

City Chambers  
DUNDEE  
DD1 3BY

9th February, 2024

Dear Colleague

**FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE**

You are requested to attend a MEETING of the **FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE** to be held remotely on Monday, 19th February, 2024 to follow the meetings of the City Council and Climate, Environment and Biodiversity Committee called for 5.00pm.

The meeting will be livestreamed to YouTube. Members of the Press or Public wishing to join the meeting as observers should follow this link [www.dundee.gov.uk/live](http://www.dundee.gov.uk/live)

Yours faithfully

GREGORY COLGAN

Chief Executive

**AGENDA OF BUSINESS**

**1 DECLARATION OF INTEREST**

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

**2 CONTRACT FOR THE TREATMENT OF MIXED GLASS (AN7-2024)**

Following the expiration of the existing contract for the treatment of mixed glass, it was necessary to undertake a procurement exercise to secure a contractor to accept this material from April 2024.

The invitation to service this tender was issued via the Scotland Excel Dynamic Purchasing System (DPS) Relating To The Treatment And Disposal Of Recyclable And Residual Waste (27-17): Lot 3 Treatment of Glass (separate and/or mixed).

Following the tender closing date evaluations were completed in January 2024. The bids were evaluated on service requirements, contract administration and pricing the rebate per tonne which included the haulage costs from Baldovie transfer station, Forties Road, Dundee, DD4 0NS.

Three bids were received, and following the subsequent evaluation of the bids, the table below demonstrates that Sibelco Green Solutions UK Limited had the highest ranking for cost and quality.

<b>Bidder</b>	<b>Rebate per tonne</b>	<b>Haulage cost per tonne</b>	<b>Actual rebate provided to the council per tonne</b>	<b>Quality Ranking</b>	<b>Overall Price / Quality ranking</b>
Enva Scotland Ltd, Linwood	£70.00	£35.00	£35.00	1	3
Sibelco Green Solutions UK Ltd, Cheshire	£67.70	£9.70	£58.00	2	1
MKD32 Ltd, Chester	£76.00	No charge	£76.00	3	2

It is recommended that the contract be awarded to:- Sibelco Green Solutions UK Limited, Cheshire. The glass will be reprocessed at Newhouse, North Lanarkshire.

The contract will commence on 01 April 2024 and will endure for two (2) years until 31st March, 2026. The Council may at its sole discretion extend the contract by one or more further periods of up to 1 year (up to a maximum of 2 x further 1 year periods).

The total value of the contract for the duration of the two year specified period is anticipated to result in an income of approximately £234,000.

### **3 ENVIRONMENTAL IMPROVEMENT WORKS 2023/24 - Page 1**

(Report No 39-2024 by the Executive Director of Neighbourhood Services, copy attached).

### **4 VARIATION OF WAITING RESTRICTIONS 2024 - Page 5**

(Report No 32-2024 by Executive Director of City Development, copy attached).

### **5 ELECTRIC VEHICLE CHARGING INFRASTRUCTURE OPERATION AND MAINTENANCE PROCUREMENT SOURCING STRATEGY - Page 13**

(Report No 42-2024 by Executive Director of City Development, copy attached).

### **6 HOME TO SCHOOL TRANSPORT PROCUREMENT SOURCING STRATEGY - Page 19**

(Report No 46-2024 by Executive Director of City Development, copy attached).

### **7 SOURCING STRATEGIES BY HEAD OF DESIGN AND PROPERTY - Page 23**

(Report No 43-2024 by Executive Director of City Development, copy attached).

### **8 TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY - Page 35**

(Report No 31-2024 by Executive Director of City Development, copy attached).

**ITEM No ...3.....**

**REPORT TO:** FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE  
COMMITTEE – 19 FEBRUARY 2024

**REPORT ON:** ENVIRONMENTAL IMPROVEMENT WORKS 2023/24

**REPORT BY:** EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES

**REPORT NO.** 39-2024

**1. PURPOSE OF REPORT**

1.1 To gain Committee approval for further Environmental Improvements as part of the 2023/24 programme.

**2. RECOMMENDATIONS**

2.1 It is recommended that approval be given for the projects below at: -

<b>Project Reference and Project Description</b>	<b>Contractor</b>	<b>Amount</b>	<b>Fees</b>	<b>Total Amount</b>
Project No. C230025 Improvement to Park Signage (Dawson / Riverside / Caird Park)	<b>Prime Signs Ltd</b> <b>Neighbourhood Services: Environment</b>	<b>£7101.89</b>	£710.19	<b>£7,812.08</b>
Project No. C230026 Camperdown General Improvements (Camperdown Development Plan) Phase 4	<b>Scot Play &amp; Sports Ltd</b> <b>Prime Signs</b> <b>Neighbourhood Services: Environment</b>	<b>£30,660.15</b>	£3,066.02	<b>£33,726.17</b>

**3. FINANCIAL IMPLICATIONS**

3.1 The Executive Director of Corporate Services has confirmed that funding for the above projects is available through the Capital Plan 2023-2028 as detailed on the attached sheets.

**4. MAIN TEXT**

4.1 Reference is made to Article (V) of the Minute of the meeting of Policy and Resources Committee on 7 December 2015, Street Cleaning and Open Space Management Review Report Number 438-2015, where there was agreement to introduce a programme of capital expenditure projects focused on environmental improvement. The proposed projects have been designed to improve and enhance open spaces and cemeteries to make them safer and more attractive places to enjoy for residents across Dundee.

4.2 These projects have been developed in consultation with Community Officers and local groups as appropriate and will comprise a number of improvements across the City.

**5. POLICY IMPLICATIONS**

5.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services, or funding and so has

not been subject to an Integrated Impact Assessment. An appropriate senior manager has reviewed and agreed with this assessment.

**6. CONSULTATIONS**

- 6.1 The Council Leadership Team have been consulted on the preparation of this report and agree with its contents.

**7. BACKGROUND PAPERS**

- 7.1 None.

Elaine Zwirlein  
**Executive Director of Neighbourhood Services**

Tony Boyle  
**Head of Environment**

Date: 17 January 2024

<b>CLIENT</b>	<b>NEIGHBOURHOOD SERVICES</b>	<b>NEIGHBOURHOOD SERVICES</b>																																												
PROJECT NUMBER	<b>C230025</b> <b>Improvement to Park Signage (Dawson / Riverside / Caird Park)</b>  To supply and install new panels for signs at boundary welcome points into Dundee. Kingsway, Forfar Road, Claverhouse Road, Dawson Park and associated shrub planting.	<b>C230026</b> <b>Camperdown General Improvements (Camperdown Development Plan) Phase 4</b>  To remove existing deteriorating wooden play shelters and supply and install new wooden rain shelters.  To supply and install new updated wayfinding signage throughout the park.																																												
ESTIMATED START DATE	April 2024	April 2024																																												
COMPLETION DATE	September 2024	September 2024																																												
TOTAL COST	<b>£7,812.08</b>	<b>£33,726.17</b>																																												
FUNDING SOURCE	Capital Plan 2023/28, Build Resilient and Empowered Communities, Enhancement of Parks and Open Spaces	Capital Plan 2023/28, Build Resilient and Empowered Communities, Camperdown Development Plan																																												
BUDGET PROVISION & PHASING	2024/2025	2024/2025																																												
ADDITIONAL FUNDING	None	None																																												
REVENUE IMPLICATIONS	There are no major issues	There are no major issues																																												
POLICY IMPLICATIONS	None	None																																												
TENDER	<table border="0"> <thead> <tr> <th><b>Contractor</b></th> <th><b>Procurement Method</b></th> <th><b>Quality Ranking</b></th> <th><b>Cost</b></th> </tr> </thead> <tbody> <tr> <td colspan="4"><b>Ranking</b></td> </tr> <tr> <td>Prime Signs Ltd</td> <td>Direct Award (Framework)</td> <td></td> <td>N/A</td> </tr> <tr> <td>N/A Offer</td> <td></td> <td>£5,321.89</td> <td></td> </tr> <tr> <td>Neighbourhood Services: Environment</td> <td></td> <td>£1,780.00</td> <td></td> </tr> </tbody> </table>	<b>Contractor</b>	<b>Procurement Method</b>	<b>Quality Ranking</b>	<b>Cost</b>	<b>Ranking</b>				Prime Signs Ltd	Direct Award (Framework)		N/A	N/A Offer		£5,321.89		Neighbourhood Services: Environment		£1,780.00		<table border="0"> <thead> <tr> <th><b>Contractor</b></th> <th><b>Procurement Method</b></th> <th><b>Quality Ranking</b></th> <th><b>Cost</b></th> </tr> </thead> <tbody> <tr> <td>Scot play &amp; Sports Ltd</td> <td>Direct Award (Waiver)</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>Offer</td> <td></td> <td>£17,431.48</td> <td></td> </tr> <tr> <td>Prime Signs Ltd</td> <td>Direct Award (Framework)</td> <td></td> <td>N/A</td> </tr> <tr> <td>N/A Offer</td> <td></td> <td>£4,470.00</td> <td></td> </tr> <tr> <td>Neighbourhood Services: Environment</td> <td></td> <td>£8,758.67</td> <td>N/A</td> </tr> </tbody> </table>	<b>Contractor</b>	<b>Procurement Method</b>	<b>Quality Ranking</b>	<b>Cost</b>	Scot play & Sports Ltd	Direct Award (Waiver)	N/A	N/A	Offer		£17,431.48		Prime Signs Ltd	Direct Award (Framework)		N/A	N/A Offer		£4,470.00		Neighbourhood Services: Environment		£8,758.67	N/A
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Neighbourhood Services: Environment		£8,758.67	N/A																																											
RECOMMENDATION	Acceptance of offer	Acceptance of offer																																												
SUB-CONTRACTORS	None	None																																												
BACKGROUND PAPERS	None	None																																												

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<b>ITEM No ...4.....</b>
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**REPORT TO:** FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE – 19 FEBRUARY 2024

**REPORT ON:** VARIATION OF WAITING RESTRICTIONS 2024

**REPORT BY:** EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

**REPORT NO:** 32-2024

## 1 PURPOSE OF REPORT

1.1 This report details proposed Traffic Regulation Order variations utilising the powers of the Road Traffic Regulation Act 1984. The variations proposed in this report are promoted to improve road safety and environmental amenity.

## 2 RECOMMENDATION

2.1 It is recommended that the Committee approve the preparation of a Traffic Regulation Variation Order to affect changes to the waiting restrictions in the relevant Traffic Regulation Orders for Dundee.

## 3 FINANCIAL IMPLICATIONS

3.1 The cost of implementing the proposals detailed in this report is estimated at £5000. The costs will be met from within the City Development Department's Car Park Trading Account.

## 4 BACKGROUND

4.1 It is proposed to vary the following Traffic Regulation Orders for the reasons identified below. Drawings detailing the restriction extents can be viewed at the following webpage and at Appendix 1: [https://www.dundee.gov.uk/sites/default/files/publications/for\\_upload\\_11.pdf](https://www.dundee.gov.uk/sites/default/files/publications/for_upload_11.pdf).

**a The Dundee City Council (Western Area, Dundee) (Waiting & Loading Restrictions) Order 2012**

Invergowrie Drive – West End Ward (Drawing 1)

It is proposed to introduce a short, increased length of “no daytime waiting” to prevent obstruction.

**b The Dundee City Council (North Central Area, Dundee) (Waiting and Loading Restrictions) Order 2012**

Fairfield Street – Coldside Ward (Drawing 2)

It is proposed to introduce a length of “at any time” restriction to allow a business to operate without obstruction.

Dudhope Terrace – Coldside Ward (Drawing 5)

It is proposed to extend a length of “at any time” restriction to prevent road narrowing obstruction at a pedestrian refuge island.

**c The Dundee City Council (North Western Area, Dundee) (Waiting and Loading Restrictions) Order 2010**

Donalds Lane/Buttars Loan – Lochee Ward (Drawing 3)

It is proposed to introduce lengths of “at any time” restriction to prevent obstruction at a junction.

**d The Dundee City Council (Central Area, Dundee) (Controlled Parking Zone) Order 2010**

West Bell Street – Maryfield Ward (Drawing 4)

It is proposed to introduce a “loading only” facility to allow servicing to adjacent buildings.

**e The Dundee City Council (Eastern Area, Dundee) (Waiting and Loading Restrictions) Order 2010**

Castle Lane/The Esplanade – The Ferry Ward (Drawing 6)

It is proposed to introduce “at any time” restrictions to prevent obstruction of vehicular traffic on Castle Lane, and obstruction of the car park access.

## **5 POLICY IMPLICATIONS**

- 5.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate Senior Manager has reviewed and agreed with this assessment.

## **6 CONSULTATIONS**

- 6.1 The Council Leadership Team have been consulted in the preparation of this report and are in agreement with its content.

## **7 BACKGROUND PAPERS**

- 7.1 None.

Ewan Macnaughton  
Head of Sustainable Transport and Roads

Author: Stewart Spain

Robin Presswood  
Executive Director of City Development

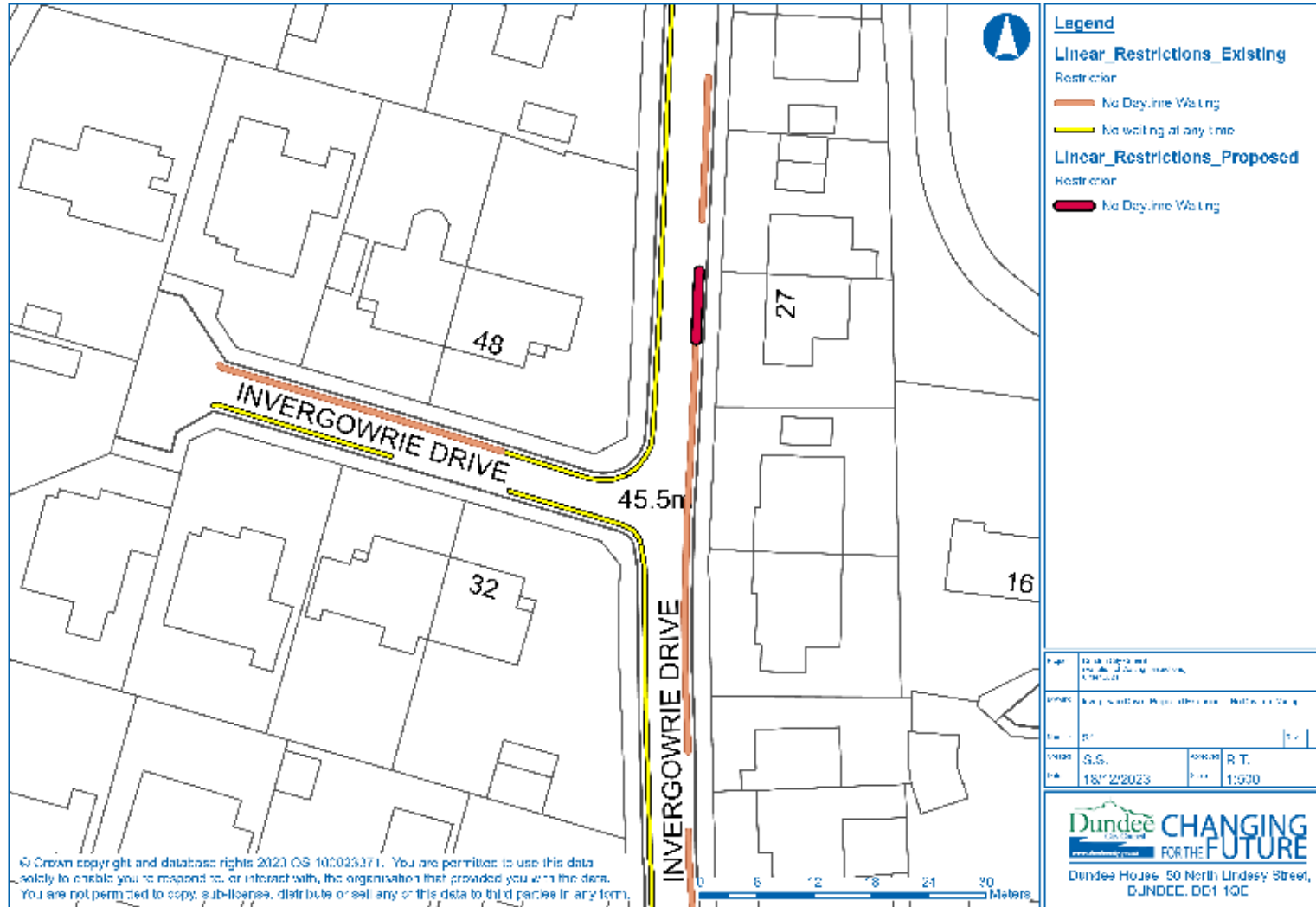
Dundee City Council  
Dundee House  
Dundee

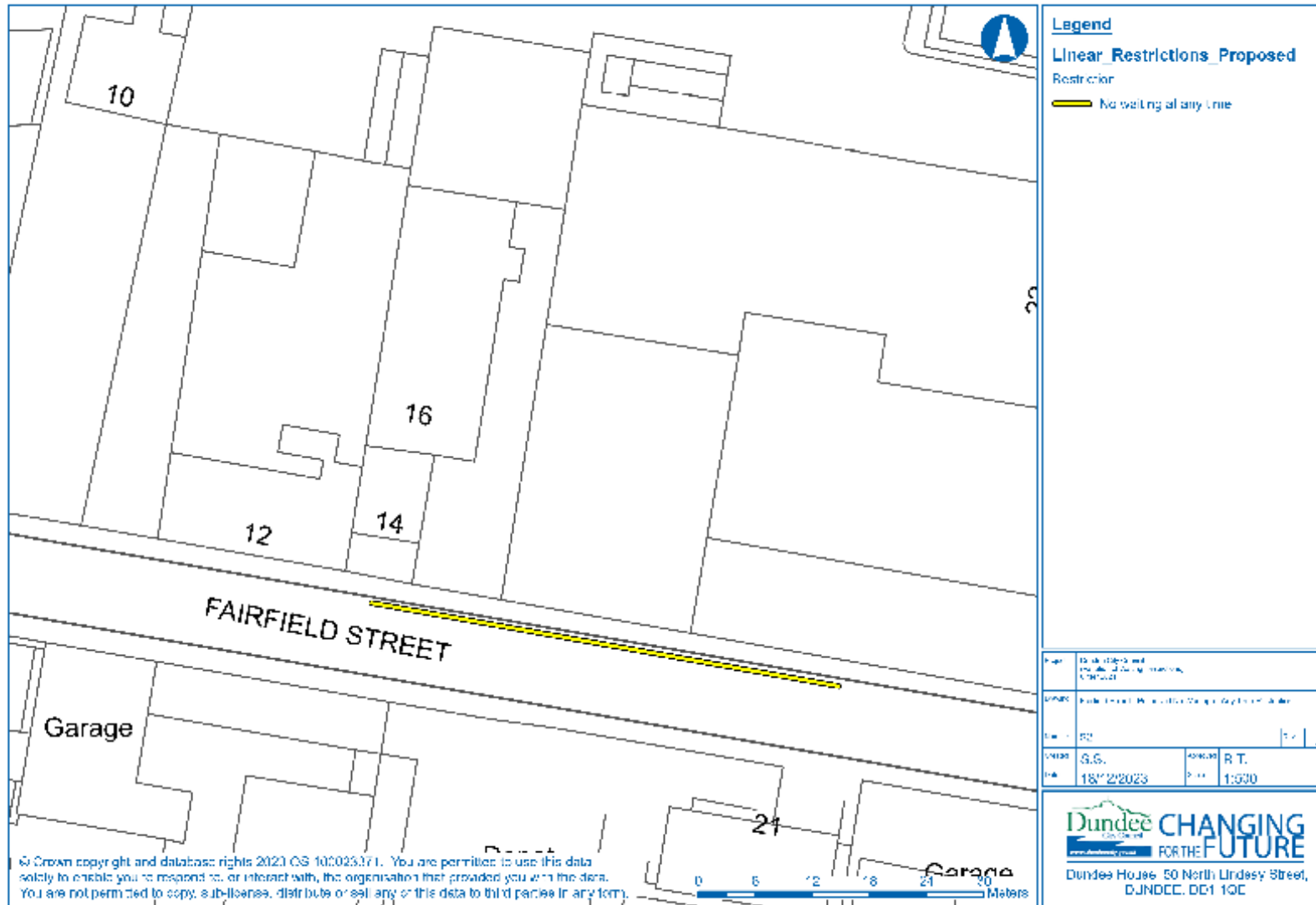
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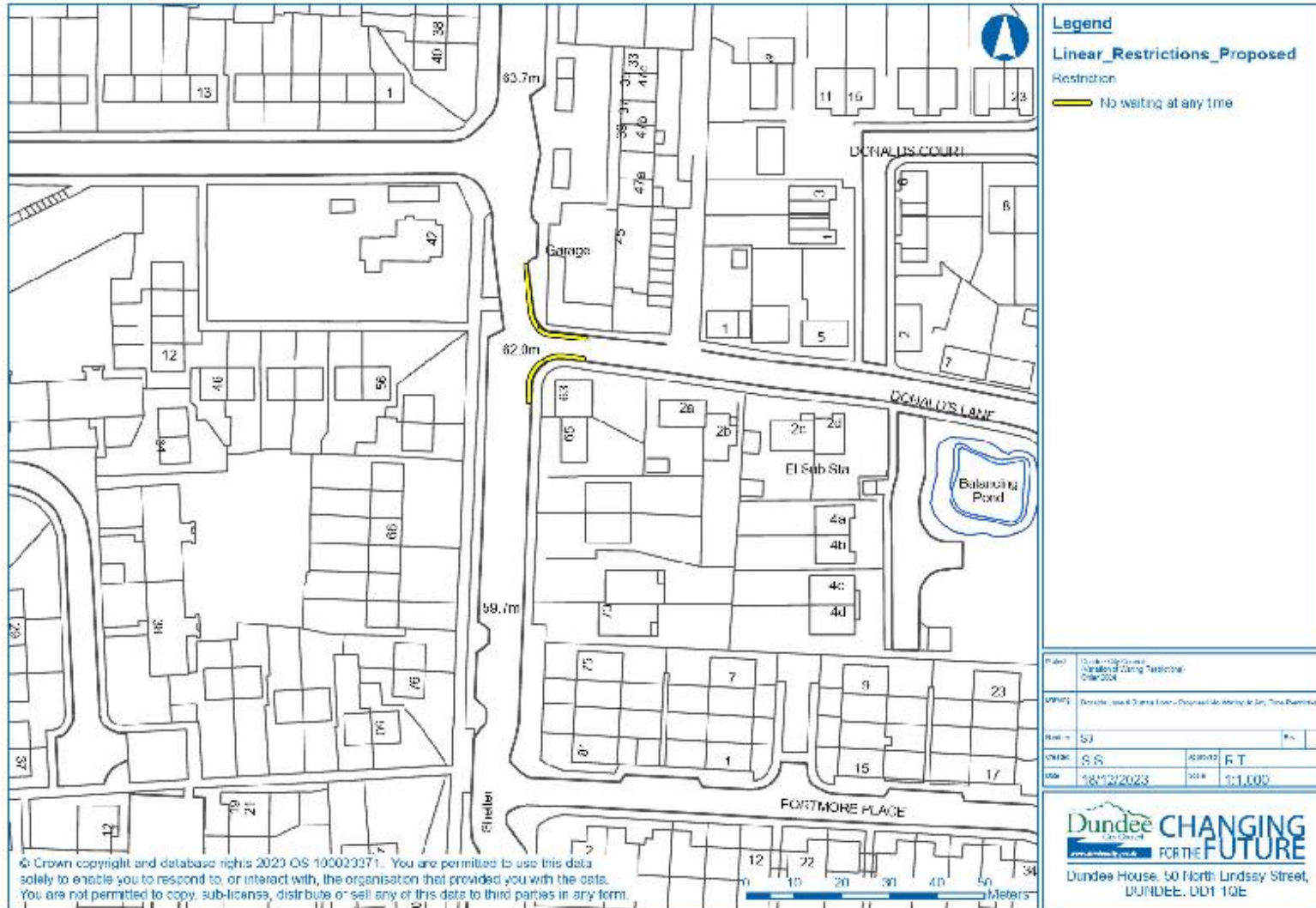
10 January 2024

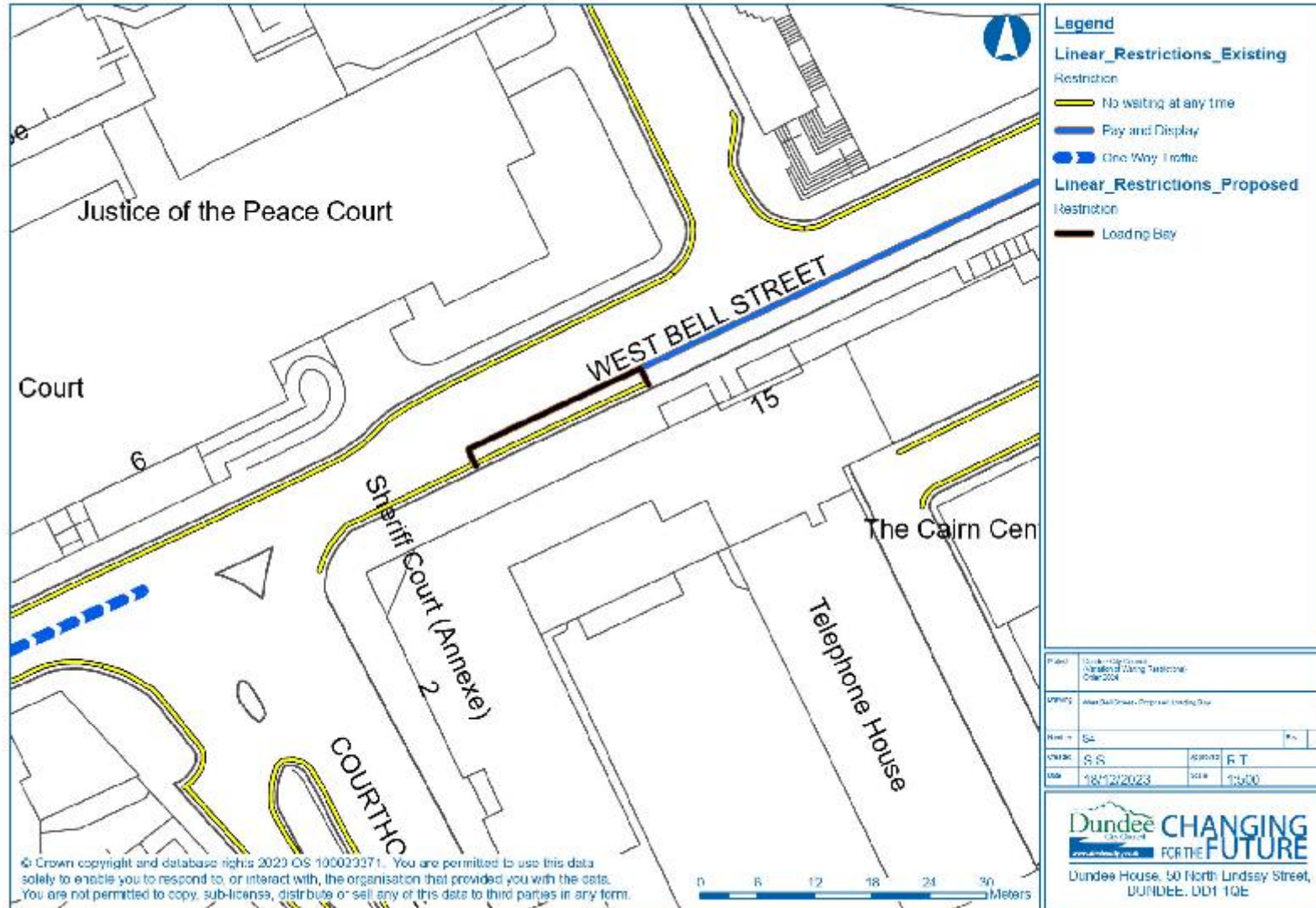


APPENDIX 1

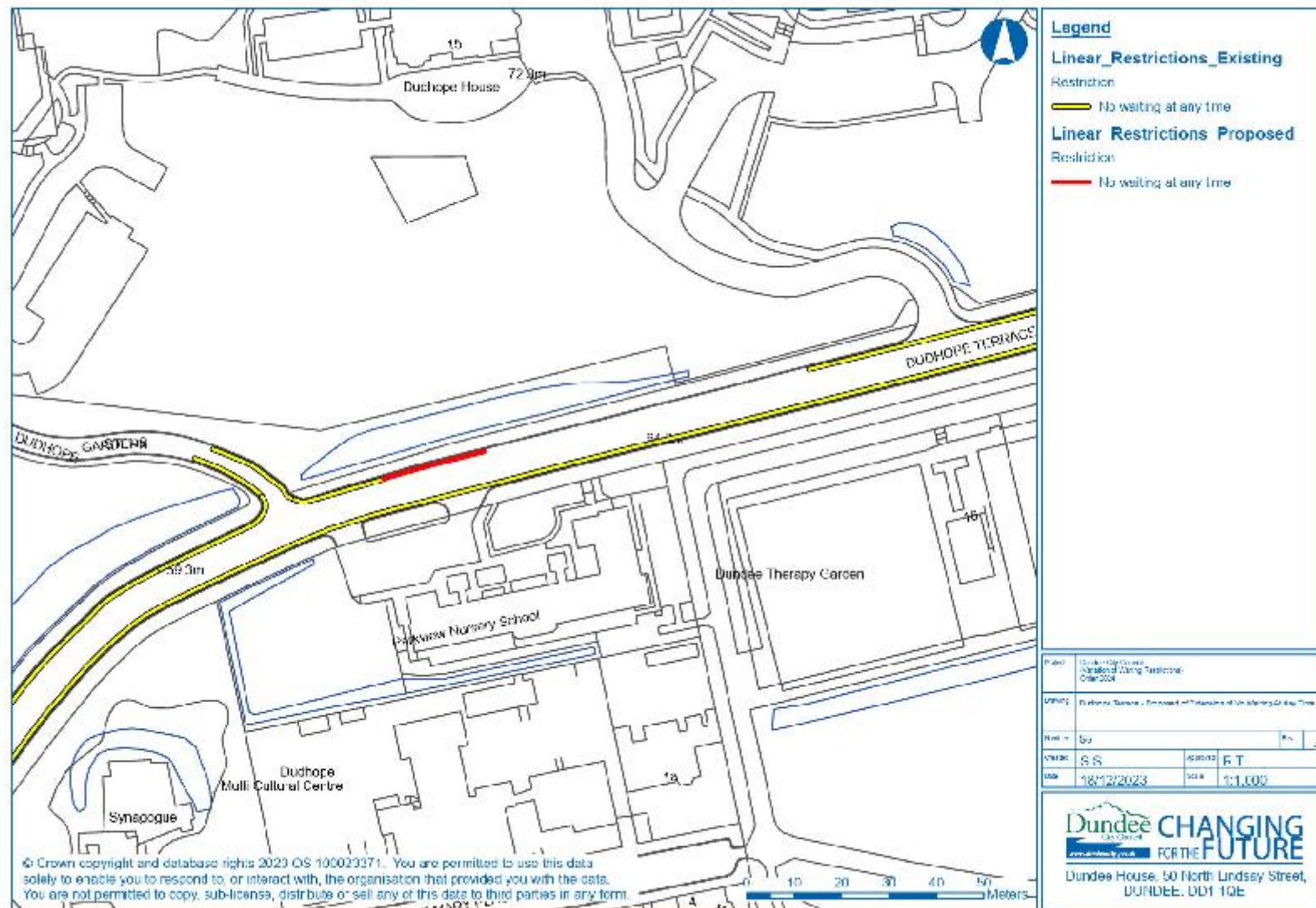




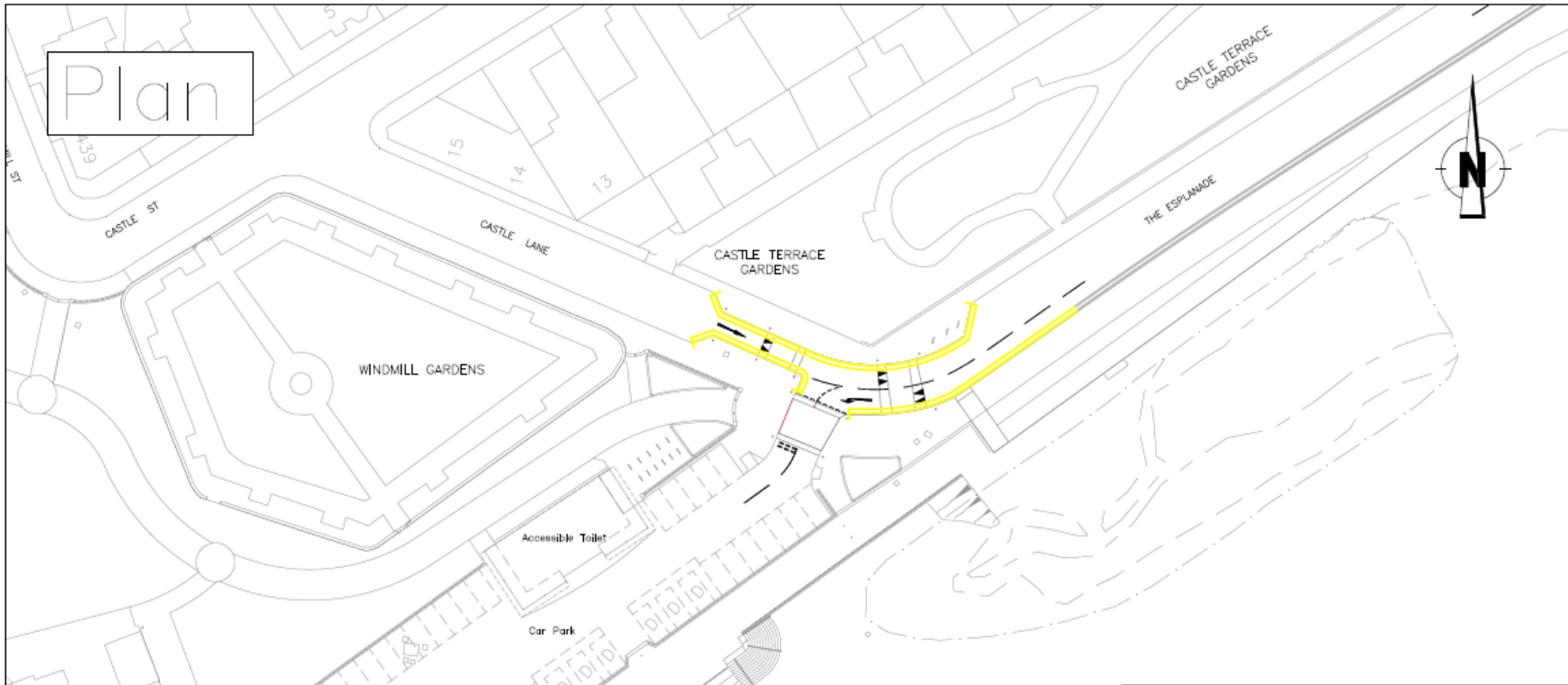










# Plan



## Legend

-  Proposed 'At Any Time' Restriction
-  Existing 'At Any Time' Restriction

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Revision					
Drawn	Checked	Org.No.	Project No.	Scale	Date
S.S.	R.T.	S6	1:1000@A4	S.S.	12.01.24

Dundee City Council  
 (Variation of Waiting Restrictions)  
 Order 2024



City Development Department

City Development Department, Director Robin Presswood  
 Dundee House, 50 North Lindsay Street, Dundee DD1 1QE

**ITEM No ...5.....**

**REPORT TO:** FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE – 19 FEBRUARY 2024

**REPORT ON:** ELECTRIC VEHICLE CHARGING INFRASTRUCTURE OPERATION AND MAINTENANCE PROCUREMENT SOURCING STRATEGY

**REPORT BY:** EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

**REPORT NO:** 42-2024

**1 PURPOSE OF REPORT**

- 1.1 The purpose of this report is to present a sourcing strategy for the tender process for the operation, maintenance, and improvement of the Council's electric vehicle charging infrastructure, and to seek approval to commence a compliant tender process, leading to the award of a contract for 10 years, with a plus 5, plus 5 option to extend, totalling 20 years.

**2 RECOMMENDATION**

- 2.1 It is recommended that the Committee:
- a approves the commencement of a procurement exercise in respect of the commission described, based on the sourcing strategy, summarised in this report; and
  - b note that the tender submissions received will be brought back to Committee for approval in due course.

**3 FINANCIAL IMPLICATIONS**

- 3.1 To accommodate growth and increased utilisation in EV charging demand forecast, bidders will be required to submit a rate per kWh for the operation and maintenance of the charging network asset. The rate will also finance the replacement of EV chargers by the supplier at the end of the assets serviceable life. The successful bidder's rate will be applied to the tariff fee to apportion and recover the cost. This method of payment will reduce the Council's risk exposure to variance in the demand growth profiled, and provide cost certainty in respect of operation and asset management when setting tariff rates.
- 3.2 With reference to Article VII of the minute of the City Development Committee held on 9 September 2019 (Report 300-2019 refers), the Executive Directors of City Development and Corporate Services are delegated authority to set EV charging tariffs in future years to cover costs, minimise financial risk to the Council, and support future expansion of the charging network. To support social inclusion in access to zero emission transport, the Council currently operates a cost neutral EV tariff pricing strategy.
- 3.3 The Executive Director of Corporate Services confirms that the revenue costs associated with the work can be met from electric vehicle charging income contained within the Revenue Budget/Corporate Fleet Budget.

**4 SOURCING STRATEGY SUMMARY**

- 4.1 The Council's EV charging infrastructure comprises of 112 publicly accessible chargers, and 103 private chargers for use solely by Council vehicles. The charging infrastructure asset includes associated electrical inventory such as battery storage facilities, solar arrays, and cabling. The gross replacement cost of these assets is circa £10,000,000. Annual maintenance costs are approximately £300,000 with varying levels of additional expenditure on asset renewals utilising capital funding and grants available.
- 4.2 To ensure ongoing reliability of charging infrastructure, the Council requires to establish a whole lifecycle asset management regime, funded from tariff income as part of a self-sustaining operating model. Suppliers bidding for the procurement opportunity will consider a range of growth profile scenarios, including acceleration through varying levels of private investment, which is anticipated to result in a wide range of tender prices submitted.

- 4.3 In addition to maintenance, servicing and renewal of infrastructure, from 1 July 2024 the Council also requires to provide back-office administration of the EV charging network, which has to date been provided by Charge Place Scotland on behalf of Transport Scotland.
- 4.4 The Council aims to procure a supplier to operate and maintain the Council's EV charging infrastructure. This will include renewal of assets at the end of their serviceable life, and upgrade of assets with new technology to ensure the system operation is efficient and in keeping with advancements in charging technology. The contract will also include provision to order expansion of the network to accommodate future funding available.
- 4.5 Due to the requirement for life cycle renewal of assets contained within the procurement, an initial 10-year contract term is proposed to enable commercial investment recovery certainty associated with the significant cost of replacing EV charging infrastructure in the early years of the contract.
- 4.6 This Sourcing Strategy seeks approval to progress with an appropriate compliant tender process via Public Contracts Scotland. This is a specialist market and as such it is anticipated there may be a limited number of bids, therefore pre-qualification is not required. Bidders will, however, go through a selection process to assess capability to the needs and requirements of the contract.

## 5 RISK ANALYSIS

- 5.1 There are four standard risks in any procurement and for public sector regulated procurements, a fifth is added, that of the procurement exercise itself breaching the public contracts regulations and leaving the Council open to a legal challenge.

Description of Risk	Actions to Be Taken to Manage Risk
<b>Commercial Risk</b> – that either the price objectives are not achieved up front or there are other costs that arise during the contract and diminish the overall benefits.	Low Risk - the contract will be tendered and awarded through a compliant tender procedure, through which all costs have been considered.
<b>Technical Risk</b> – this concerns the difficulty in being able to specify the desired outcome and on the market being unable to deliver to the specification.	Low Risk - the contract will be tendered and awarded through a compliant procedure. Bidders will be required to demonstrate technical competence as part of the tender evaluation process.
<b>Performance Risk</b> – this concerns the ability of suppliers to perform consistently over the life of the contract to deliver the planned benefits.	Low Risk – a contract management process will be put in place with the use of KPI's and agreed penalty clauses.
<b>Contractual Risk</b> – being able to remedy the shortcomings in the contractor's performance without severely damaging the contract and about avoiding reliance on the contracted supplier as the contract develops.	Low Risk - DCC are contractually protected via the contract terms and conditions. The contractor shall be proactively managed during the term of the contract.
<b>Procurement Risk</b> – where a procurement is found unsound in law, through the public procurement rules.	Low Risk – this is a regulated contract.

## 6 POLICY IMPLICATIONS

- 6.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate Senior Manager has reviewed and agreed with this assessment.



**7 CONSULTATIONS**

7.1 The Council Leadership Team have been consulted in the preparation of this report and are in agreement with its content.

**8 BACKGROUND PAPERS**

8.1 None.

Ewan Macnaughton  
Head of Sustainable Transport and Roads

Author: Paul Menzies

Robin Presswood  
Executive Director of City Development

Dundee City Council  
Dundee House  
Dundee

RP/EM/FC/KM

29 January 2024

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## APPENDIX A

### OPTION ASSESSMENT SUMMARY

In considering the financing and operating model options for Dundee's EV charging network the following factors have been assessed:

**Reliability** - minimise charger unavailability and provide a reliable system to access and use.

**Price Equality** - half of Dundee's properties have no off-street parking and may require access to public charging facilities.

**Asset Management** - ensuring finance is available for future life cycle renewal of assets.

**Network Improvement** - provision of finance to enable modernisation and expansion of the charging estate to support growth in charging demand.

**Income Options** - accommodate the option of future transition from a cost recovery to an income generating service.

The following operating models have been assessed and summarised in the table below:

**Option 1** – Council owned assets with separate contracts for back office services, routine maintenance, and asset renewals. Council retains full tariff income and commissions contracts on a direct cost basis.

**Option 2** – term contract for back office, maintenance, and renewal combined. Council retains asset ownership and costs are financed by rate recovery from the tariff.

**Option 3** – transfer of assets to private sector operator under revenue share agreement.

**Option 4** – sale of assets to private sector operator.

	<b>Option 1</b> Separate contracts	<b>Option 2</b> Term contract	<b>Option 3</b> Asset transfer	<b>Option 4</b> Asset sale
<b>Reliability</b>	Council retains control of specification and service provision		Council relinquishes direct control of service provision	
<b>Price Equality</b>	Council sets tariff price providing market price stabiliser and alternative to private sector competitors		Council either relinquishes tariff control or shares profitability risk	Council relinquishes direct control of tariffs
<b>Asset Management</b>	Council requires to set aside income and owns risks of future recovery of asset renewal costs	Cost certainty and reduces under recovery risk. Provides private finance for early year renewals.	Council relieved of all asset management and operation costs	
<b>Network Improvement</b>	Limits private investment opportunity as commissioned on service provision payment basis.	Incentivised private sector investment through share of tariff income and increasing revenue generation	Attracts private sector investment with immediate income generation and established customer base	
<b>Income Options</b>	Retains option to provide income stream.		Provides annual income stream	Provides initial income receipts

**Conclusion** – Option 2 lessens the risk of widening the equality gap in EV charging, allows the Council to retain direct control of reliability performance, provides asset management cost certainty, attracts private sector investment in the charging network, and leaves open the option of income generation in future once the EV charging market matures and provision stabilises.

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**ITEM No ...6.....**

**REPORT TO:** FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE – 19 FEBRUARY 2024

**REPORT ON:** HOME TO SCHOOL TRANSPORT PROCUREMENT SOURCING STRATEGY

**REPORT BY:** EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

**REPORT NO:** 46-2024

**1 PURPOSE OF REPORT**

- 1.1 The purpose of this report is to present a sourcing strategy for the tender process for the provision of specialist school transport provided for young people identified by Children & Families Service as meeting the eligibility criteria for free home to school transport as described in the Council's Home to School Transport Policy. The proposed contract term is 3 years with an option to extend annually thereafter for a further 3 years.

**2 RECOMMENDATION**

- 2.1 It is recommended that the Committee:
- a approves the commencement of a procurement exercise in respect of the commission described, based on the sourcing strategy, summarised in this report;
  - b delegates authority to the Head of Sustainable Transport & Roads to finalise the procurement strategy and award a contract to the successful bidders, following a tender process carried out in compliance with the Public Contracts (Scotland) Regulations 2015; and
  - c delegates authority to the Head of Sustainable Transport & Roads to vary the quantity of work ordered from contracted suppliers as required to facilitate variations in annual service demand.

**3 FINANCIAL IMPLICATIONS**

- 3.1 The costs of providing home to school transport for learners with Additional Support Needs is met from the Children & Families Service revenue budget. The financial implications associated with this report are the estimated costs of the contracts to be awarded. The value of work ordered varies annually in reflection of changing service demand each academic year, however for estimation purposes the current annual value of contracts awarded to three incumbent licensed taxi operators are approximately £150,000, £193,000, and £123,000.

**4 SOURCING STRATEGY SUMMARY**

- 4.1 This Sourcing Strategy seeks approval to progress with an appropriate, compliant tender process via Public Contracts Scotland. It is anticipated that Home to School transport will be delivered by taxi operators licensed by Dundee City Council or by bus operators with a PSV's Operating Licence issued by the Office of the Traffic Commissioner. Pre-qualification is not required as suppliers will be expected to meet all requirements of their licence.
- 4.2 The Council aims to procure transport providers who will provide a comprehensive managed transport service to specific school clusters in Dundee, and where required, to specialist schools located outside Dundee.

## 5 RISK ANALYSIS

- 5.1 There are four standard risks in any procurement and for public sector regulated procurements, a fifth is added, that of the procurement exercise itself breaching the public contracts regulations and leaving the Council open to a legal challenge.

Description of Risk	Actions to Be Taken to Manage Risk
<b>Commercial Risk</b> – that either the price objectives are not achieved up front or there are other costs that arise during the contract and diminish the overall benefits.	Low Risk - the contract will be tendered and awarded through a compliant tender procedure, through which all costs have been considered.
<b>Technical Risk</b> – this concerns the difficulty in being able to specify the desired outcome and on the market being unable to deliver to the specification.	Medium Risk – Bidders will be expected to identify drivers and passenger escorts to provide a dedicated staffing resource to contracts.
<b>Performance Risk</b> – this concerns the ability of suppliers to perform consistently over the life of the contract to deliver the planned benefits.	Low Risk – a contract management process will ensure effective communication and service quality delivered by suppliers to the purchaser, schools, and passengers.
<b>Contractual Risk</b> – being able to remedy the shortcomings in the contractor's performance without severely damaging the contract and about avoiding reliance on the contracted supplier as the contract develops.	Low Risk - DCC are contractually protected via the contract terms and conditions. The contractor shall be proactively managed during the term of the contract.
<b>Procurement Risk</b> – where a procurement is found unsound in law, through the public procurement rules.	Low Risk – this is a regulated contract.

## 6 SUMMARY

- 6.1 It is recommended that the Committee approve this Sourcing Strategy and award appropriate delegated powers to the Head of Sustainable Transport & Roads to proceed as outlined.

## 7 POLICY IMPLICATIONS

- 7.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate Senior Manager has reviewed and agreed with this assessment.

## 8 CONSULTATIONS

- 8.1 The Council Leadership Team have been consulted in the preparation of this report and are in agreement with its content.

**9 BACKGROUND PAPERS**

9.1 None.

Ewan Macnaughton  
Head of Sustainable Transport and Roads

Author: Nadine Law

Robin Presswood  
Executive Director of City Development

Dundee City Council  
Dundee House  
Dundee

RP/EM/NL/KM

24 January 2024

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**ITEM No ...7.....**

**REPORT TO:** FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE – 19 FEBRUARY 2024

**REPORT ON:** SOURCING STRATEGIES BY HEAD OF DESIGN AND PROPERTY

**REPORT BY:** EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

**REPORT NO:** 43-2024

**1 PURPOSE OF REPORT**

1.1 The purpose of this report is to present sourcing strategies and seeks approval to commence with the procurement exercise in respect of each project.

**2 RECOMMENDATION**

2.1 It is recommended that Committee approves the commencement of a procurement exercise in respect of the projects described, based on the sourcing strategy detailed in Appendix 1.

**3 SUMMARY OF SOURCING STRATEGIES**

3.1 Proposed sourcing strategies for progressing by the Design and Property Division in relation to the projects detailed below.

<b>Proposed Sourcing Strategies</b>
Inspection, Testing, Service and Maintenance of Air Compressors
Inspection, Testing, Service and Maintenance of Local Exhaust Ventilation Systems and Forges
In-service Inspection and Testing of Electrical Equipment – Area 1
Inspection, Testing, Service and Maintenance of Medical Baths and Lifting Equipment
Inspection, Testing, Service and Maintenance of Boilers, Combined Heating & Power Units (CHP), Burners and Flues
Caird Hall – Replacement Lifts 1 and 2
Dundee City Centre Christmas Decorations Contract

**4 FINANCIAL IMPLICATIONS**

4.1 The Executive Director of Corporate Services has confirmed that funding for the above projects is available as detailed on the attached sheet.

**5 SOURCING STRATEGY SUMMARY**

5.1 This Sourcing Strategy seeks approval to progress with an appropriate compliant tender process via Public Contracts Scotland. Bidders will go through a selection process to assess capability to the needs and requirement of the contract.

## 6 RISK ANALYSIS

- 6.1 There are 4 standard risks in any procurement and for public sector regulated procurements, a fifth is added, that of the procurement exercise itself breaching the public contract regulations and leaving the Council open to a legal challenge:

Description of Risk	Actions To Be Taken To Manage Risk
<b>Commercial Risk</b> – that either the price objectives are not achieved up front or there are other costs that arise during the contract and diminish the overall benefits.	Low Risk - the contract will be tendered and awarded through a compliant tender procedure, through which all costs have been considered.
<b>Technical Risk</b> – this concerns the difficulty in being able to specify the desired outcome and on the market being unable to deliver to the specification.	Low Risk - the contract will be tendered and awarded through a compliant procedure. Bidders will be required to demonstrate technical competence as part of the tender evaluation process.
<b>Performance Risk</b> – this concerns the ability of suppliers to perform consistently over the life of the contract to deliver the planned benefits.	Low Risk – a contract management process will be put in place with the use of KPI's.
<b>Contractual Risk</b> – being able to remedy the shortcomings in the contractor's performance without severely damaging the contract and about avoiding reliance on the contracted supplier as the contract develops.	Low Risk - DCC are contractually protected via the contract terms and conditions. The contractor shall be proactively managed during the term of the contract.
<b>Procurement Risk</b> – where a procurement is found unsound in law, through the public procurement rules.	Low Risk – this is a regulated contract.

## 7 SUMMARY

- 7.1 It is recommended that the Committee approve this Sourcing Strategy and award appropriate delegated powers to the Executive Director of City Development to proceed as outlined.

## 8 POLICY IMPLICATIONS

- 8.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate Senior Manager has reviewed and agreed with this assessment.

## 9 CONSULTATIONS

- 9.1 The Council Leadership Team has been consulted in the preparation of this report.

**10 BACKGROUND PAPERS**

10.1 None.

Neil Martin  
Head of Design and Property

Robin Presswood  
Executive Director of City Development

NM/KM

7 February 2024

Dundee City Council  
Dundee House  
Dundee

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**APPENDIX 1**

<b>SOURCING STRATEGY</b>	Inspection, Testing Service and Maintenance of Air Compressors
<b>PROJECT NUMBER</b>	19-51057
<b>PROJECT INFORMATION</b>	Sourcing strategy for the tender process for the inspection, testing, service and maintenance of Air Compressors at 17 properties.
<b>PROPOSED CONTRACT DURATION</b>	3 years, with a plus 2, plus 2 option to extend totalling 7 years
<b>RECOMMENDATION</b>	<p>It is recommended that the Committee:</p> <p>a  approves the commencement of a procurement exercise in respect of the project described, based on the sourcing strategy summarised in this report; and</p> <p>b  delegates authority to the Executive Director of City Development to finalise the procurement strategy and award a contract to the successful bidder, following a tender process carried out in compliance with Public Contracts (Scotland) regulations 2015.</p>
<b>FINANCIAL IMPLICATIONS</b>	<p>The financial implications associated with this report are the estimated cost of the contract to be awarded. Based on previous experience and market enquiries carried out against existing framework rates, the total cost of the contract is anticipated to be £80k, inclusive of extension options and fees. The contract will be funded from the City Development Revenue (Property Health &amp; Safety) budget.</p> <p>Where the most economically advantageous tender is in excess of 10% greater than the sum detailed above then the matter will be reported back to committee for approval.</p> <p>Any repair or maintenance works that are highlighted as being required through inspection and testing will be additional to the servicing contract and funded from the Revenue Property Health and Safety budget.</p>
<b>POLICY IMPLICATIONS</b>	There are no issues.
<b>BACKGROUND PAPERS</b>	None.

<b>SOURCING STRATEGY</b>	Inspection, Testing Service and Maintenance of Local Exhaust Ventilation Systems and Forges
<b>PROJECT NUMBER</b>	19-51058
<b>PROJECT INFORMATION</b>	Sourcing strategy for the tender process for the inspection, testing, service and maintenance of Local Exhaust Ventilation Systems at 13 properties and Forges at 5 properties.
<b>PROPOSED CONTRACT DURATION</b>	3 years, with a plus 2, plus 2 option to extend totalling 7 years
<b>RECOMMENDATION</b>	<p>It is recommended that the Committee:</p> <p>a</p> <p>pproves the commencement of a procurement exercise in respect of the project described, based on the sourcing strategy summarised in this report; and</p> <p>b</p> <p>elegates authority to the Executive Director of City Development to finalise the procurement strategy and award a contract to the successful bidder, following a tender process carried out in compliance with Public Contracts (Scotland) regulations 2015.</p>
<b>FINANCIAL IMPLICATIONS</b>	<p>The financial implications associated with this report are the estimated cost of the contract to be awarded. Based on previous experience and market enquiries carried out against existing framework rates, the total cost of the contract is anticipated to be £80k, inclusive of extension options and fees. The contract will be funded from the City Development Revenue (Property Health &amp; Safety) budget.</p> <p>Where the most economically advantageous tender is in excess of 10% greater than the sum detailed above then the matter will be reported back to committee for approval.</p> <p>Any repair or maintenance works that are highlighted as being required through inspection and testing will be additional to the servicing contract and funded from the Revenue Property Health and Safety budget.</p>
<b>POLICY IMPLICATIONS</b>	There are no issues.
<b>BACKGROUND PAPERS</b>	None.

<b>SOURCING STRATEGY</b>	In-Service Inspection and Testing of Electrical Equipment – Area 1
<b>PROJECT NUMBER</b>	20-50045
<b>PROJECT INFORMATION</b>	Sourcing strategy for the tender process for the in-service inspection and testing of electrical equipment at 110 properties.
<b>PROPOSED CONTRACT DURATION</b>	3 years, with a plus 2 option to extend totalling 5 years
<b>RECOMMENDATION</b>	<p>It is recommended that the Committee:</p> <p>a</p> <p>pproves the commencement of a procurement exercise in respect of the project described, based on the sourcing strategy summarised in this report; and</p> <p>b</p> <p>elegates authority to the Executive Director of City Development to finalise the procurement strategy and award a contract to the successful bidder, following a tender process carried out in compliance with Public Contracts (Scotland) regulations 2015.</p>
<b>FINANCIAL IMPLICATIONS</b>	<p>The financial implications associated with this report are the estimated cost of the contract to be awarded. Based on previous experience and market enquiries carried out against existing framework rates, the total cost of the contract is anticipated to be £210k, inclusive of extension options and fees. The contract will be funded from the City Development Revenue (Property Health &amp; Safety) budget.</p> <p>Where the most economically advantageous tender is in excess of 10% greater than the sum detailed above then the matter will be reported back to committee for approval.</p> <p>Any repair or maintenance works that are highlighted as being required through inspection and testing will be additional to the servicing contract and funded from the Revenue Property Health and Safety budget.</p>
<b>POLICY IMPLICATIONS</b>	There are no issues.
<b>BACKGROUND PAPERS</b>	None.

<b>SOURCING STRATEGY</b>	Inspection, Testing Service and Maintenance of Medical Baths and Lifting Equipment
<b>PROJECT NUMBER</b>	20-50026
<b>PROJECT INFORMATION</b>	Sourcing strategy for the tender process for the inspection, testing, service and maintenance of Medical Baths and Lifting Equipment at 39 properties.
<b>PROPOSED CONTRACT DURATION</b>	3 years, with a plus 2 option to extend totalling 5 years
<b>RECOMMENDATION</b>	<p>It is recommended that the Committee:</p> <p>a</p> <p>pproves the commencement of a procurement exercise in respect of the project described, based on the sourcing strategy summarised in this report; and</p> <p>b</p> <p>elegates authority to the Executive Director of City Development to finalise the procurement strategy and award a contract to the successful bidder, following a tender process carried out in compliance with Public Contracts (Scotland) regulations 2015.</p>
<b>FINANCIAL IMPLICATIONS</b>	<p>The financial implications associated with this report are the estimated cost of the contract to be awarded. Based on previous experience and market enquiries carried out against existing framework rates, the total cost of the contract is anticipated to be £120k, inclusive of extension options and fees. The contract will be funded from the City Development Revenue (Property Health &amp; Safety) budget.</p> <p>Where the most economically advantageous tender is in excess of 10% greater than the sum detailed above then the matter will be reported back to committee for approval.</p> <p>Any repair or maintenance works that are highlighted as being required through inspection and testing will be additional to the servicing contract and funded from the Revenue Property Health and Safety budget.</p>
<b>POLICY IMPLICATIONS</b>	There are no issues.
<b>BACKGROUND PAPERS</b>	None.



<b>SOURCING STRATEGY</b>	Inspection, Testing Service and Maintenance of Boilers, CHP Units, Burners and Flues
<b>PROJECT NUMBER</b>	22-50004
<b>PROJECT INFORMATION</b>	Sourcing strategy for the tender process for the inspection, testing, service and maintenance of Medical Baths and Lifting Equipment at 160 properties.
<b>PROPOSED CONTRACT DURATION</b>	3 years, with a plus 2, plus 2 option to extend totalling 7 years
<b>RECOMMENDATION</b>	<p>It is recommended that the Committee:</p> <p>a</p> <p>pproves the commencement of a procurement exercise in respect of the project described, based on the sourcing strategy summarised in this report; and</p> <p>b</p> <p>elegates authority to the Executive Director of City Development to finalise the procurement strategy and award a contract to the successful bidder, following a tender process carried out in compliance with Public Contracts (Scotland) regulations 2015.</p>
<b>FINANCIAL IMPLICATIONS</b>	<p>The financial implications associated with this report are the estimated cost of the contract to be awarded. Based on previous experience and market enquiries carried out against existing framework rates, the total cost of the contract is anticipated to be £465k inclusive of extension options and fees. The contract will be funded from the City Development Revenue (Property Health &amp; Safety) budget.</p> <p>Where the most economically advantageous tender is in excess of 10% greater than the sum detailed above then the matter will be reported back to committee for approval.</p> <p>Any repair or maintenance works that are highlighted as being required through inspection and testing will be additional to the servicing contract and funded from the Revenue Property Health and Safety budget.</p>
<b>POLICY IMPLICATIONS</b>	There are no issues.
<b>BACKGROUND PAPERS</b>	None.

<b>SOURCING STRATEGY</b>	Caird Hall – Replacement Lifts 1 and 2
<b>PROJECT NUMBER</b>	23-001
<b>PROJECT INFORMATION</b>	Sourcing strategy for the tender process for the full replacement of 2nr existing goods lifts which serve the Caird Hall complex.
<b>PROPOSED CONTRACT DURATION</b>	22 weeks
<b>RECOMMENDATION</b>	<p>It is recommended that the Committee</p> <p>a</p> <p>pproves the commencement of a procurement exercise in respect of the project described, based on the sourcing strategy summarised in this report; and</p> <p>b</p> <p>elegates authority to the Executive Director of City Development to finalise the procurement strategy and award a contract to the successful bidder, following a tender process carried out in compliance with Public Contracts (Scotland) regulations 2015.</p>
<b>FINANCIAL IMPLICATIONS</b>	<p>The financial implications associated with this report are the estimated cost of the contract to be awarded. Based on previous experience and market enquiries carried out against existing framework rates, the total cost of the contract is anticipated to be £260K, inclusive of non-contract allowances and fees. The contract will be funded from The City Council Capital Plan 2023-28 – Design a Modern Council – Property Lifecycle Development Programme – Lifecycle Property Improvements</p> <p>Where the most economically advantageous tender is in excess of 10% greater than the sum detailed above then the matter will be reported back to committee for approval.</p>
<b>POLICY IMPLICATIONS</b>	There are no issues.
<b>BACKGROUND PAPERS</b>	None.

<b>SOURCING STRATEGY</b>	Dundee City Centre Christmas Decorations Contract
<b>PROJECT NUMBER</b>	21-1234
<b>PROJECT INFORMATION</b>	Sourcing Strategy for the Public Contracts Scotland tender process, for a 3 + 1 year contract for the supply, installation and maintenance (and removal and safe storage) of decorative lighting features for the festive period for the city centre of Dundee
<b>PROPOSED CONTRACT DURATION</b>	3 Years with a plus 1 option to extend to 4 years. Starting Christmas 2024.
<b>RECOMMENDATION</b>	<p>It is recommended that the Committee:</p> <p>a</p> <p>pproves the commencement of a Public Contracts Scotland procurement exercise in respect of the project described, based on the sourcing strategy summarised in this report; and</p> <p>b</p> <p>elegates authority to the Executive Director of City Development to finalise the procurement strategy and award a contract to the successful bidder, following a tender process carried out in compliance with Public Contracts (Scotland) regulations 2015.</p>
<b>FINANCIAL IMPLICATIONS</b>	<p>The financial implications associated with this report are the estimated cost of the contract to be awarded plus fees. Based on the previous contract and market enquiries, the total cost of the contract is anticipated to be £110k/annum inclusive of fees. The 3+1 year contract is anticipated to have a total cost of £440k and will be funded from the City Development – Economic Development Christmas Lights Revenue budget.</p> <p>Where the most economically advantageous tender is in excess of 10% greater than the sum detailed above then the matter will be reported back to committee for approval.</p> <p>Any repair or maintenance works that are highlighted as being required through the contract will be additional to the contract and funded from the available budget.</p>
<b>POLICY IMPLICATIONS</b>	There are no issues.
<b>BACKGROUND PAPERS</b>	None.

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**ITEM No ...8.....**

**REPORT TO:** FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE – 19 FEBRUARY 2024

**REPORT ON:** TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY

**REPORT BY:** EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

**REPORT NO:** 31-2024

**1 PURPOSE OF REPORT**

1.1 This report details tenders received and seeks approval on acceptance thereof.

**2 RECOMMENDATION**

2.1 It is recommended that Committee approve the acceptance of the tenders submitted by the undernoted contractors as set out in the report, with the total amount, including allowances detailed in Appendix 1.

**3 SUMMARY OF PROJECTS TENDERED**

3.1 Tenders have been received by the Design and Property Division in relation to the projects detailed below.

<b>Architects Projects - Reference and Description</b>	<b>Contractor</b>
23-002 – Turriff House – Upgrade Kitchen Ventilation	Scan Building Services Ltd
22-019 – Olympia – Service and Maintenance of CHP	Centrica

<b>Engineers Projects - Reference and Description</b>	<b>Contractor</b>
R0251 - Lochee High Street Environmental Improvements	Tayside Contracts
R3138 - MOT Side Building Demolition	Gowrie Contracts Ltd
R3215 – Play Equipment Installation City Wide Phase 3	Dundee Plant
R3147 – Castle Green Play Equipment Installation	Jupiter Play Leisure
P18641 – Broughty Ferry – Monifieth Active Travel – A930 Junction Improvements and Puffin crossings.	Tayside Contracts
R0387 – Green Transport Hub & Spokes – Enabling Works	McLaughlin and Harvey Construction Ltd
P15700 – Broughty Ferry Flood Protection Harbour Improvements	Tayside Contracts
R0248 Princess Street Void Infill	Tayside Contracts

**4 FINANCIAL IMPLICATIONS**

4.1 The Executive Director of Corporate Services has confirmed that funding for the above projects is available as detailed on the attached sheet.

4.2 Where the Council utilise a national or local framework to procure construction and engineering works, all tenderers that have been assigned to the relevant framework have previously been assessed on a qualitative and cost basis, ensuring a highly competitive benchmark is set for the framework supply chain.

**5 BACKGROUND PAPERS**

5.1 None.

**6 POLICY IMPLICATIONS**

6.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate Senior Manager has reviewed and agreed with this assessment.

**7 CONSULTATIONS**

7.1 The Council Leadership Team were consulted in the preparation of this report.

Neil Martin  
Head of Design and Property

Robin Presswood  
Executive Director of City Development

NM/KM

22 January 2024

Dundee City Council  
Dundee House  
Dundee

## APPENDIX 1

<b>PROJECT</b>	Turriff House – Upgrade Kitchen Ventilation				
<b>PROJECT NUMBER</b>	23-002				
<b>PROJECT INFORMATION</b>	The works comprise the replacement of the existing kitchen supply ventilation complete with all necessary ductwork, pipework alterations and equipment etc.				
<b>ESTIMATED START AND COMPLETION DATES</b>	March 2024 May 2024				
<b>TOTAL COST</b>	Contract				£72,700
	Non-contract allowances				£7,000
	Fees				£12,000
	Total				<u>£91,700</u>
<b>FUNDING SOURCE</b>	Capital Plan 2023-28 - Design a Modern Council – Property Lifecycle Development Programme – Lifecycle Property Improvements				
<b>BUDGET PROVISION &amp; PHASING</b>	2023/2024				£25,000
	2024/2025				£66,700
<b>ADDITIONAL FUNDING</b>	None.				
<b>REVENUE IMPLICATIONS</b>	None.				
<b>POLICY IMPLICATIONS</b>	There are no major issues.				
<b>TENDERS</b>	Procured via the Mechanical Framework				
	<b>Contractor</b>	<b>Submitted Tender</b>	<b>Corrected Tender</b>	<b>Quality Ranking</b>	<b>Cost/Quality Ranking</b>
	Scan Building Services Ltd	£72,720.97	£72,720.97		1
<b>RECOMMENDATION</b>	To accept the offer from Scan Building Services Ltd.				
<b>SUB-CONTRACTORS</b>	None				
<b>BACKGROUND PAPERS</b>	None.				

<b>PROJECT</b>	Olympia – Service and Maintenance of CHP (Combined Heat and Power Unit)	
<b>PROJECT NUMBER</b>	22-019	
<b>PROJECT INFORMATION</b>	The works comprise the inspection, testing, service and maintenance of the CHP unit at Olympia on a 3-year term contract.	
<b>ESTIMATED START AND COMPLETION DATES</b>	December 2024 December 2027	
<b>TOTAL COST</b>	Contract	£52,5
	Non-contract allowances	
	Fees	£5.0
	Total	<u>£57.5</u>
<b>FUNDING SOURCE</b>	Revenue – Property Health & Safety	
<b>BUDGET PROVISION &amp; PHASING</b>	2024/2025	£9,587.81
	2025/2026	£19,175.64
	2026/2027	£19,175.64
	2027/2028	£9,587.82
<b>ADDITIONAL FUNDING</b>	None.	
<b>REVENUE IMPLICATIONS</b>	None.	
<b>POLICY IMPLICATIONS</b>	There are no major issues.	
<b>TENDERS</b>	Negotiated Contract	
	<b>Contractor</b>	<b>Submitted Tender</b>
	Centrica, Berkshire	£52,526.91
<b>RECOMMENDATION</b>	To accept offer from Centrica	
<b>SUB-CONTRACTORS</b>	N/A	
<b>BACKGROUND PAPERS</b>	None.	



<b>PROJECT</b>	Lochee High Street Environmental Improvements	
<b>PROJECT NUMBER</b>	R0251	
<b>PROJECT INFORMATION</b>	The works comprises environmental improvement of the area in the vicinity of the Lochee Clock to provide a more attractive and safe location for pedestrian activity, including: replacement of existing planters, creation of a well-defined public space around the clock with seating and planting, creation of a safe pedestrian route outside the bank and reconstruction of the carriageway surface at Lochee High Street, Dundee.	
<b>ESTIMATED START AND COMPLETION DATES</b>	March 2024 May 2024	
<b>TOTAL COST</b>	Contract	£81,8
	Contingency	£11,2
	Planters and Street Furniture	£100,0
	Public Utility Diversions	£12,4
	Fees	£14,5
	<b>Total</b>	<b><u>£220,0</u></b>
<b>FUNDING SOURCE</b>	Cycling Walking and Safer Routes (CWSR) 2023/2024 Community Regeneration Fund 2023/2024 District Centre Fund (DCF) 2024/2025	
<b>BUDGET PROVISION &amp; PHASING</b>	2023/2024	£108,500.00
	2024/2025	£111,500.00
<b>ADDITIONAL FUNDING</b>	None.	
<b>REVENUE IMPLICATIONS</b>	None.	
<b>POLICY IMPLICATIONS</b>	There are no major issues.	
<b>TENDERS</b>	Negotiated Contract:	
	<b>Contractor</b>	<b>Tender</b>
	Tayside Contracts	£81,818.97
<b>RECOMMENDATION</b>	Acceptance of offer.	
<b>SUB-CONTRACTORS</b>	None.	
<b>BACKGROUND PAPERS</b>	None.	

<b>PROJECT</b>	MOT Side Building Demolition				
<b>PROJECT NUMBER</b>	R3138				
<b>PROJECT INFORMATION</b>	Demolition of MOT Side Building at 353 Clepington Road to allow the redevelopment of the MOT building.				
<b>ESTIMATED START AND COMPLETION DATES</b>	February 2024 March 2024				
<b>TOTAL COST</b>	Contract				£13,166.00
	Non contract allowances				£4,000.00
	Fees				£7,500.00
	Total				<u>£24,666.00</u>
<b>FUNDING SOURCE</b>	Capital Plan 2023-28 – Deliver Inclusive Economic Growth – Demolition of Properties and Remediation Works				
<b>BUDGET PROVISION &amp; PHASING</b>	2023/2024				£23,666.00
	2024/2025				£1,000.00
<b>ADDITIONAL FUNDING</b>	None.				
<b>REVENUE IMPLICATIONS</b>	None.				
<b>POLICY IMPLICATIONS</b>	There are no major issues.				
<b>TENDERS</b>					
	<b>Contractor</b>	<b>Submitted Tender</b>	<b>Corrected Tender</b>	<b>Quality Ranking</b>	<b>Cost/Quality Ranking</b>
	Gowrie Contracts	£13,166.00	-	3	1
	Dem Master Demolition	£34,920.00	-	1	2
	Chris Wright & Sons	£16,650.00	-	5	3
	GCM Services Scotland	£28,939.00	-	2	4
	Safedem	£17,471.00	-	5	5
	Central Demolition	£17,650.00	-	5	6
	George Beattie & Sons	£46,150.00	-	3	7
<b>RECOMMENDATION</b>	To accept the tender with the highest ranking for cost/quality from Gowrie Contracts Ltd based in Dundee, Scotland.				
<b>SUB-CONTRACTORS</b>	N/A				
<b>BACKGROUND PAPERS</b>	None.				

<b>PROJECT</b>	Play Equipment Installation City Wide Phase 3			
<b>PROJECT NUMBER</b>	R3215			
<b>PROJECT INFORMATION</b>	Installation of new play equipment at seven sites across Dundee (Bridge Park at Balmossie, Malcolm Street Park, Orchar Park, Roaseangle Park, Stirling Court Playpark, Tranent Playpark, Brackens Playpark).			
<b>ESTIMATED START AND COMPLETION DATES</b>	March 2024 April 2024			
<b>TOTAL COST</b>	Contract			£69,088.69
	Non contract allowances			£10,411.31
	Fees			<u>£10,500.00</u>
	Total			<u>£90,000.00</u>
<b>FUNDING SOURCE</b>	Capital Plan 2023/28, Build Resilient and Empowered Communities, Renewal of Play Parks Scottish Government Funding			£90,000.00
<b>BUDGET PROVISION &amp; PHASING</b>	2023/2024			£50,000.00
	2024/2025			
<b>ADDITIONAL FUNDING</b>	None.			
<b>REVENUE IMPLICATIONS</b>	None.			
<b>POLICY IMPLICATIONS</b>	To adopt sustainable practices in construction.			
<b>TENDERS</b>	Mini competition via DCC Civil Engineering framework (Lot 1)			
	<b>Contractor</b>	<b>Submitted Tender</b>	<b>Corrected Tender</b>	<b>Quality Ranking</b>
				<b>Cost/Quality Ranking</b>
	Dundee Plant	£69,088.69	-	2
	Kilmac Ltd	£90,162.18	-	1
				2
<b>RECOMMENDATION</b>	To accept the tender with highest ranking score for cost and quality from Dundee Plant.			
<b>SUB-CONTRACTORS</b>	None.			
<b>BACKGROUND PAPERS</b>	None.			

<b>PROJECT</b>	Castle Green Play Equipment Installation			
<b>PROJECT NUMBER</b>	R3147			
<b>PROJECT INFORMATION</b>	The Tender award is for the Design, Supply and Installation of new play equipment at Castle Green Playpark. Replacement of the landmark play equipment and other items of play equipment are to be replaced as they are at the end of their design life. A replacement of some of the existing play equipment and surfacing is required. It is also an opportunity to complement the wider enhancements proposed nearby, through the Active Travel and Flood Improvements scheme. An emphasis has been placed on improved accessibility for all children to enjoy this prime location. Design works will commence upon award with 12 week manufacture time. Construction works will be undertaken in Summer 2024. Picture supplied of landmark play equipment (see next page).			
<b>ESTIMATED START AND COMPLETION DATES</b>	March 2024 – July 2024			
<b>TOTAL COST</b>	Contract		£193,394.70	
	Non contract allowances/Contingency		£15,105.30	
	Topographical survey		£500.00	
	Fees		<u>£11,000.00</u>	
	Total		<u>£220,000.00</u>	
<b>FUNDING SOURCE</b>	Capital Plan 2023/28, Build Resilient and Empowered Communities, Additional Improvements to Playparks and Play equipment			
<b>BUDGET PROVISION &amp; PHASING</b>	2023/2024		£4500.00	
	2024/2025			
<b>ADDITIONAL FUNDING</b>	None.			
<b>REVENUE IMPLICATIONS</b>	None.			
<b>POLICY IMPLICATIONS</b>	There are no major issues.			
<b>TENDERS</b>	The Tenderers have been chosen from the Scotland Excel Outdoor Play and Sports Facilities Framework 0420 Lot 1			
	<b>Contractor</b>	<b>Submitted Tender</b>	<b>Corrected Tender</b>	<b>Quality Ranking</b>
				<b>Cost/Quality Ranking</b>
	KOMPAN Ltd	£194,908.15	-	4
	Jupiter Play Leisure	£193,394.00	-	1
	Sutcliffe Play Scotland	£194,930.70	-	3
	Hawthorn Heights Ltd	£195,000.00	-	2
<b>RECOMMENDATION</b>	To accept the tender with the highest ranking for cost/quality from Jupiter Play Leisure			
<b>SUB-CONTRACTORS</b>	None.			
<b>BACKGROUND PAPERS</b>	None.			

# Area 1 - Landmark Play Unit

**Age Range:**  
4+ yrs  
**Capacity:**  
120 users

**Wooden Play Ship JPWD1418-1**

Ship Themed play and visual elements spread across unit

Multiple varied platforms

5 level changes across the unit

Multiple access points across piece

4 Different Slides

5 Different Bridges

9 Different Steps

Low level inclusive play beneath unit

5m in Height

Tactile Play

Tube Slide can include windows so play is always seen

Themed play panels and sensory elements

80+ Play Elements across the piece

**Jupiter**  
play & learn

Playpark With Slides and Nets

<b>PROJECT</b>	Broughty Ferry – Monifieth Active Travel – A930 Junction Improvements and Puffin crossings.	
<b>PROJECT NUMBER</b>	P18641	
<b>PROJECT INFORMATION</b>	<p>The Broughty Ferry to Monifieth Active Travel project aims to create a better, safer environment to walk, cycle, wheel and to encourage both locals and visitors to enjoy a healthier lifestyle through being more active. The proposed works package to be delivered is A930 traffic light controlled (Puffin) crossings along with pedestrian priority junction improvements at: Panmure Street (North and South of A930), Bridge Street (South of A930) and Collingwood Street and Collingwood Crescent at junctions with Bridge Street.</p> <p>Phase 1 is A930/Bridge Street/Guthrie Terrace/Collingwood Crescent and Street Phase 1 is A930/Bridge Street/Guthrie Terrace/Collingwood Crescent/Collingwood Street</p> <p>Phase 2 is A930/Panmure Street</p>	
<b>ESTIMATED START AND COMPLETION DATES</b>	<p>Phase 1 - Panmure street Crossing Programmed for 15 April 2024 – 21 June 2024</p> <p>Phase 2 - Bridge Street Crossing Programmed for 24 June 2024 – 6 September 2024</p>	
<b>TOTAL COST</b>	<p>Contract</p> <p>Non contract allowances</p> <p>Fees</p> <p>Total</p>	<p>£400,267.19</p> <p>£101,818.00</p> <p><u>£50,000.00</u></p> <p><u>£552,085.19</u></p>
<b>FUNDING SOURCE</b>	Capital Plan 2023-28 – Tackle Climate Change and Reach Net Zero Carbon Emissions by 2045 – Broughty Ferry to Monifieth Active Travel Improvements.	
<b>BUDGET PROVISION &amp; PHASING</b>	<p>Capital Plan 2023-28 – Tackle Climate Change and Reach Net Zero Carbon Emissions by 2045 – Broughty Ferry to Monifieth Active Travel Improvements.</p> <p>2023/2024</p> <p>2024/2025</p>	<p>£90,000.00</p> <p>£462,085.19</p>
<b>ADDITIONAL FUNDING</b>	None.	
<b>REVENUE IMPLICATIONS</b>	None.	
<b>POLICY IMPLICATIONS</b>	There are no major issues.	
<b>TENDERS</b>	<p>Negotiated Contract:</p> <p><b>Contractor</b></p> <p>Tayside Contracts</p>	<p><b>Submitted Tender</b></p> <p>£400,267.19</p>
<b>RECOMMENDATION</b>	To approve the tender from Tayside Contracts	
<b>SUB-CONTRACTORS</b>		
<b>BACKGROUND PAPERS</b>	None.	

<b>PROJECT</b>	Green Transport Hub & Spokes – Enabling Works					
<b>PROJECT NUMBER</b>	R0387					
<b>PROJECT INFORMATION</b>	<p>Enabling Works for the Green Transport Hub &amp; Spokes project at Bell Street Multi-Storey Car Park. This is inclusive of downtakings and general soft strip out, mechanical and electrical services strip out, wall-tie replacement and remediation, concrete repairs, waterproofing, painting, site clearance, public utilities and site establishment.</p> <p>A further tender report will be brought back to committee to approve construction costs for the finalised design.</p>					
<b>ESTIMATED START AND COMPLETION DATES</b>	March 2024 – December 2024					
<b>TOTAL COST</b>	Contract	£3,963,420.00				
	Non Contract Allowances	<u>£600,000.00</u>				
	Total	<u>£4,563,420.00</u>				
<b>FUNDING SOURCE</b>	Capital Plan 2023-28 – Tackle Climate Change and Reach Net Zero Carbon Emissions by 2045 - Low Carbon Transport (Green Transport Hub & Spokes – Bell Street – UK Government Levelling up Fund					
<b>BUDGET PROVISION &amp; PHASING</b>	2024/2025	£4,563,420.00				
<b>ADDITIONAL FUNDING</b>	None.					
<b>REVENUE IMPLICATIONS</b>	None.					
<b>POLICY IMPLICATIONS</b>	There are no major issues.					
<b>TENDERS</b>	<p>The project has been procured through the SCAPE Framework</p> <table> <tr> <td><u>Contractor</u></td> <td><u>Tender</u></td> </tr> <tr> <td>McLaughlin &amp; Harvey Construction Ltd</td> <td>£3,963,420.00</td> </tr> </table>		<u>Contractor</u>	<u>Tender</u>	McLaughlin & Harvey Construction Ltd	£3,963,420.00
<u>Contractor</u>	<u>Tender</u>					
McLaughlin & Harvey Construction Ltd	£3,963,420.00					
<b>RECOMMENDATION</b>	Acceptance of offer from McLaughlin & Harvey Construction Ltd					
<b>SUB-CONTRACTORS</b>	None					
<b>BACKGROUND PAPERS</b>	Report No 173-2023 – Green Transport Hub and Spokes Project (26 June 2023)					

<b>PROJECT</b>	Broughty Ferry Flood Protection – Harbour Improvements	
<b>PROJECT NUMBER</b>	P15700	
<b>PROJECT INFORMATION</b>	This project is to undertake improvements to the harbour at Broughty Ferry to consolidate its contribution to the existing flood protection scheme. The project will include works at the slipway and harbour area.	
<b>ESTIMATED START AND COMPLETION DATES</b>	April/May 2024	
<b>TOTAL COST</b>	Contract	£54,6
	Contingency	£5,4
	Total	<u>£60,0</u>
<b>FUNDING SOURCE</b>	Capital Plan 2023-2028/Tackle Climate Change and Reach Net Zero Carbon Emissions by 2045/Coastal Protection Works	£60,000.00
<b>BUDGET PROVISION &amp; PHASING</b>	2024/2025	£60,000.00
<b>ADDITIONAL FUNDING</b>	None.	
<b>REVENUE IMPLICATIONS</b>	None.	
<b>POLICY IMPLICATIONS</b>	There are no major issues.	
<b>TENDERS</b>	Negotiated Contract: <b>Contractor</b> Tayside Contracts	
<b>RECOMMENDATION</b>	Acceptance of offer.	
<b>SUB-CONTRACTORS</b>	None.	
<b>BACKGROUND PAPERS</b>	None.	



<b>PROJECT</b>	Princes Street – Void Infill	
<b>PROJECT NUMBER</b>	R0248	
<b>PROJECT INFORMATION</b>	This project is to undertake improvements to the footway in Princes Street by replacing existing concrete slabs under the footway with a new reinforced concrete slab to make safe the area of void beneath a 40m stretch and to provide access for utilities preventing future damage caused when gaining access..	
<b>ESTIMATED START AND COMPLETION DATES</b>	February/March 2024	
<b>TOTAL COST</b>	Contract	£26,6
	Non-Contract Allowances	£5,3
	Fees	£7,5
	Total	<u>£39,5</u>
<b>FUNDING SOURCE</b>	Capital Plan 2023-28 – Build Resilient and Empowered Communities – Bridge Assessment Work Programme	£39,500.00
<b>BUDGET PROVISION &amp; PHASING</b>	2023/2024	£39,500.00
<b>ADDITIONAL FUNDING</b>	None.	
<b>REVENUE IMPLICATIONS</b>	None.	
<b>POLICY IMPLICATIONS</b>	There are no major issues.	
<b>TENDERS</b>	Negotiated Contract: <b>Contractor</b> Tayside Contracts	
<b>RECOMMENDATION</b>	Acceptance of offer.	
<b>SUB-CONTRACTORS</b>	None.	
<b>BACKGROUND PAPERS</b>	None.	