

City Chambers
DUNDEE
DD1 3BY

9th August, 2013

Dear Sir or Madam

ENVIRONMENT COMMITTEE

You are requested to attend a MEETING of the **ENVIRONMENT COMMITTEE** to be held in the City Chambers, City Square, Dundee on Monday, 19th August, 2013 to follow the meeting of the City Council and Education Committees called for 6.00 pm.

Yours faithfully

DAVID K DORWARD

Chief Executive

AGENDA OF BUSINESS

1 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

2 SUPPLY OF PLANT AND VEHICLES 2013/14

(Report No 323-2013 enclosed).

3 MAGDALEN GREEN PLAY AREA IMPROVEMENTS

(Report No 328-2013 enclosed).

4 CEMETERY HEADSTONE SAFETY (AN87-2013)

Reference is made to the ongoing problem of dangerous headstones within cemeteries and to the approach taken to make such stones safe including the inspection process, identification of headstone owner and treatment of stones where no owner can be traced. In the past inspections have been undertaken by Environment Department staff and steps taken to make the headstones safe temporarily by propping the stones or laying them flat on the ground.

It is proposed to continue the successful pilot scheme which was introduced in 2012/2013 which utilised capacity within the Construction Division of the Environment Department to undertake the inspection, testing, recording and making safe of stones up to approximately 1.5 m in height. It is intended that, where possible, such headstones would be made safe on a more permanent basis. Any headstones in excess of 1.5m will be referred to the specialist contractor who will be appointed using "Quick Quote" under the Council's E procurement system.

Committee are asked to approve the extension to the pilot utilising resources within the Construction Division of the Environment Department.

The Director of Corporate Services advises that the capital improvement works of £60,000 can be met through allowances within the Environment Department's Capital Plan 2013/2014.

5 STOBSMUIR PARK PLAYGROUND SAFETY FENCING (AN88-2013)

As part of an on-going programme of improvements to Stobsmuir Park it is proposed to erect a fence encompassing the play area thus preventing young children from running on to either Pitkerro Road or Stobsmuir Road.

It is proposed to refurbish and re-use various existing panels of fencing reclaimed from other sites. It is recommended that the proposed improvements are approved and that the Director of Environment be instructed to undertake these works.

The Director of Corporate Services advises that the capital improvement works of £20,152 can be met from allowances within the Environment Department's Capital budget 2013/2014.

REPORT TO: ENVIRONMENT COMMITTEE – 19TH August 2013
REPORT ON: SUPPLY OF PLANT & VEHICLES 2013/14
REPORT BY: DIRECTOR OF ENVIRONMENT
REPORT NO.: 323-2013

1.0 PURPOSE OF REPORT

- 1.1 To seek approval for the purchase of plant and vehicles as required by the Environment Department, Social Work and Leisure and Culture Dundee Trust to maintain operational efficiency.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that Committee approve the purchase of the plant and vehicles listed in Appendix 1, at a total cost of £741,448.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The Director of Corporate Services advises that the overall cost of purchasing the plant and vehicles of £741,448 can be met from allowances within the Capital Plan for 2013/2014.

4.0 MAIN TEXT

- 4.1 An asset management review of plant and vehicles currently operated by the departments has identified a number of which are now overdue for replacement. The vehicles and plant identified are either beyond economical repair or are reaching end of life and will incur excessive maintenance costs. The purchase of the plant and vehicles will improve on-going operational efficiency and reduce workshop maintenance time.
- 4.2 The plant items are to be purchased through the Tayside Procurement Consortium, Grounds Maintenance and Small Plant framework. Items on this framework were tendered to all known suppliers and the returns were then assessed and scored using a price/quality scoring system. Successful lots were then placed on the framework in ranked order. The vehicles are to be purchased through the appropriate Scotland Excel Framework as detailed into Appendix 1. Particular consideration was given to operational needs, specification, reliability, performance, operator compatibility, after sales service including spare parts provision as well as user experience when selecting.
- 4.3 Various procurement options are considered when looking at replacements including purchase, leasing and hire. It was determined that outright purchase was the preferred option for these items taking into account whole life costs and the option to extend ownership beyond the scheduled life.

5.0 POLICY IMPLICATIONS

- 5.1 The report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management.

5.2 No major issues identified.

6.0 CONSULTATION

6.1 The Chief Executive, Director of Corporate Services, Head of Democratic and Legal Services, Managing Director of Leisure and Culture Dundee and Director of Social Work have been consulted in relation to this report.

7.0 BACKGROUND PAPERS

7.1 None.

Ken Laing
Director of Environment

Gary McRae
Corporate Fleet Manager

12 August 2013

APPENDIX 1

Vehicle Required	Supplier	Location	Make	Model	Qty	Tender Price £	Framework
Gator Utility Vehicle	Double AA	Arbroath	John Deere	TH 6 x 4	1	10,250	Tayside Procurement Consortium Groundcare Framework (TPC73)
Electric Gator utility Vehicle	Double AA	Arbroath	John Deere	TE	1	8,700	Tayside Procurement Consortium Groundcare Framework (TPC73)
Small Tractors	Double AA	Arbroath	John Deere	4720	2	81,200	Tayside Procurement Consortium Groundcare Framework (TPC112)
Large Tractors	Agricar	Forfar	New Holland	T6.120	1	50,625	Tayside Procurement Consortium Groundcare Framework (TPC114)
Trailed Gang Mower	Fairways	Kinross	Ransomes	TG4650	1	24,888	Tayside Procurement Consortium Groundcare Framework (TPC85)
Ride on Mowers	Fairways	Kinross	Ransomes	HR3300	3	53,370	Tayside Procurement Consortium Groundcare Framework (TPC73)
Tractor Mounted Equipment	Gammies	Forfar	Amazone	GHS 210	1	14,000	Tayside Procurement Consortium Groundcare Framework (TPC73)
Open Back Vans	Arnold Clark	Dundee	Fiat	Doblo	6	65,946	Scotland Excel Framework Supply & Delivery of Light Commercial Vehicles
Towing Dropside Van	AM Phillip	Forfar	Iveco	Daily 35S12	2	38,520	Scotland Excel Framework Supply & Delivery of Light Commercial Vehicles
Tipper	AM Philip	Forfar	Ford	350 LWB	5	101,100	Scotland Excel Framework Supply & Delivery of Light Commercial Vehicles
Medium Van	Clark commercials	Dundee	VW	T28	6	92,127	Scotland Excel Framework Supply & Delivery of Light Commercial Vehicles
Small Van	Clark Commercials	Dundee	VW	Maxi 4 Motion	7	99,505	Scotland Excel Framework Supply & Delivery of Light Commercial Vehicles

Medium Van	Clark Commercials	Dundee	VW	Transporter 4 Motion	1	17,582	Scotland Excel Framework Supply & Delivery of Light Commercial Vehicles	
Dropside Van	AM Philip	Forfar	Ford	Transit Dropside	2	40,440	Scotland Excel Framework Supply & Delivery of Light Commercial Vehicles	
Rolonoff	AM Philip	Forfar	Iveco	75E17K	1	43,195	Scotland Excel Framework Supply & Delivery of Light Commercial Vehicles	
	TOTALS						741,448	

REPORT TO: ENVIRONMENT COMMITTEE – 19 AUGUST 2013

REPORT ON: MAGDALEN GREEN PLAY AREA IMPROVEMENTS

REPORT BY: DIRECTOR OF ENVIRONMENT

REPORT NO: 328-2013

1.0 PURPOSE OF REPORT

- 1.1 To seek approval for improvement works identified to Magdalen Green Play Area and the allocation of partial funding for these works.

2.0 RECOMMENDATION

- 2.1 It is recommended that Committee:
- remits the Director to work in partnership with the Friends of Magdalen Green in seeking external funding and progressing play improvements for the Green; and
 - authorises a contribution of up to £10,000 from Dundee City Council towards the improvement programme.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The Director of Corporate Services advises that £10,000 of the cost for undertaking the proposed improvements can be met from the Capital Budget 2013/14. The Department is working in partnership with the Friends of Magdalen Green in obtaining external funding.

4.0 BACKGROUND

- 4.1 Reference is made to Report No 573/2009 to the Leisure and Communities Committee of 7 December 2009 where the Outdoor Play and Youth Strategy for the city was approved. Within the report improvements to Magdalen Green/Roseangle Play Area were identified. Reference is also made to Agenda Note AN187-2012 of the Environment Committee of 12th November 2012 when play area improvements were agreed which included replacement of the roundabout at Magdalen Green/Roseangle play area on safety grounds.
- 4.2 In conjunction with the Friends of Magdalen Green further proposals are being developed for a major refurbishment of this facility. The proposed work will include landscaping, provision of safety surfacing along with the replacement of the older equipment to a more robust and exciting standard suitable for children of all ages. The budget cost of the proposed scheme is estimated to be £150,000. Potential sources of external finance have been identified and funding bids submitted to a number of external funders, including the “Legacy 2014 Active Places” fund, to renovate the play experience at the site.
- 4.3 The Committee is asked to approve the upgrading of the play area and the Council’s funding pledge of up to £10,000 towards the project, subject to external funding being awarded and to remit the Director of Environment to work in partnership with the Friends of Magdalen Green. A further report will be brought to Committee for the procurement of these works following confirmation of external funding.

5.0 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues at present. The committee will be updated as information is issued.

6.0 CONSULTATIONS

- 6.1 The Chief Executive, Director of Corporate Services, Director of City Development and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

7.0 BACKGROUND PAPERS

- 7.1 None.

Ken Laing
Director of Environment

Gary Robertson
Head of Environmental Management

8th August 2013