

Clerk and Standards Officer:
Roger Mennie
Head of Democratic and Legal
Services
Dundee City Council

City Chambers
DUNDEE
DD1 3BY

20th October, 2020

TO: ALL MEMBERS, ELECTED MEMBERS AND OFFICER
REPRESENTATIVES OF THE DUNDEE CITY HEALTH AND SOCIAL CARE
INTEGRATION JOINT BOARD
(See Distribution List attached)

Dear Sir or Madam

DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD

I would like to invite you to attend a meeting of the above Joint Board which is to be remotely on Tuesday, 27th October, 2020 at 2.00 pm.

Apologies for absence should be intimated to Willie Waddell, Committee Services Officer, on telephone 01382 434228 or by e-mail willie.waddell@dundeecity.gov.uk.

Members of the Press or Public wishing to join the meeting should contact Committee Services on telephone (01382) 434205 or by email at committee.services@dundeecity.gov.uk by 5pm on Friday, 23rd October, 2020.

Yours faithfully

VICKY IRONS
Chief Officer

AGENDA

1 APOLOGIES

2 DECLARATION OF INTEREST

Members are reminded that, in terms of the Integration Joint Board's Code of Conduct, it is their responsibility to make decisions about whether to declare an interest in any item on this Agenda and whether to take part in any discussions or voting.

3 CHAIRPERSON AND VICE-CHAIR PERSON

(a) CHAIRPERSON

The Integration Joint Board is asked to note that term of office of Chairperson held by NHS Tayside has lapsed and that in terms of Standing Orders this would now require to be filled by a voting member from Dundee City Council.

The Integration Joint Board is asked to note that position and that Dundee City Council has nominated Councillor Ken Lynn as Chairperson.

(b) VICE-CHAIRPERSON

The Integration Joint Board is asked to note that term of office of Vice-Chairperson held by Dundee City Council has lapsed and that in terms of Standing Orders this would now require to be filled by a voting member from NHS Tayside.

The Integration Joint Board is asked to note the position and that NHS Tayside has nominated Trudy McLeay as Vice-Chairperson.

4 PERFORMANCE AND AUDIT COMMITTEE – APPOINTMENT OF MEMBERSHIP AND CHAIR

Reference is made to Article VIII of the minute of meeting of the Integration Joint Board held on 30th August, 2016 wherein it was agreed to establish a Performance and Audit Committee as a Standing Committee of the Integration Joint Board. The Terms of Reference were also agreed.

(a) MEMBERSHIP

The Terms of Reference indicated that the Integration Joint Board shall appoint the Committee which would consist of not less than six members of the Integration Joint Board. The Committee will include at least four Integration Joint Board voting members (on the basis of two from NHS Tayside and two from Dundee City Council).

The Integration Joint Board is asked to note the position.

(b) CHAIRPERSON

The Committee will be chaired by a person not being the Chairperson of the Integration Joint Board and will be nominated by the Integration Joint Board. The current voting membership on the Committee is Councillor Lynn (Chairperson), Bailie Wright, Jenny Alexander and Donald McPherson,

It is reported that the Integration Joint Board's instructions are requested with regard to the appointment of the voting members and the Chairperson to serve on the Performance and Audit Committee.

5 MINUTE OF PREVIOUS MEETING - Page 1

The minute of previous meeting of the Integration Joint Board held on 25th August, 2020 is attached for approval.

6 PERFORMANCE AND AUDIT COMMITTEE

- (a) MINUTE OF PREVIOUS MEETING OF 22ND SEPTEMBER, 2020 - **Page 13**

(Copy attached for information and record purposes).

- (b) CHAIR'S ASSURANCE REPORT - **Page 21**

(Report No DIJB44-2020 attached for information and record purposes),

7 PROGRESS UPDATE ON REVIEW OF 'A CARING DUNDEE: A STRATEGIC PLAN FOR SUPPORTINGNG CARERS IN DUNDEE' AND SHORT BREAKS STATEMENT - Page 23

(Report No DIJB40-2020 by the Chief Officer, copy attached).

8 ANNUAL PERFORMANCE REPORT 2019/2020 - Page 29

(Report No DIJB41-2020 by the Chief Officer, copy attached).

9 GOVERNANCE ACTION PLAN UPDATE REPORT – ESCALATION FROM THE PERFORMANCE & AUDIT COMMITTEE - Page 145

(Report No DIJB42-2020 by the Chief Finance Officer, copy attached).

10 FINANCIAL MONITORING POSITION AS AT AUGUST 2020 - Page 165

(Report No DIJB43-2020 by the Chief Finance Officer, copy attached).

11 SEASONAL FLU VACCINATION PROGRAMME 2020-21 - Page 181

(Report No DIJB45-2020 by the Chief Officer, copy attached).

12 CATEGORY ONE RESPONDERS

Jeane Freeman MSP, Cabinet Secretary for Health and Sport wrote to Jim Savege, Chair of the Scottish Resilience Partnership on the 24th September to confirm that Integration Joint Boards will be included as Category 1 responders for Scotland. This will require a change to the Civil Contingencies Act 2004. It is intended that the changes to the legislation will be carried out during Spring 2021, at which time partners including Integration Joint Boards will have the opportunity to contribute to any consultations relating to the proposed changes.

In making this change, Integration Joint Boards as Category 1 responders will be subject to the full set of civil protection duties, alongside emergency services, Local Authorities and Health Boards. Integration Joint Boards will be expected to participate in planning work, consider the impact for integrated health and social care services, across the piece and will formalise their role as a core responder to emergencies.

While Integration Joint Boards have no statutory responsibilities currently in their own right, members of staff from the partnership are fully involved in all civil emergency planning at a Tayside level and both the Chief Officer and the Head of Service attended the Tayside Resilience Partnership Meeting in response to Covid-19.

The Integration Joint Board is asked to note the position.

13 MEETINGS OF THE INTEGRATION JOINT BOARD 2020 - ATTENDANCES (DIJB40-2020) - Page 191

A copy of the attendance return for meetings of the Integration Joint Board held to date over 2020 is attached for information.

14 DATE OF NEXT MEETING

To be advised.