campus for Park Place PS, Park Place Nursery and St Joseph's PS. The new building is planned to open in October 2012 when Park Place Primary School will be renamed as Victoria Primary School and Park Place Nursery School will be renamed as Balgay Nursery School. St Joseph's Primary School will retain the same name.
- The Balgarthno Road shared campus for Lochee PS and Charleston PS with St Clement's PS. The new building is planned to open in August 2013 when Lochee and Charleston Primary Schools will merge to create Camperdown Primary School. St Clement's Primary School will retain the same name.
- The replacement of Harris Academy by a new school on the existing site. The existing school and the school community will be relocated into the Rockwell site in August 2013 and will return to the new school when work has been completed in August 2016.
- The four classroom extension to Kingspark School to accommodate a current and projected increase in the school roll. The work was started in April 2012 with a planned completion date of August 2012.
- The four classroom extension to Barnhill Primary School will provide additional teaching space within the school. The building work is included in the Capital Plan and will take place in Summer 2013.
- There is a programme of ongoing consultation on proposals to build new primary schools and community facilities in the Coldside and Menzieshill areas. A report on the consultation process and the relevant options for discussion will also be presented to the P&R Committee on 25 June 2012. Funding has been identified within the existing Capital Plan and a report on the outcome of the consultation programmes will be brought to the P&R Committee and Education Committee in November 2012.
- Subject to approval by the Education Committee on 25 June 2012, a bid to enable a further building programme will be made with the submission date of 23

July 2012. The proposal will be to replace Baldragon Academy with a new school and to include provision to build a new Sidlaw View Primary School and Jessie Porter Nursery School on the same site. This will improve the quality of the school estate in the city. Baldragon Academy is classified as being in 'poor' condition and would require a significant amount of expenditure to raise the status to 'good'. Sidlaw View is currently operating well below capacity at 38.5% and the condition of Jessie Porter Nursery is classified as 'poor'. There is ample area to build in the grounds of Baldragon Academy and to create a new Baldragon Academy, Sidlaw View Primary School and Jessie Porter Nursery School on the same site. This would have the added advantage of enabling each establishment to continue to operate until the completion of the new build programme.

- 4.4 Across the School Estate, the reduction in the overall number of establishments will continue as the current build programme is completed. The condition of the estate has improved through new build programmes, the effective use of the Capital Plan and the identification of relevant priorities for maintenance and improvement work. Future prioritisation of new build programmes, upgrades and adaptations will continue to be informed by the capital programme. Within the existing estate, there is continued scope for further improvements. These improvements will be informed by the Local Plan, the identification and analysis of school capacity data and demographic information on the pupil population across Dundee City.
- 4.5 In December 2011 the Education Committee agreed a strategy to monitor and inform the future direction of the school estate by:
- Updating the Education Committee and involving key stakeholders such as the Local Community Planning Partnerships, parents and carers on discussions around the school estate and the future direction of travel.
 - Making effective use of the annual School Estate Management Plan (SEMP) to ensure that the suitability and condition of establishments is graded as satisfactory or good. This will ensure a consistent baseline standard across the school estate. It will enable prompt action to be taken when specific issues arise within establishments and will necessitate the ongoing need to prioritise and maximise allocated funding from the Capital Plan.
 - Reviewing and realigning existing boundary and catchment areas to reflect and respond to emerging demographic issues and increases in the pupil population. This must also reflect planned new build housing programmes across the city and would be carried out in conjunction with the City Development team.
 - Reviewing the function and purpose of 'stand alone' nursery schools. This number has reduced significantly in recent years and there may be further scope to locate such schools in shared campus sites where it is practical to do so. However, it is accepted that a number of 'stand alone' nursery schools work in close partnership with other agencies and provide extended care to support children and families.
 - Identifying space within the school estate for staff training purposes. This will be necessary when Harris is decanted into the Rockwell building since this is used regularly for staff training purposes. A range of options will have to be considered and implemented. An audit is currently being undertaken to establish the number of training events taking place in Rockwell including daytime training, twilight courses and weekend events.

4.6 Establishing a priority list to inform future new build programmes using central funding from Scottish Government or the council's Capital Budget. This is not a short term measure and must be planned carefully to maximise resources. The annual SEMP data is a very useful tool in identifying buildings where there are clear or emerging issues around capacity, condition or suitability. The most recent School Estate Management Plan (SEMP) was submitted to the Scottish Government in May 2012. The SEMP presented a collation of core facts detailing floor and site areas, condition, sufficiency (roll and capacity), and suitability for all schools in Dundee. The occupancy rate for each establishment is based on the annual census data taken each September. For the purpose of this report, the occupancy rates reflect the pupil population in September 2011. Appendix 1 summarises the updated core facts data for condition and suitability, for each establishment. Each establishment is graded on a scale A to D, defined by Scottish Government as follows:

		Condition	Suitability
Rating A	Good	Performing well and operating efficiently	Performing well and operating efficiently
Rating B	Satisfactory	Performing adequately but showing minor deterioration	Performing well but with minor problems
Rating C	Poor	Showing major defects and/or not operating adequately	Showing major problems and/or not operating optimally
Rating D	Bad	Life expired and/or serious risk of imminent failure	Does not support the delivery of services to children and communities

It is reassuring to note from the condition and suitability core facts data that virtually all of Dundee's educational properties are classified as 'good' or 'satisfactory'. The aim of the department is to ensure that all establishments are graded as 'good' or 'satisfactory' in terms of their condition and suitability. The following schools are classified as 'poor' in terms of suitability:

- Harris Academy. There is SFT funding to rebuild this school on the same site. The school will be decanted in August 2013 and the new school will open in August 2016.
- St Joseph's RC Primary School and St Clement's RC Primary School. Both schools will be closed in the short term and will be relocated to the new West End campus and Balgarthno Road campus respectively.

4.7 Core facts for the early years sector are not requested by the Scottish Government, but these have been assessed and are included within Appendix 1. Both condition and suitability of almost all our nursery schools are rated as good or satisfactory with the exception of the condition of Jessie Porter Nursery, Law Nursery and Park Place Nursery.

- Jessie Porter Nursery School is in a 'poor' condition mainly to the condition of its roof which is presently being kept wind and watertight with temporary repairs until such time as the future of this building is known.
- Law Nursery School is in a 'poor' condition due to the quality of the servery and aspects of the electrics supplying the servery. However, work will take place during July 2012 which will raise the property condition to 'satisfactory'.

- Park Place Nursery will move into the new shared campus in the West End and will be renamed Balgay Nursery. It will open in October 2012.

4.8 In line with the agreed strategy a number of school improvements have been identified and included within the Capital Plan. This includes a major programme of refurbishment or upgrade in the following eight schools:

- Ancrum Road Primary School
- Barnhill Primary School
- Blackness Primary School
- Clepington Road Primary School
- Dens Road Primary School
- Glebelands Primary School
- Longhaugh Primary School
- St Mary's Primary School

The work to be carried out in each school has been the subject of discussion and agreement between the individual schools and staff from the City Development team. Examples of the improvements to be made includes activities such as:

- Adapting and improving learning and teaching areas;
- Installing new lighting;
- Painting and decorating;
- Improving entrance areas;
- Upgrading offices and staff areas; and
- Providing new flooring and carpets.

4.9 This work described throughout the report is in addition to ongoing improvements across the school estate in line with Capital Plan funding to address issues such as electrical rewiring; replacement of windows; toilet upgrades; roofing repairs and general maintenance.

4.10 In line with the School Estate strategy there are specific areas for further scrutiny and analysis by the Education Department during the course of Session 2012 – 13. These are:

- The potential need to review and realign existing boundary and catchment areas to reflect and respond to emerging demographic issues and the projected increases in the pre-school and primary population. This is not a major issue at this point in time given the current pupil population and there are no current plans to make changes but this may become an issue to be dealt with in future years.
- The fact that the occupancy level in a small number of primary schools is still below 50%. This number has reduced considerably in recent years and will continue to do so as the building programme develops but it is important to monitor the overall situation to ensure the efficient and effective management of the School Estate.
- The need to review the availability of pre-school provision across the city in nursery schools, primary schools with nursery classes and provision by partner providers. This review will focus on the rising pre-school population and the potential impact on the uptake and availability of pre-school places from August 2013. The current level of places will be sufficient to meet demand during the

course of Session 2012 - 13 and the review will identify if action will be required to increase the number of places in various parts of the city from August 2013.

- The ongoing evaluation of the provision for the Offsite Education Service. The Service uses a number of locations across the city but there is a recognition that the quality of the provision should be improved. The evaluation will identify potential locations for the Offsite Service to ensure a consistently high standard of accommodation for the pupils using the service. This will lead to the closure of the existing Dryburgh building.
- The continued need to finalise a location within the School Estate for staff training purposes. This will be necessary from October 2012 when Rockwell is being refurbished in preparation for the decant of Harris Academy and can no longer be used as a venue for staff training events.

5.0 POLICY IMPLICATIONS

- 5.1 This report has been screened for any policy implications in respect of sustainability, strategic environment assessment, anti-poverty, equality impact assessment and risk management. There are no major issues.

6.0 CONSULTATION

- 6.1 This report has been the subject of consultation with the Chief Executive, the Director of Corporate Service and the Head of Democratic and Legal Services.

7.0 BACKGROUND PAPERS

- 7.1 None.

MICHAEL WOOD
Director of Education

14 June 2012

Appendix 1

Summary data on the School Estate

		Condition	Suitability
Rating A	Good	Performing well and operating efficiently	Performing well and operating efficiently
Rating B	Satisfactory	Performing adequately but showing minor deterioration	Performing well but with minor problems
Rating C	Poor	Showing major defects and/or not operating adequately	Showing major problems and/or not operating optimally
Rating D	Bad	Life expired and/or serious risk of imminent failure	Does not support the delivery of services to children and communities

Early Years Establishments

	Condition	Suitability
Frances Wright Pre-School Centre	B	B
Jessie Porter Nursery	C	B
Law Nursery	C	B
Longhaugh Nursery	B	B
Menziesshill Nursery	B	B
Wallacetown Nursery	B	B
Woodlea Children's Centre	B	B
Park Place Nursery (will move into the new West End campus site)	C	B

Primary Schools

PRIMARY SCHOOL CORE FACTS	CORE FACT ONE		CORE FACT THREE	CORE FACT FOUR			CORE FACT FIVE	
	Gross Internal Floor Area (SQ M)	Site Curtilage (SQ M)	Overall Condition of school	Pupil roll from the Sept 2011 School Census	Primary School Working Capacity	Sufficiency on Working Capacity	Nursery Class Attached	Suitability Category
School Name	Core Fact 1 part 1	CF 1 part 2	CF 3 part 1	CF 4 part 1	4 part 2		FTE	Core Fact 5
Ancrum Road Primary School	3053	5750	C	343	456	75.2		B
Ardler Primary School *	2775	9796	B	130	275	47.3	30	B
Ballumbie Primary School	4957	23782	A	305	684	44.6	70	A
Barnhill Primary School *	2796	17292	B	415	434	95.6	30	B
Blackness Primary School	2100	2370	B	314	370	84.9		B
Charleston Primary School * *	2561	14200	B	132	210	62.9	40	B
Claypotts Castle Primary School**	4276	18500	A	372	434	85.7	50	A
Cleington Primary School *	5155	5494	C	442	593	74.5		B
Craigiebarns Primary School *	2970	19078	B	321	404	79.5	40	B
Craigowl Primary School * *	4623	20200	A	464	434	106.9	30	A
Dens Road Primary School *	3193	6250	C	260	400	65.0	40	B

PRIMARY SCHOOL CORE FACTS	CORE FACT ONE		CORE FACT THREE	CORE FACT FOUR				CORE FACT FIVE
	Gross Internal Floor Area (SQ M)	Site Curtilage (SQ M)	Overall Condition of school	Pupil roll from the Sept 2011 School Census	Primary School Working Capacity	Sufficiency on Working Capacity	Nursery Class Attached	Suitability Category
Downfield Primary School *	4101	17000	A	377	434	86.9	60	A
Eastern Primary School **	3249	4720	A	349	467	74.7	30	A
Fintry Primary School **	4910	19800	A	314	434	72.4	30	B
Forthill Primary School *	4168	18215	B	546	651	83.9	40	B
Glebelands Primary School *	3426	10790	C	321	398	80.7	40	B
Gowriehill Primary School **	2876	16705	B	139	404	34.4		B
Hillside Primary School *	2876	17050	B	291	368	79.1		B
Lochee Primary School *	2651	15631	C	89	317	28.1	20	B
Longhaugh Primary School **	3268	18655	C	278	427	63.5		B
Mill Of Mains Primary School *	2720	18292	B	246	338	72.8	20	B
Our Lady's RC Primary School **	2565	16550	B	106	283	37.5		B
Park Place Primary School	1686	5175	B	159	217	73.3		B
Rosebank Primary School *	2228	13190	B	131	305	43.0		B
Rowantree Primary School ** *	4162	14800	A	258	434	59.4	30	A
Sidlaw View Primary School **	2760	19520	B	161	418	38.5		B
St Andrew's RC Primary School *	4641	19000	A	339	434	78.1	30	A
St Clement's RC Primary School *	2570	17730	C	184	372	49.5		C
St Fergus' R C Primary School **	2775	9770	B	149	404	36.9		B
St Joseph's RC Primary School *	2435	10560	C	275	434	63.4		C
St Luke's & St Matthew's RC Primary School *	2889	16150	B	264	434	60.8		A
St Mary's RC Primary School *	3474	6950	B	226	312	72.4	20	B
St Ninian's RC Primary School **	3049	19720	B	150	217	69.1	20	A
St Peter & Paul RC School	2458	5343	B	309	340	90.9		B
St Pius' RC Primary School *	1682	10300	B	117	250	46.8		B
St Vincent's RC Primary School ***	4028	9566	B	193	434	44.5	30	B
	116106	493894		9462	14220	66.5		

* Nursery class attached

* P1-3 18 pupils

* Special Unit

Secondary School Data

SECONDARY SCHOOL CORE FACTS	CORE FACT ONE		CORE FACT THREE	CORE FACT FOUR			CORE FACT FIVE
	Gross Internal Floor Area (SQ M)	Site Curtilage (SQ M)	Overall Condition of school	Pupil Roll Sept 2011	Secondary School Capacity	Sufficiency on working capacity	Suitability Category
School Name	Core Fact 1 part 1	CF 1 part 2	CF 3 part 1	CF 4 part 1	4 part 2		Core Fact 5
Baldragon Academy	11,367	111,730	C	666	990	67.3	B
Braeview Academy	11,745	109,940	B	607	990	61.3	B
Craigie High School	12,010	68,060	B	786	959	82.0	B
Grove Academy	14,702	15,337	A	1,139	1,233	92.4	A
Harris Academy	14,559	82,260	C	1,074	1,339	80.2	C
Menzieshill High School	11,835	54,950	B	555	1,020	54.4	B
Morgan Academy	11,211	64,973	A	944	914	103.3	B
St John's RC High School	11,912	63,710	A	904	1,050	86.1	B
St Paul's RC Academy	14,289	66,000	A	945	1,028	91.9	A
	113,630	636,960		7,620	9,523	80.0	

Special School / Offsite Education

SPECIAL SCHOOL CORE FACTS	CORE FACT ONE		CORE FACT THREE	CORE FACT FIVE
	Gross Internal Floor Area (SQ M)	Site Curtilage (SQ M)	Overall Condition of school	Suitability Category
School Name	Core Fact 1 part 1	CF 1 part 2	CF 3 part 1	Core Fact 5
Kingspark School	6,610	44,395	A	A
Connect 5 (Dryburgh Resources Centre)	2,930	19,339	C	B
Castlepark	619	3,400	C	B
Balerno Centre (Happyhillock)	766	1,790	B	B
	10,925	68,924		

REPORT TO: EDUCATION COMMITTEE - 25 JUNE 2012

REPORT ON: PROVISION OF FINANCIAL SUPPORT TO VOLUNTARY SECTOR PARTNERS

REPORT BY: DIRECTOR OF EDUCATION

REPORT NO: 199-2012

1.0 PURPOSE OF REPORT

1.1 This report seeks approval to provide funding to third sector partners for the continued delivery of childcare services. The organisations included in this report are Home-Start Dundee and Childcare @ Home.

2.0 RECOMMENDATIONS

2.1 It is recommended that the Education Committee note and approve the contents of this report and approve the award of funding of £60,000 as outlined in Appendix A.

3.0 FINANCIAL IMPLICATIONS

3.1 The full cost of this proposal is £60,000 in the current financial year 2012 - 2013. This will be met from the Education Department's revenue budget.

3.2 Funding amounts have been calculated following discussions with each voluntary partner agency. The Department has given full consideration to the continuation and maintenance of meeting childcare and parental support needs across Dundee. This is in line with demands and expectations contained in the Scottish Government and the Council of Scottish Local Authorities' (COSLA) *Early Years Framework* joint policy document and supports Dundee's proposed *Integrated Children's Services Plan 2012 - 2015*.

4.0 MAIN TEXT

4.1 The third sector plays an important role in providing access to a range of services to support children and families. A key priority identified by Dundee's Integrated Children's Services (ICS) Strategic Planning Group as stated in their *Integrated Children's Services Plan 2010 - 2012* is to " build on and link existing services and resources and develop a shared vision of working together with a shared commitment to improve services aimed at the well-being, needs and interests of all children". This aspiration is echoed by the recommendations contained in the Scottish Government's *Early Years Framework* policy document. Partnership arrangements between the Education Department and local voluntary sector agencies have been successfully established for several years.

4.1.1 A further priority identified by Dundee's ICS Strategic Planning Group is the development of the city's strategy to support parents, *Being A Parent In Dundee (BAPID)*. Home-Start Dundee and Childcare @ Home both provide support and services to children and families in line with the BAPID strategy.

- 4.1.2 Home-Start Dundee and Childcare @ Home personnel have voluntarily participated in recent meetings and seminars to establish the *Total Place Dundee* community-based initiative in the Lochee ward. Both agencies currently work with families in this area of the city.
- 4.2 **Home-Start Dundee** is a voluntary home visiting organisation which works with families who are experiencing difficulties and have at least one child below 5 years of age.
- 4.2.1 Trained volunteers, usually parents themselves, give practical and emotional support to families often representing a lifeline for many parents who are finding it hard to cope. Home-Start Dundee has a clear aim to empower each parent to take more responsibility in raising their family and to foster positive relationships with their children.
- 4.2.2 Home-Start Dundee report that over the past year they have supported 79 families who have at least one child under 5 years of age.
- 4.2.3 Approximately 50% of the families Home-Start Dundee currently support reside in the DD2 postcode area of the city. This postcode includes the Lochee ward where the city is trialling the *Total Place Dundee* community led initiative.
- 4.2.4 This proposal seeks to provide a total funding of £30,000 in 2012 - 2013 to secure the continued training of volunteers and to support services provided by Home-Start Dundee.
- 4.2.5 Home-Start Dundee aims to recruit more volunteers to meet increased demand from local families with vulnerable children.
- 4.3 **Childcare @ Home** provides a home-based sitter service for parents working unsocial hours, such as during evenings and at weekends. Formerly known as Dundee Sitter Service, this agency has been in operation since 1999. It was established by One Parent Families Scotland in conjunction with Dundee City Council and this model of wrap around flexible childcare has been and continues to be, copied and emulated in other areas of Scotland.
- 4.3.1 The service aims to provide affordable, quality home-based childcare for families mainly on a low income who are working or are in education, at times when no other childcare provision is available to them. The service also provides a limited respite care service linked to parental income. In 2011 - 2012 Childcare @ Home provided home based care to 56 families (82 children) to allow parents to attend employment or training for employment.
- 4.3.2 A city-wide service, Childcare @ Home support families in the Lochee ward where *Total Place Dundee* is being established. It is proposed to award £30,000 to Childcare @ Home in 2012 - 2013 to allow them to continue to deliver childcare services to parents on days and at times when other childcare providers do not operate.
- 4.4 The funding proposals for each of these agencies will allow services to continue to enrich and enhance the learning, development and wellbeing of young children. The proposals will also support families and enable them to play a full part in society. This in turn will facilitate Dundee's Integrated Children's Services in fulfilling the *Getting It Right For Every Child* (GIRFEC) agenda and in addressing the demands of the *Early Years Framework* policy document.

- 4.4.1 The work of each of the above projects is supported by the Education Department's Early Years Team. The Early Years Team works closely with third sector partners to ensure that the services they provide are of a satisfactory standard and that identified outcomes for children and families are agreed and evaluated.

5.0 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environment Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. An Equality Impact Assessment has been carried out and will be made available on the Council website: www.dundecity.gov.uk/equanddiv/equipact/.

6.0 CONSULTATION

- 6.1 This report has been the subject of consultation with the Chief Executive, Director of Corporate Services, Head of Democratic and Legal Services and Director of Social Work.

7.0 BACKGROUND PAPERS

- 7.1 Equality Impact Assessment.

MICHAEL WOOD
Director of Education

12 June 2012

APPENDIX A

Voluntary Partner	Breakdown 1 April 2012 - 31 March 2013	Total funding
Home-Start Dundee	Funding to continue service delivery and further increase the number of volunteers to support vulnerable parents and families	£30,000
Sub total		£30,000
Childcare @ Home	Funding to allow the continued delivery of childcare services at unsocial hours (evenings and weekends) to enable parents to access employment or study towards employment.	£30,000
Sub total		£30,000
TOTAL		£60,000

REPORT TO: EDUCATION COMMITTEE - 25 JUNE 2012

REPORT ON: PROCUREMENT OF SCHOOL TRANSPORT

REPORT BY: DIRECTOR OF EDUCATION AND HEAD OF TRANSPORTATION

REPORT NUMBER: 246-2012

1 PURPOSE OF REPORT

- 1.1 This report details tenders received for the provision of home to school transport and seeks approval to award contracts.

2 RECOMMENDATION

- 2.1 It is recommended that approval is given to allow the award of the contracts as detailed in Appendix 1.

3 FINANCIAL IMPLICATIONS

- 3.1 The cost of funding the home to school transport contracts can be met from within the Education Department revenue budget.

4 BACKGROUND

- 4.1 The Sustainable Transport Team within City Development Department is responsible for the procurement and management of contracts that facilitate the transport of children between their homes and school.
- 4.2 The Education Department decides on eligibility (entitlement to transport) and retain responsibility for the home to school transport budget. The majority of children who are deemed eligible for home to school transport have Additional Support Needs or live more than 3 miles from their designated school.
- 4.3 There is a small number of in-house fleet minibuses that convey children to school, but the majority of entitled children travel to school in contracted vehicles operated by private sector providers.
- 4.4 Transport contracts are generally awarded on a three year basis and are awarded to a mixed fleet of private hire car operators, taxi operators, minibus operators and local bus (PSV) operators. The last major tendering exercise was undertaken in July 2009 when 92 school transport contracts were awarded. A full tendering exercise was therefore required in 2012 to renew all contracts for the start of the 2012/13 academic session.
- 4.5 The renewal of contracts provided the opportunity to amend the Conditions of Contract that govern the contractual relationship between the Council and its transport contractors. Particular attention was given to revising the requirements for the vetting of operational staff (drivers and escorts). Tenderers were also instructed that they would be required to ensure that regular staff were allocated to specific contracts. The decision was also taken to introduce a maximum age for vehicles to be used on contract work, to ensure safety and reliability.

5 DATA FROM THE TENDER EXERCISE (HOME TO SCHOOL)

- 5.1 90 Education Transport Contracts that were available for tender were posted on the Public Contracts Scotland Procurement Portal on 23 March 2012 with a closing date of 30 April 2012. 32 operators requested tender labels and of those, 30 submitted bids.
- 5.2 All tenderers submitted multiple bids. In total 657 bids were received for the 90 contracts. This is an average of 7.3 bids per contract.
- 5.3 The tenders received were analysed by members of the Sustainable Transport Team. Cost was the sole factor on which tender submissions were assessed by the Sustainable Transport team. However when vehicle or escort availability precluded the award of a contract to the lowest bidder, contracts were awarded to ensure the most economically advantageous outcome for the Council. 71 contracts were awarded to the lowest bidder.
- 5.4 Specific information on the outcome of the tender exercises is detailed in Appendix 1. For each contract, the operator to whom the award is to be made is noted along with the annual value of that award (based on 190 schooldays). The value of the lowest and highest bids for each contract is also shown along with the number of different bids submitted. Of the 30 tenderers submitting bids, it is proposed to award contracts to 22 different operators.

6 POLICY IMPLICATIONS

- 6.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. The adoption of a maximum vehicle age will help contribute towards a reduction in vehicle emissions.
- 6.2 The provision of high quality home to school transport is not explicitly mentioned in the Dundee Single Outcome Agreement but it contributes to a number of local outcomes including 'our children will be safe, healthy, nurtured, active, respected, responsible and included'. The mandatory requirement placed on operators to provide continuity of operational staff will increase confidence in the service being provided to pupils and their parents.

7 CONSULTATIONS

- 7.1 The Chief Executive, Director of Corporate Services, Head of Democratic and Legal Services, and Director of City Development have been consulted and are in agreement with the contents of this report.

8 BACKGROUND PAPERS

None.

Michael Wood
Director of Education

Neil Gellatly
Head of Transportation

11 June 2012

APPENDIX 1

Contract Reference	Baldragon 101
Route Description	Dundee - Baldragon High School
Number of Bids Received	5
Lowest Bid (Annual Cost)	£5,700.00
Highest Bid (Annual Cost)	£16,625.00
Accepted Bid (Annual Cost)	£5,700.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Baldragon 102
Route Description	Dundee - Baldragon High School
Number of Bids Received	7
Lowest Bid (Annual Cost)	£7,220.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£7,220.00
Successful Tenderer	Tay Inter Leasing (Tay Taxis) Ltd

Contract Reference	Ballumbie 502
Route Description	Dundee - Ballumbie Primary School
Number of Bids Received	7
Lowest Bid (Annual Cost)	£7,980.00
Highest Bid (Annual Cost)	£24,700.00
Accepted Bid (Annual Cost)	£7,980.00
Successful Tenderer	Tay Inter Leasing (Tay Taxis) Ltd

Contract Reference	Ballumbie 503
Route Description	Dundee - Ballumbie Primary School
Number of Bids Received	7
Lowest Bid (Annual Cost)	£4,750.00
Highest Bid (Annual Cost)	£24,700.00
Accepted Bid (Annual Cost)	£4,750.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Ballumbie 504
Route Description	Dundee - Ballumbie Primary School
Number of Bids Received	9
Lowest Bid (Annual Cost)	£7,220.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£7,220.00
Successful Tenderer	Tele Taxis Dundee Ltd

Contract Reference	Ballumbie 601W
Route Description	Dundee - Ballumbie Primary School
Number of Bids Received	4
Lowest Bid (Annual Cost)	£17,100.00
Highest Bid (Annual Cost)	£45,600.00
Accepted Bid (Annual Cost)	£17,100.00
Successful Tenderer	Red Line Minicoaches

Contract Reference	Braeview 505
Route Description	Dundee - Braeview Academy
Number of Bids Received	10
Lowest Bid (Annual Cost)	£2,850.00
Highest Bid (Annual Cost)	£14,250.00
Accepted Bid (Annual Cost)	£2,850.00
Successful Tenderer	Ross Halliday

Contract Reference	Castlepark 103
Route Description	Dundee - Castlepark Centre
Number of Bids Received	9
Lowest Bid (Annual Cost)	£2,660.00
Highest Bid (Annual Cost)	£14,250.00
Accepted Bid (Annual Cost)	£2,660.00
Successful Tenderer	Dundee Private Hire 203020 Ltd

Contract Reference	Claypotts 506
Route Description	Dundee - Claypotts Primary School
Number of Bids Received	15
Lowest Bid (Annual Cost)	£3,800.00
Highest Bid (Annual Cost)	£14,250.00
Accepted Bid (Annual Cost)	£3,800.00
Successful Tenderer	Dundee 505050 Ltd

Contract Reference	Clelington 507
Route Description	Dundee - Clelington Primary School
Number of Bids Received	8
Lowest Bid (Annual Cost)	£8,740.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£8,740.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Clelington 508
Route Description	Dundee - Clelington Primary School
Number of Bids Received	6
Lowest Bid (Annual Cost)	£8,740.00
Highest Bid (Annual Cost)	£24,700.00
Accepted Bid (Annual Cost)	£8,740.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Clelington 509
Route Description	Dundee - Clelington Primary School
Number of Bids Received	6
Lowest Bid (Annual Cost)	£7,980.00
Highest Bid (Annual Cost)	£24,700.00
Accepted Bid (Annual Cost)	£7,980.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Clepington 510
Route Description	Dundee - Clepington Primary School
Number of Bids Received	6
Lowest Bid (Annual Cost)	£5,700.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£5,700.00
Successful Tenderer	Dundee 505050 Ltd

Contract Reference	Craigie 511
Route Description	Dundee - Craigie High School
Number of Bids Received	14
Lowest Bid (Annual Cost)	£3,420.00
Highest Bid (Annual Cost)	£14,345.00
Accepted Bid (Annual Cost)	£3,420.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Craigie 512
Route Description	Dundee - Craigie High School
Number of Bids Received	7
Lowest Bid (Annual Cost)	£8,360.00
Highest Bid (Annual Cost)	£24,700.00
Accepted Bid (Annual Cost)	£8,360.00
Successful Tenderer	Tele Taxis Dundee Ltd

Contract Reference	Craigie 613
Route Description	Dundee - Craigie High School
Number of Bids Received	4
Lowest Bid (Annual Cost)	£18,050.00
Highest Bid (Annual Cost)	£28,500.00
Accepted Bid (Annual Cost)	£24,510.00
Successful Tenderer	Airport Travel Dundee Ltd

Contract Reference	Craigie 514
Route Description	Dundee - Craigie High School
Number of Bids Received	7
Lowest Bid (Annual Cost)	£8,880.60
Highest Bid (Annual Cost)	£21,850.00
Accepted Bid (Annual Cost)	£8,880.60
Successful Tenderer	Dawn McCann

Contract Reference	Craigiebarns 515
Route Description	Dundee - Craigiebarns Primary School
Number of Bids Received	6
Lowest Bid (Annual Cost)	£8,360.00
Highest Bid (Annual Cost)	£16,862.50
Accepted Bid (Annual Cost)	£8,360.00
Successful Tenderer	Dundee 505050 Ltd

Contract Reference	Craigiebarns 516
Route Description	Dundee - Craigiebarns Primary School
Number of Bids Received	8
Lowest Bid (Annual Cost)	£7,220.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£7,220.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Craigowl 104
Route Description	Dundee - Craigowl Primary School
Number of Bids Received	8
Lowest Bid (Annual Cost)	£6,080.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£6,080.00
Successful Tenderer	Dundee 505050 Ltd

Contract Reference	Craigowl 105
Route Description	Dundee - Craigowl Primary School
Number of Bids Received	5
Lowest Bid (Annual Cost)	£9,120.00
Highest Bid (Annual Cost)	£21,660.00
Accepted Bid (Annual Cost)	£9,120.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Craigowl 201
Route Description	Dundee - Craigowl Primary School
Number of Bids Received	4
Lowest Bid (Annual Cost)	£17,100.00
Highest Bid (Annual Cost)	£45,600.00
Accepted Bid (Annual Cost)	£17,100.00
Successful Tenderer	Red Line Minicoaches

Contract Reference	Eastern 517
Route Description	Dundee - Eastern Primary School
Number of Bids Received	18
Lowest Bid (Annual Cost)	£4,560.00
Highest Bid (Annual Cost)	£14,250.00
Accepted Bid (Annual Cost)	£4,560.00
Successful Tenderer	Iain Hoon

Contract Reference	Fintry 518
Route Description	Dundee - Fintry Primary School
Number of Bids Received	6
Lowest Bid (Annual Cost)	£8,360.00
Highest Bid (Annual Cost)	£26,600.00
Accepted Bid (Annual Cost)	£8,360.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Fintry 519
Route Description	Dundee - Fintry Primary School
Number of Bids Received	6
Lowest Bid (Annual Cost)	£6,650.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£6,650.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Fintry 620
Route Description	Dundee - Fintry Primary School
Number of Bids Received	4
Lowest Bid (Annual Cost)	£18,050.00
Highest Bid (Annual Cost)	£26,600.00
Accepted Bid (Annual Cost)	£24,605.00
Successful Tenderer	Airport Travel Dundee Ltd

Contract Reference	Frances Wright 622W
Route Description	Dundee - Frances Wright Centre
Number of Bids Received	3
Lowest Bid (Annual Cost)	£28,310.00
Highest Bid (Annual Cost)	£61,370.00
Accepted Bid (Annual Cost)	£28,310.00
Successful Tenderer	Airport Travel Dundee Ltd

Contract Reference	Frances Wright 623
Route Description	Dundee - Frances Wright Centre
Number of Bids Received	3
Lowest Bid (Annual Cost)	£25,650.00
Highest Bid (Annual Cost)	£32,300.00
Accepted Bid (Annual Cost)	£28,310.00
Successful Tenderer	Airport Travel Dundee Ltd

Contract Reference	Frances Wright 624W
Route Description	Dundee - Frances Wright Centre
Number of Bids Received	2
Lowest Bid (Annual Cost)	£28,310.00
Highest Bid (Annual Cost)	£61,370.00
Accepted Bid (Annual Cost)	£28,310.00
Successful Tenderer	Airport Travel Dundee Ltd

Contract Reference	Frances Wright 521W
Route Description	Dundee - Frances Wright Centre
Number of Bids Received	9
Lowest Bid (Annual Cost)	£8,360.00
Highest Bid (Annual Cost)	£32,300.00
Accepted Bid (Annual Cost)	£8,360.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Frances Wright 625W
Route Description	Dundee - Frances Wright Centre
Number of Bids Received	3
Lowest Bid (Annual Cost)	£28,310.00
Highest Bid (Annual Cost)	£61,370.00
Accepted Bid (Annual Cost)	£28,310.00
Successful Tenderer	Airport Travel Dundee Ltd

Contract Reference	Gilburn Road Respite
Route Description	Dundee - Gilburn Road Respite
Number of Bids Received	6
Lowest Bid (Annual Cost)	£6,460.00
Highest Bid (Annual Cost)	£30,400.00
Accepted Bid (Annual Cost)	£6,460.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Gowriehill 107
Route Description	Dundee - Gowriehill Primary School
Number of Bids Received	5
Lowest Bid (Annual Cost)	£7,220.00
Highest Bid (Annual Cost)	£16,672.50
Accepted Bid (Annual Cost)	£7,220.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Gowriehill 108
Route Description	Dundee - Gowriehill Primary School
Number of Bids Received	5
Lowest Bid (Annual Cost)	£8,740.00
Highest Bid (Annual Cost)	£17,670.00
Accepted Bid (Annual Cost)	£8,740.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Gowriehill 202
Route Description	Dundee - Gowriehill Primary School
Number of Bids Received	4
Lowest Bid (Annual Cost)	£18,050.00
Highest Bid (Annual Cost)	£28,500.00
Accepted Bid (Annual Cost)	£21,850.00
Successful Tenderer	Rowan Travel

Contract Reference	Harris 139
Route Description	Dundee - Harris Academy
Number of Bids Received	5
Lowest Bid (Annual Cost)	£7,220.00
Highest Bid (Annual Cost)	£21,470.00
Accepted Bid (Annual Cost)	£7,220.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Harris 140
Route Description	Dundee - Harris Academy
Number of Bids Received	11
Lowest Bid (Annual Cost)	£7,980.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£7,980.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Harris 141
Route Description	Dundee - Harris Academy
Number of Bids Received	6
Lowest Bid (Annual Cost)	£8,360.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£8,360.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Hillside 109
Route Description	Dundee - Hillside Primary School
Number of Bids Received	9
Lowest Bid (Annual Cost)	£8,360.00
Highest Bid (Annual Cost)	£20,900.00
Accepted Bid (Annual Cost)	£8,360.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Hillside 110
Route Description	Dundee - Hillside Primary School
Number of Bids Received	9
Lowest Bid (Annual Cost)	£4,940.00
Highest Bid (Annual Cost)	£20,900.00
Accepted Bid (Annual Cost)	£4,940.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Hillside 111
Route Description	Dundee - Hillside Primary School
Number of Bids Received	13
Lowest Bid (Annual Cost)	£6,840.00
Highest Bid (Annual Cost)	£19,285.00
Accepted Bid (Annual Cost)	£6,840.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Hillside 112
Route Description	Dundee - Hillside Primary School
Number of Bids Received	7
Lowest Bid (Annual Cost)	£6,460.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£6,460.00
Successful Tenderer	John Paton

Contract Reference	Kingspark 113
Route Description	Dundee - Kingspark Centre
Number of Bids Received	8
Lowest Bid (Annual Cost)	£7,980.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£7,980.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Kingspark 213W
Route Description	Dundee - Kingspark Centre
Number of Bids Received	4
Lowest Bid (Annual Cost)	£24,795.00
Highest Bid (Annual Cost)	£45,600.00
Accepted Bid (Annual Cost)	£26,410.00
Successful Tenderer	Skycabs Direct Ltd

Contract Reference	Kingspark 114W
Route Description	Dundee - Kingspark Centre
Number of Bids Received	5
Lowest Bid (Annual Cost)	£7,220.00
Highest Bid (Annual Cost)	£17,575.00
Accepted Bid (Annual Cost)	£7,220.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Kingspark 115W
Route Description	Dundee - Kingspark Centre
Number of Bids Received	5
Lowest Bid (Annual Cost)	£4,560.00
Highest Bid (Annual Cost)	£6,460.00
Accepted Bid (Annual Cost)	£5,320.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Kingspark 116
Route Description	Dundee - Kingspark Centre
Number of Bids Received	12
Lowest Bid (Annual Cost)	£6,080.00
Highest Bid (Annual Cost)	£17,480.00
Accepted Bid (Annual Cost)	£6,080.00
Successful Tenderer	Britter Taxis

Contract Reference	Kingspark 117
Route Description	Dundee - Kingspark Centre
Number of Bids Received	6
Lowest Bid (Annual Cost)	£8,740.00
Highest Bid (Annual Cost)	£24,700.00
Accepted Bid (Annual Cost)	£8,740.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Kingspark 119
Route Description	Dundee - Kingspark Centre
Number of Bids Received	10
Lowest Bid (Annual Cost)	£6,080.00
Highest Bid (Annual Cost)	£20,900.00
Accepted Bid (Annual Cost)	£6,080.00
Successful Tenderer	Murray Clark

Contract Reference	Kingspark 120W
Route Description	Dundee - Kingspark Centre
Number of Bids Received	3
Lowest Bid (Annual Cost)	£17,100.00
Highest Bid (Annual Cost)	£26,600.00
Accepted Bid (Annual Cost)	£17,100.00
Successful Tenderer	Skycabs Direct Ltd

Contract Reference	Kingspark 214
Route Description	Dundee - Craigowl Primary School
Number of Bids Received	5
Lowest Bid (Annual Cost)	£17,100.00
Highest Bid (Annual Cost)	£45,600.00
Accepted Bid (Annual Cost)	£22,800.00
Successful Tenderer	Sidlaw Executive Travel (Scotland) Ltd

Contract Reference	Kingspark 216W
Route Description	Dundee - Kingspark Centre
Number of Bids Received	2
Lowest Bid (Annual Cost)	£25,650.00
Highest Bid (Annual Cost)	£30,400.00
Accepted Bid (Annual Cost)	£25,650.00
Successful Tenderer	Airport Travel Dundee Ltd

Contract Reference	Lochee 122W
Route Description	Dundee - Lochee Primary School
Number of Bids Received	5
Lowest Bid (Annual Cost)	£8,360.00
Highest Bid (Annual Cost)	£13,870.00
Accepted Bid (Annual Cost)	£8,360.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Longhaugh 528
Route Description	Dundee - Longhaugh Primary School
Number of Bids Received	15
Lowest Bid (Annual Cost)	£4,180.00
Highest Bid (Annual Cost)	£14,250.00
Accepted Bid (Annual Cost)	£4,180.00
Successful Tenderer	Dundee Private Hire 203020 Ltd

Contract Reference	Menziesshill 123
Route Description	Dundee - Menziesshill High School School
Number of Bids Received	10
Lowest Bid (Annual Cost)	£9,500.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£9,500.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Menziesshill 124
Route Description	Dundee - Menziesshill High School School
Number of Bids Received	13
Lowest Bid (Annual Cost)	£3,610.00
Highest Bid (Annual Cost)	£14,345.00
Accepted Bid (Annual Cost)	£3,610.00
Successful Tenderer	Ross Halliday

Contract Reference	Menziesshill 125
Route Description	Dundee - Longhaugh Primary School
Number of Bids Received	14
Lowest Bid (Annual Cost)	£4,180.00
Highest Bid (Annual Cost)	£14,345.00
Accepted Bid (Annual Cost)	£4,180.00
Successful Tenderer	Dundee Private Hire 203020 Ltd

Contract Reference	Menziesshill 126
Route Description	Dundee - Menziesshill High School
Number of Bids Received	8
Lowest Bid (Annual Cost)	£4,560.00
Highest Bid (Annual Cost)	£18,715.00
Accepted Bid (Annual Cost)	£5,700.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Morgan 529
Route Description	Dundee - Morgan Academy
Number of Bids Received	6
Lowest Bid (Annual Cost)	£7,220.00
Highest Bid (Annual Cost)	£21,470.00
Accepted Bid (Annual Cost)	£7,220.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Morgan 630
Route Description	Dundee - Morgan Academy
Number of Bids Received	4
Lowest Bid (Annual Cost)	£18,050.00
Highest Bid (Annual Cost)	£26,600.00
Accepted Bid (Annual Cost)	£24,415.00
Successful Tenderer	Airport Travel Dundee Ltd

Contract Reference	Morgan 531
Route Description	Dundee - Morgan Academy
Number of Bids Received	7
Lowest Bid (Annual Cost)	£7,980.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£7,980.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Morgan 532
Route Description	Dundee - Morgan Academy
Number of Bids Received	5
Lowest Bid (Annual Cost)	£9,120.00
Highest Bid (Annual Cost)	£19,950.00
Accepted Bid (Annual Cost)	£9,120.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Our Lady's 128
Route Description	Dundee - Our Lady's Primary School
Number of Bids Received	5
Lowest Bid (Annual Cost)	£8,360.00
Highest Bid (Annual Cost)	£17,385.00
Accepted Bid (Annual Cost)	£8,360.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Our Lady's 129
Route Description	Dundee - Our Lady's Primary School
Number of Bids Received	11
Lowest Bid (Annual Cost)	£6,745.00
Highest Bid (Annual Cost)	£16,720.00
Accepted Bid (Annual Cost)	£6,840.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Our Lady's 130W
Route Description	Dundee - Our Lady's Primary School
Number of Bids Received	3
Lowest Bid (Annual Cost)	£7,885.00
Highest Bid (Annual Cost)	£30,400.00
Accepted Bid (Annual Cost)	£7,885.00
Successful Tenderer	Alfra Ltd

Contract Reference	Our Lady's 217W
Route Description	Dundee - Our Lady's Primary School
Number of Bids Received	3
Lowest Bid (Annual Cost)	£27,550.00
Highest Bid (Annual Cost)	£54,530.00
Accepted Bid (Annual Cost)	£30,400.00
Successful Tenderer	Sidlaw Executive Travel (Scotland) Ltd

Contract Reference	Our Lady's 218W
Route Description	Dundee - Our Lady's Primary School
Number of Bids Received	3
Lowest Bid (Annual Cost)	£11,020.00
Highest Bid (Annual Cost)	£30,400.00
Accepted Bid (Annual Cost)	£11,020.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	Rowantree 533
Route Description	Dundee - Rowantree Nursery School
Number of Bids Received	10
Lowest Bid (Annual Cost)	£7,600.00
Highest Bid (Annual Cost)	£20,900.00
Accepted Bid (Annual Cost)	£7,600.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	Rowantree 534
Route Description	Dundee - Rowantree Nursery School
Number of Bids Received	8
Lowest Bid (Annual Cost)	£5,320.00
Highest Bid (Annual Cost)	£19,760.00
Accepted Bid (Annual Cost)	£5,320.00
Successful Tenderer	Philip Taylor

Contract Reference	St Andrews 535
Route Description	Dundee - St Andrews Primary School
Number of Bids Received	7
Lowest Bid (Annual Cost)	£4,940.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£4,940.00
Successful Tenderer	John Paton

Contract Reference	St Fergus 536
Route Description	Dundee - St Fergus Primary School
Number of Bids Received	5
Lowest Bid (Annual Cost)	£10,849.00
Highest Bid (Annual Cost)	£29,640.00
Accepted Bid (Annual Cost)	£10,849.00
Successful Tenderer	Peter Fraser, The People Carrier

Contract Reference	St Fergus 537
Route Description	Dundee - St Fergus Primary School
Number of Bids Received	18
Lowest Bid (Annual Cost)	£5,320.00
Highest Bid (Annual Cost)	£14,250.00
Accepted Bid (Annual Cost)	£6,650.00
Successful Tenderer	Robert Harvey

Contract Reference	St Johns 131
Route Description	Dundee - St John's R.C. High School
Number of Bids Received	9
Lowest Bid (Annual Cost)	£5,700.00
Highest Bid (Annual Cost)	£19,380.00
Accepted Bid (Annual Cost)	£5,700.00
Successful Tenderer	Dundee Private Hire 203020 Ltd

Contract Reference	St Johns 133
Route Description	Dundee - St John's R.C. High School
Number of Bids Received	10
Lowest Bid (Annual Cost)	£8,740.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£8,740.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	St Johns 134
Route Description	Dundee - St John's R.C. High School
Number of Bids Received	6
Lowest Bid (Annual Cost)	£6,080.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£6,080.00
Successful Tenderer	Dundee 505050 Ltd

Contract Reference	St Johns 219W
Route Description	Dundee - St John's R.C. High School
Number of Bids Received	2
Lowest Bid (Annual Cost)	£20,957.00
Highest Bid (Annual Cost)	£28,500.00
Accepted Bid (Annual Cost)	£20,957.00
Successful Tenderer	Airport Travel Dundee Ltd

Contract Reference	St Josephs 135
Route Description	Dundee - St Josephs Primary School
Number of Bids Received	6
Lowest Bid (Annual Cost)	£7,980.00
Highest Bid (Annual Cost)	£22,040.00
Accepted Bid (Annual Cost)	£7,980.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	St Josephs 136
Route Description	Dundee - St Josephs Primary School
Number of Bids Received	5
Lowest Bid (Annual Cost)	£7,980.00
Highest Bid (Annual Cost)	£16,530.00
Accepted Bid (Annual Cost)	£7,980.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	St Ninians NG 137
Route Description	Dundee - St Ninians Primary School
Number of Bids Received	7
Lowest Bid (Annual Cost)	£6,460.00
Highest Bid (Annual Cost)	£22,800.00
Accepted Bid (Annual Cost)	£6,460.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd

Contract Reference	St Paul's 539
Route Description	Dundee - St Pauls Academy
Number of Bids Received	8
Lowest Bid (Annual Cost)	£4,180.00
Highest Bid (Annual Cost)	£19,380.00
Accepted Bid (Annual Cost)	£4,940.00
Successful Tenderer	Dundee Private Hire 203020 Ltd

Contract Reference	St Pauls 540
Route Description	Dundee -St Pauls Academy
Number of Bids Received	11
Lowest Bid (Annual Cost)	£5,852.00
Highest Bid (Annual Cost)	£22,800.00
Accepted Bid (Annual Cost)	£6,460.00
Successful Tenderer	Tele Taxis (Dundee) Ltd

Contract Reference	St Pauls 541
Route Description	Dundee - St Pauls Academy
Number of Bids Received	11
Lowest Bid (Annual Cost)	£3,040.00
Highest Bid (Annual Cost)	£14,250.00
Accepted Bid (Annual Cost)	£3,040.00
Successful Tenderer	Graham Moffat

Contract Reference	St Vincents 542
Route Description	Dundee - St Vincents Primary School
Number of Bids Received	8
Lowest Bid (Annual Cost)	£6,460.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£6,460.00
Successful Tenderer	Gordon Davidson

Contract Reference	St Vincents 543
Route Description	Dundee - St Vincents Primary School
Number of Bids Received	11
Lowest Bid (Annual Cost)	£4,750.00
Highest Bid (Annual Cost)	£19,760.00
Accepted Bid (Annual Cost)	£4,750.00
Successful Tenderer	David McIntosh Ltd

Contract Reference	St Vincents 544
Route Description	Dundee - St Vincents Primary School
Number of Bids Received	6
Lowest Bid (Annual Cost)	£7,600.00
Highest Bid (Annual Cost)	£18,050.00
Accepted Bid (Annual Cost)	£7,600.00
Successful Tenderer	Dundee 505050 Ltd

Contract Reference	Woodlea 138
Route Description	Dundee - Woodlea Day centre
Number of Bids Received	8
Lowest Bid (Annual Cost)	£8,360.00
Highest Bid (Annual Cost)	£22,800.00
Accepted Bid (Annual Cost)	£8,360.00
Successful Tenderer	Tay Inter Leasing Taxis Ltd