

City Chambers
DUNDEE
DD1 3BY

19th October, 2012

Dear Sir or Madam

ENVIRONMENT COMMITTEE

You are requested to attend a MEETING of the **ENVIRONMENT COMMITTEE** to be held in the City Chambers, City Square, Dundee on Monday, 29th October, 2012 to follow the meetings of the City Council, Education, Social Work and City Development Committees called for 6.00 pm.

Yours faithfully

DAVID K DORWARD

Chief Executive

AGENDA OF BUSINESS

1 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

2 PURCHASE OF ELECTRICAL VEHICLES AND INFRASTRUCTURE

(Report No 406-2012 enclosed).

3 ADOPTION OF THE OUTDOOR STRATEGY 2012/2017

(Report No 407-2012 enclosed).

4 THE SUPPLY AND ERECTION OF SECURITY FENCING ON DUNDEE LAW ALLOTMENTS

(Report No 408-2012 enclosed).

5 PURCHASE OF END OF LEASE PLANT (AN167-2012)

The recent fleet asset management review of the plant and vehicles has identified a number of pieces of equipment where leases expire at the end of September 2012.

The most cost effective method to deal with these items is to buy out the residual lease fee, allow the items to continue in service and then trade the residual value against their eventual replacements. The pieces of equipment listed below are required to ensure ongoing operational efficiency.

The Director of Corporate Services advises that the overall cost of £25,850 for purchasing the plant can be met from allowances within the Environment Department's Capital Plan for 2012/2013.

- 1 x Badger MK2 Digger C/W 12" Bucket
- 1 x Barber 600HD Beach Cleaner
- 2 x Toro Side Winder Master 3100-D C/W
- 1 x Ferris Zero Turn Rear Mower
- 2 x Kuhn VSA601 Fertiliser Spreader
- 5 x Dennis FT610 Mower
- 1 x John Deere Turf Gator
- 1 x John Deere E-Gator

In view of the timescales involved this report was approved by the Director of Environment in consultation with the Convener of the Environment Committee, Opposition Group spokesperson, Conservative member, Liberal Democrat member and the Independent member.

The Committee is asked to note the above for information.

6 CAIRD PARK VELODROME - ADDITIONAL WORKS (AN178-2012)

As part of the refurbishment of the Caird Park Velodrome, additional hard surfacing works were identified to improve access arrangements to the velodrome. This included the enhancement to the entrance and additional parking and clear access to the Velodrome.

Approval to undertake these additional works was obtained from the Chief Executive and were added to the existing contract being carried out by Tayside Contracts to refurbish the velodrome.

The cost of the additional works was £14,590 and the Director of Corporate Services advises that this can be met from the Environment Department's Capital Budget for 2012/2013. Committee are asked to note the additional works instructed.

7 CEMETERY HEADSTONE SAFETY (AN179-2012)

Reference is made to the on-going problem of dangerous headstones within cemeteries and to the approach taken to make such stones safe including the inspection process, identification of headstone owner and treatment of stones where no owner can be traced. In the past inspections have been undertaken by Environment Department staff and steps taken to make the headstones safe temporarily by propping the stones or laying them flat on the ground.

It is proposed to undertake a pilot scheme within the 2012/2013 programme utilising spare capacity within the Construction Division of the Environment Department to undertake the inspection testing and making safe of stones up to approximately 1.5m in height. It is intended that where possible, such headstones would be made safe on a more permanent basis. Any headstones in excess of 1.5m will be referred to the specialist contractor Vermicon who were appointed last year following competitive tender, to undertake the restoration of headstone memorials.

Committee are asked to approve the pilot utilising resources within the Construction Division of the Environment Department and agree the extension of the Vermicon contract for 2012/2013 to carry out the more limited and specialist works noted.

The Director of Corporate Services advises that the cost of these works can be met from allowances of £60,000 within the Environment Department's 2012/2013 Capital Plan for these works.

REPORT TO: ENVIRONMENT COMMITTEE - 29 OCTOBER 2012

REPORT ON: PURCHASE OF ELECTRIC VEHICLES AND INFRASTRUCTURE

REPORT BY: DIRECTOR OF ENVIRONMENT

REPORT NO: 406-2012

1.0 PURPOSE OF REPORT

- 1.1 To seek authority for the development of an expanded electric car pool system across various Council departments.
- 1.2 To approve the spending on electric vehicle charging infrastructure within Dundee, to include publicly available charging points.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that Committee approve the purchase of the vehicles listed in Appendix 1, at a total cost of £162,000. These vehicles are to be used exclusively for business purposes.
- 2.2 Authorise the spending of £160,000 on charging infrastructure within the city funded by Transport Scotland.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The purchase of the 16 electric pool vehicles will cost £162,000 which will be funded from Capital expenditure financed by prudential borrowing. The revenue costs of these capital financing charges and the operation of the vehicles of £64,000 in a full financial year will require virements from Department budgets for travel and subsistence to reflect the savings in casual mileage payments.
- 3.2 The supply and installation of charging infrastructure is estimated to cost £160,000 which will be funded from a Transport Scotland "Plugged in Places" grant.
- 3.3 To fund, for an initial period of 2 years, the cost of charging private electric vehicles at the various publicly available charging points within the city, as requested by Transport Scotland. As noted at paragraph 4.5 any additional electricity cost will be minimal.

4.0 MAIN TEXT

- 4.1 The Council has operated a successful four car pool of electric vehicles within the Environment Department at Clepington Road for over a year. A further car pool has recently been introduced based at the underground garage, in Crichton Street. The pooled system with the Environment Department has proven extremely successful having allowed the department to initially

remove six vans from its fleet. The use of the car pool was extended to staff using their personal cars for casual mileage. In total there are 50 staff participating in the car pool and the vehicles are at approximately 80-90% utilisation.

- 4.2 Further trials have been undertaken using the electric vehicles within Social Work and Environment Department staff based at Claverhouse and Marchbanks. The electric vehicles have proven to be extremely popular with all participating staff.
- 4.3 A small Officer working group was formed early in 2012 to look at developing the opportunities for Dundee City Council in expanding its use of electric vehicles. The recent introduction of the Staff Travel Plan highlights the need for pool cars as a key component of the Council's overall strategy.
- 4.4 The 16 electric vehicles to be purchased will be strategically sited throughout the city to optimise their use, at the sites listed in Appendix 2 along with the required infrastructure, these vehicles are to be used for for business purposes only.
- 4.5 Charging infrastructure will require to be provided at each of the pool locations. This will be funded through a grant from Transport Scotland "Plugged in Places". A commitment of £160,000 to the Dundee Partnership has been made and the council will administer the city wide introduction on their behalf. The requirements of each site have been surveyed and it is estimated the grant is sufficient to cover all sites. The proposal will see the provision of 14 publicly available charging points within the designated car parks, through a combination of shared and public only charging points. As part of the grant these charging points are to be made available to the public free of charge for a period. Currently there are around sixty vehicles in private ownership in Scotland so any additional electricity cost will be minimal.
- 4.6 The Staff Travel Plan will address and reduce the requirement for casual mileage significantly through encouraging greater use of public transport. It is recognised within the plan that there are circumstances where a pool car is not only more economic and efficient but is also a requirement. The proposals are estimated to be initially cost neutral with the main benefits being the reduction in CO₂ emissions and the improvement in air quality.
- 4.7 There will be a requirement for departments to support the administration of the pool cars until a corporate system can be fully developed.

5.0 BENEFITS FOR CITY

- Addresses Dundee Single Outcome 11 and Corporate Outcome 3C as well as Measures 7 and 14 within the Council's Air Quality Action Plan.
- Improve CO₂ emissions, estimated up to 40 tonnes per year reduction.
- Improve air quality by removing approximately 175,000 miles driven in petrol or diesel cars per year.
- Reduce requirement for staff to bring cars to work and increase the use of public transport.
- Helps the full implementation of Staff Travel Plan.

- Reduces the conformity concerns with the use of 'Grey Fleet' vehicles.
- Dundee City Council are already seen as public sector pioneer/early adopter and are a founding partner in Scottish Government led E-Cosse Partnership. The Partnership aims to establish Scotland as an electric vehicle pioneer, maximizing the economic, environmental and social benefits of electric vehicles as an integral part of a sustainable transport system and a smart energy grid.

6.0 POLICY IMPLICATIONS

6.1 The report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management.

6.2 The major issues identified are:-

- i) each prospective supplier has been assessed to ensure their business complies with the Race Relations Act 1975.
- ii) in each case all engines fitted meet or exceed legislative requirements regarding exhaust gas emissions and noise pollution.
- iii) each item will be subject to regular maintenance and testing throughout its operational life to ensure compliance with standards set.

7.0 CONSULTATION

7.1 The Chief Executive, Director of Corporate Services, Head of Democratic and Legal Services and Director of City Development have been consulted in relation to this report.

8.0 BACKGROUND PAPERS

8.1 None.

Ken Laing
Director of Environment

Gary McRae
Corporate Fleet Manager

19 October 2012

APPENDIX 1

VEHICLE PURCHASE

Vehicle Required	Supplier	Make	Model	Qty	Tender Price £	Framework
Electric Cars	Peugeot	Peugeot	iOn	16	162,000	Scotland Excel Framework Supply & Delivery of Light Commercial Vehicles Schedule Number 1808 PC/3
TOTALS				16	£ 162,000	

APPENDIX 2

CHARGING INFRASTRUCTURE

Site	Location	Charging Unit	Stationed EV	Public
Turriff House	Rannoch Road	4 x Double Standing Units (4 out of 6 sites to be chosen)	8 x Peugeot Ion	N
Menzieshill House	Earn Crescent			
Craigie House	Southampton Road			
Janet Brougham House	Banchory Road			
Oakland Day Centre	Morven Terrace			
Claverhouse	Jack Martin Way			
Housing Office West	Sinclair Street	1 x Double Standing Unit	2 x Peugeot Ion	Y
Housing Office East	Pitkerro Road	1 x Double Standing Unit	2 x Peugeot Ion	N
Greenmarket Car Park	Greenmarket	1 x Rapid Charger		Y
		2 x Double Standing Unit	3 x Peugeot Ion	Y
Gellalty Street Car Park	Gellalty Street	1 x Double Standing Unit	1 x Peugeot Ion	Y
New Olympia*	Allan Street	2 x Double Standing Unit		Y
Environment Department	Cleington Road	8 x Double Standing units	Future Proposals	N

* Gap funding only to upgrade the charging points to match current Dundee City Council specifications.

REPORT TO: ENVIRONMENT COMMITTEE – 29th October 2012
REPORT ON: ADOPTION OF THE OUTDOOR ACCESS STRATEGY 2012-17
REPORT BY: DIRECTOR OF ENVIRONMENT
REPORT NO: 407-2012

1.0 PURPOSE OF REPORT

- 1.1 To gain approval for the City Council's formal adoption of the Dundee Outdoor Access Strategy 2012-2017.

2.0 RECOMMENDATION

- 2.1 It is recommended that the committee notes the contents of the Dundee Outdoor Access Strategy 2012 - 2017 and approves the adoption of the Strategy by the City Council.

3.0 FINANCIAL IMPLICATIONS

- 3.1 There are no direct financial implications arising from this report.

4.0 BACKGROUND

- 4.1 Reference is made to Article IV of the Policy and Resources Committee of 15 August 2005 when approval was given for Dundee Outdoor Access Strategy 2005-2010.
- 4.2 The Dundee Outdoor Access Strategy 2012-17 has been prepared to replace the Dundee Outdoor Access Strategy 2005-2010. The majority of the actions of the previous strategy have been completed. In addition to including some residual actions from the previous plan, the Strategy embraces the agreed Core Path Plan and new aspirations to improve the choices for active travel infrastructure across the city.
- 4.3 The new strategy has been prepared by the strategy steering group with considerable input from Dundee Local Access Forum. Alongside the development of the Strategy a public consultation and Strategic Environment Assessment (SEA) have been completed. The comments and output from both the public consultation and SEA have been incorporated into the Strategy.
- 4.4 The new strategy identifies five key aims and headline actions to meet the strategic goals. A more detailed action plan will be developed by the strategy steering group with input from the Local Access Forum, to ensure the strategy objectives are met.
- 4.5 A full copy of the draft Outdoor Access Strategy 2012-2017, SEA and associated documents have been circulated to Group Leaders, Bailies Scott and Borthwick and Councillor Macpherson. A two page executive summary is appended to this report at Appendix 1.
- 4.6 The multi agency Strategy Steering Group will prepare a detailed plan for delivery of the strategy and will report its progress to the Dundee Local Access Forum. Key performance indicators will be maintained through the Strategy Monitoring database.

5.0 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

6.0 CONSULTATIONS

- 6.1 The Chief Executive, Director of Corporate Services, Director of City Development and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

7.0 BACKGROUND PAPERS

- 7.1 Post consultation draft Dundee Outdoor Access Strategy 2012-2017
- 7.2 Strategic Environmental Assessment
- 7.3 Equality Impact Assessment

KEN LAING
DIRECTOR OF ENVIRONMENT
October 2012

APPENDIX 1 – Dundee Outdoor Access Strategy 2012-2017

EXECUTIVE SUMMARY

KEY OBJECTIVE

The key objective of the Dundee Outdoor Access Strategy 2012-2017 is to direct the provision of outdoor access in Dundee. The strategy explains that outdoor access includes all non-motorised travel (i.e. walking cycling, canoeing, horse-riding etc) and motorised wheelchairs in and around our city. This is often using paths through and linking our parks, woods and countryside, but also the active travel in built up areas between communities, their local facilities and work opportunities.

This is the second Outdoor Access Strategy in Dundee and it updates the original Outdoor Access Strategy 2005 – 2010. The Strategy fits into a hierarchy of plans and strategies in the city, including the Public Open Space Strategy, Sport and Physical Activity Strategy and the Local Transport Strategy.

The strategy directs and co-ordinates our progress to ensure delivery of projects across the city. All our citizens will be able to benefit from outdoor access no matter where they are going to and from.

STRATEGY DEVELOPMENT

Consultation process

The strategy has been developed through a multi agency steering group and with considerable input from the Dundee Local Access Forum. The strategy has been through the consultation process as required by the Strategic Environment Assessment including statutory consultees and a 6 week public consultation in April 2012.

The Dundee Local Access Forum is a statutory group set up to advise the local authority on issues relating to the management of outdoor access. The group comprises representatives from cycling, walking, horse riding and canoeing groups and community representative groups. The Local Access Forum has played a significant role in the development of the strategy, from the start.

KEY CONTENT

Strategic themes

The strategy is divided into 5 Aims:-

<ul style="list-style-type: none">➤ Aim 1: Dundee's green spaces, waterways and built environment will create attractive green corridors and recreational spaces for all to enjoy➤ Aim 2: Dundee's citizens will be aware of their access rights and their responsibilities under the Scottish Outdoor Access Code and use them appropriately➤ Aim 3: Dundee City Council will uphold its statutory requirements under the Land Reform (Scotland) Act 2003 by delivering its duties and using related powers➤ Aim 4: Dundee's Citizens will be more active in their travel and recreation, with improved fitness and mental well-being• Aim 5: Dundee will have paths, cycleways and public spaces of the highest quality, which are accessible, safer, well maintained and fully used by all	<p>Aim 1 recognises that Dundee's attractive outdoor places encourage citizens and visitors to make use of these assets.</p> <p>Aim 2 acknowledges action to encourage all to behave responsibly.</p> <p>Aim 3 confirms the legal responsibilities and the legal authority that the Council is given by the Scottish Government.</p> <p>Aim 4 recognises the potential benefit that outdoor access has on the health of our citizens</p> <p>Aim 5 commits Dundee to maintain and develop its outdoor access infrastructure.</p>
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Key issues and actions

The draft Strategy has identified 26 key issues and associated outline actions. These issues and actions are linked to Dundee's Single Outcome Agreement.

Some of the highlights of the proposed actions include:

- Extend multi use path network, prioritised by the Core Path Plan, taking advantage of any opportunities from major new housing and road development. Complete Core Path 22.
- Improve seating, signage, and paths. Use information from the Core Path Plan, Community Plan consultation and path audits, to prioritise capital projects.
- Audit and maintain the Green Circular and other existing paths.
- Enhance the natural quality and character of Dundee green space. Work in partnership to control invasive non native species, especially Giant Hogweed, along the Dighty Burn. Green Flag quality assessments to extend across identified green spaces.
- Develop link paths to neighbouring authorities and prepare policy for cross-boundary issues.
- Promotion of Scottish Outdoor Access Code. Use media such as website, leaflets, events and others.
- Core Paths kept open and fit for purpose. Plan is kept up to date.
- Dundee Local Access Forum is supported.
- All new retail, major housing, schools and road developments should include cycling and walking provision prior to Planning Permission.
- Promoted and safe walking, cycling and horse riding routes link green spaces, schools, places of work and other facilities with residential areas. Dundee Waterfront development connects easily with cycling and walking routes to City Centre
- Volunteers and Sustrans work with landowners and City Council to maintain and improve path network. All schools to include cycle parking in travel plans. All retail areas to develop cycle parking.
- Travel Planning. Maintain www.dundee-travelinfo.com and www.tactranconnect.com. Support public and private bodies preparing travel plans through Tactran's Travel Know How. Recognition of value of Active Travel will feature in Dundee Local Plan.
- Park and Choose. Investigate locations of Park and Cycle/Ride/Walk schemes at the south, west, north and east of Dundee
- Support volunteers including health walks leaders, path volunteers, local access forum.
- Capitalise on opportunities for promotion such as infrastructure improvement and Cyclathon, cycle tours, bike week, cycle training schemes and mountain bike skills trails.
- Investigate projects to be developed as Heritage Trails such as Dighty Trail and Tay Trail.
- Safe crossing points for all users are required at busy roads and road junctions including Green Circular crossing of Coupar Angus Road and crossing Riverside to the waterfront and Nature Park.
- Provide alternative Green Circular / National Cycle Network route through Dundee Docks, which can be used by currently excluded groups (unaccompanied under 16's, walkers and cyclists without photo ID).
- Liaise with Community Safety Wardens, Police and Environment Development staff to control problems of illegal motor vehicles/craft in open spaces and Tay estuary.

PROGRESS MONITORING

Many of these actions are already underway. Partnerships and funding opportunities in the strategy are highlighted which will help delivery of the projects. The multi agency Strategy Steering Group will prepare a detailed plan for delivery of the strategy and will report its progress annually to the Local Access Forum.

REPORT TO: ENVIRONMENT COMMITTEE - 29th OCTOBER 2012

REPORT ON: THE SUPPLY AND ERECTION OF SECURITY FENCING ON DUNDEE LAW ALLOTMENTS

REPORT BY: DIRECTOR OF ENVIRONMENT

REPORT NO: 408-2012

1.0 PURPOSE OF REPORT

1.1 To seek approval for the supply and erection of security fencing at West Law Allotments.

2.0 RECOMMENDATIONS

2.1 It is recommended that committee agree the proposed improvements and instruct the Director of Environment to undertake these works.

3.0 FINANCIAL IMPLICATIONS

3.1 The Director of Corporate Services advises that the costs of £31,800 can be met from allowances within the Environment department's capital budget for 2012/13.

4.0 BACKGROUND

4.1 Reference is made to the Environment Committee of 9 January 2012 when approval was given to undertake the supply and erection of security fencing at West Law and Stirling Park Allotments.

4.2 Over recent years there have been a number of incidents, including break-ins and of willful fire raising in the West Law Allotments, with the Police and Tayside Fire and Rescue being called out on a number of occasions.

4.3 Following consultation with Dundee Federation of Allotment Garden Association and West Law Allotment Association it is now proposed to replace the remaining existing chain link fence with 1.8m palisade fencing. This work will complete the secure perimeter fencing to West Law.

4.4 The future maintenance of the fencing will be included within the Allotment Associations' Leases, reducing the future revenue implications for the department.

4.5 The cost of undertaking these works will be £31,800 and will be undertaken by the Environment department. Funding will be met within the Environment department's capital budget 2012/13.

5.0 POLICY IMPLICATIONS

5.1 The report has been screened for any policy implications in respect of sustainability, Strategic Environment Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. No major indicators have been identified.

6.0 CONSULTATION

6.1 The Chief Executive, Director of Corporate Services and the Head of Democratic and Legal Services have been consulted on this report.

7.0 BACKGROUND PAPERS

7.1 None.

Ken Laing

Director of Environment

Gary Robertson

Head of Environmental Management

09 October 2012