



City Chambers
DUNDEE
DD1 3BY

14th August, 2006

Dear Sir or Madam

LEISURE AND ARTS SERVICES COMMITTEE

You are requested to attend a MEETING of the **LEISURE AND ARTS SERVICES COMMITTEE** to be held in the Main Council Chamber, City Square, Dundee on Monday, 21st August, 2006 to follow the meetings of the Education and Communities Committees called for 7.00 pm.

Yours faithfully

ALEX STEPHEN

Chief Executive

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which might be perceived as influencing your opinion/vote on any matter.

AGENDA OF BUSINESS

PART 1 - OPEN MEETING

1 BAXTER PARK RESTORATION PLAN

(a) RAILINGS FOR PLAY AREA

Report No 465-2006 by Director of Leisure and Communities enclosed.

(b) TENDER FOR THE SUPPLY OF PLANTS

Report No 477-2006 by Director of Leisure and Communities enclosed.

2 MUSIC DEVELOPMENT - MAJOR PROJECTS GRANTS ALLOCATION

Report No 486-2006 by Director of Leisure and Communities enclosed.

3 TENDER FOR THE RESTORATION OF CEMETERY HEADSTONE MEMORIALS

Report No 478-2006 by Director of Leisure and Communities enclosed.

4 PLAY PARK AWARDS (AN265-2006)**(a) CASTLE GREEN**

Castle Green Play Area, Broughty Ferry has won the Children's Play Area category of Local Government News (LGN) Street Design Awards. The refurbished play area comprises part of the Broughty Ferry Masterplan improvements and was completed in June 2005. The Play Area, submitted by the Landscape Design Team, was one of 150 entrants to be judged in this national competition. A small award ceremony took place on 6th July and the scheme will feature in the August issue of LGN.

(b) DUDHOPE

Dudhope Skatepark, which was completed and opened in May 2006 has been shortlisted for a Nancy Ovens Award for Play 2006. The Nancy Ovens Awards recognise and encourage contributions made by individuals, community groups, local authorities and others to the provision of good quality play experiences in outdoor settings. The awards were set up in recognition of the work of Nancy Ovens MBE who was a passionate supporter of play and worked with many groups to address the needs of children and young people.

CONFIDENTIAL ITEM

The Committee may resolve under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Schedule 7A of the Act.

5 BALGAY BOWLING CLUB, BALGAY ROAD (AN266-2006)

DUNDEE CITY COUNCIL

REPORT TO: Leisure and Arts Services Committee - 21 August 2006

REPORT ON: Baxter Park Restoration Plan - Railings for Play Area

REPORT BY: Director of Leisure and Communities

REPORT NO: 465-2006

1.0 PURPOSE OF REPORT

1.1 To seek approval for the fabrication and installation of perimeter railings to the new Play Area at Baxter as part of the park's Restoration Plan.

2.0 RECOMMENDATION

The committee is recommended to:

2.1 Accept the quote of £21,235 from P&G Blacksmiths and Fabricators for the fabrication and installation of perimeter railings for the new Play Area at Baxter Park.

2.2 Approve a 5% contingency sum of £1,062 to be added to the project sum giving a total cost of £22,297.

3.0 FINANCIAL IMPLICATIONS

3.1 The railings for the Play Area are part of Baxter Park Restoration Plan which is funded by the Heritage Lottery Fund, Historic Scotland and the Leisure and Communities Department.

The total cost of the Baxter Park Restoration project is £3,558,000 and will be funded as follows:

Heritage Lottery Fund	2,839,000
Historic Scotland	275,000
Web project	<u>10,000</u>
	£3,124,000
Leisure and Communities Department Capital Budget 2001/02 – 2006/07	<u>434,000</u>
	<u>£3,558,000</u>

The expenditure detailed in this report will be met from the above.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 The restoration of Baxter Park will ensure that resources are used efficiently and waste is minimised. It will also confirm that diversity of nature is valued and protected and that local needs are met locally. It will also make sure that opportunities for culture, leisure and recreation are readily available to all and that places, spaces and objectives can combine beauty with utility.

5.0 EQUAL OPPORTUNITIES

5.1 Every opportunity will be taken within the Baxter Park Restoration Plan to make it a more family friendly and barrier free city park.

6.0 MAIN TEXT

- 6.1 Reference is made to Report Number 392-2006 dated 20 June 2005 when the Committee approved the installation of a play area in Baxter Park.
- 6.1 The works comprise the installation of a perimeter fencing around the play area to provide a secure and safe environment for the users and the exclusion of dogs.
- 6.2 The four companies who were asked to submit a tender for the work were as follows:

Contractor	Returned Tender
P&G Blacksmiths & Fabricators	£21,235
Fenwick Blacksmiths Ltd	£22,722
P Johnson & Company, Ratho Byres Forge	£65,050
Mihai Cocris	No Quote Submitted

- 6.3 It is recommended that the Committee approve the appointment of P&G Blacksmiths & Fabricators as they have provided the lowest tender and they have a proven track record of working with the City Council in public parks.
- 6.4 The Committee is also asked to approve a contingency of £1,062 due to the nature of the work.

7.0 CONSULTATION

- 7.1 The Chief Executive, Depute Chief Executive (Finance) and Depute Chief Executive (Support Services) have been consulted on this report and are in agreement with its contents.

8.0 BACKGROUND PAPERS

- 8.1 None.

STEWART MURDOCH
DIRECTOR OF LEISURE AND COMMUNITIES
4 AUGUST 2006

DUNDEE CITY COUNCIL

REPORT TO: Leisure and Arts Committee - 21 August 2006

REPORT ON: Baxter Park Restoration Plan - Tender for the Supply of Plants

REPORT BY: Director of Leisure and Communities

REPORT NO: 477-2006

1.0 PURPOSE OF REPORT

- 1.1 To seek approval for Wyevale Nurseries Ltd to supply plants for part of the landscape works for Baxter Park's Restoration Plan.

2.0 RECOMMENDATION

- 2.1 The Committee is recommended to:
accept the offer of £27,072 from Wyevale Nurseries Ltd.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The landscape refurbishment work is part of Baxter Park Restoration Plan which is funded by the Heritage Lottery Fund, Historic Scotland and the Leisure and Communities Department.

The total cost of the Baxter Park Restoration project is £3,558,000 and will be funded as follows:

Heritage Lottery Fund	2,839,000
Historic Scotland	275,000
Web project	<u>10,000</u>
	£3,124,000
Leisure and Communities Department Capital Budget 2001/02 – 2006/07	<u>434,000</u>
	<u>£3,558,000</u>

The expenditure detailed in this report will be met from the above.

4.0 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 The restoration of Baxter Park will ensure that resources are used efficiently and waste is minimised. It will also confirm that diversity of nature is valued and protected and that local needs are met locally. It will also make sure that opportunities for culture, leisure and recreation are readily available to all and that places, spaces and objectives can combine beauty with utility.

5.0 EQUAL OPPORTUNITIES

- 5.1 Every opportunity will be taken within the Baxter Park Restoration Plan to make it a more family friendly and barrier free city park.

6.0 MAIN TEXT

6.1 The supply of plants is to ensure that the restored shrub beds and herbaceous borders are of the highest standard and uniform quality. Specialist nurseries were sourced each of whom could provide the wide range of plants required for the restoration landscape plan. The cost of planting will be contained within the Leisure and Communities Revenue Budget for 2006/07.

6.2 Seven contractors were invited to tender for the supply of plants, six of which were returned as follows:

Supplier	Tender
Wyevale Nurseries Ltd	£27,072
James Coles	£28,254
Crowders Nursery	£29,038
Johnsons of Wixley	£29,601
J.A.Jones & Sons Ltd	£34,946
Notcutts Nurseries Ltd	£42,950

6.3 The committee is recommended to approve Wyevale Nurseries Ltd as the lowest tender and a fair and reasonable offer.

7.0 CONSULTATION

7.1 The Chief Executive, Depute Chief Executive (Finance) and Depute Chief Executive (Support Services) have been consulted on this report and are in agreement with its contents.

8.0 BACKGROUND PAPERS

8.1 None.

STEWART MURDOCH
DIRECTOR OF LEISURE AND COMMUNITIES
2 AUGUST 2006

DUNDEE CITY COUNCIL

REPORT TO: Leisure and Arts Services Committee - 21 August 2006

REPORT ON: Music Development - Major Projects Grants Allocation

REPORT BY: Director Of Leisure And Communities

REPORT NO: 486-2006

1.0 PURPOSE OF REPORT

1.1 The report makes recommendations for the allocation of grant awards from the Music Development Major Projects Fund.

2.0 RECOMMENDATION

2.1 It is recommended that the Committee approves the recommended grants.

3.0 FINANCIAL IMPLICATIONS

3.1 The grants totalling £23,000 will be met from the Department's revenue budget 2006/07.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 The grants support the principles of providing opportunities for culture, leisure and recreation are available to all and access to the skills, knowledge and information needed to enable everyone to play a full part in Society.

5.0 EQUAL OPPORTUNITIES

5.1 The grants are awarded to organisations which promote social inclusion and contribute to equaling opportunities within the City.

6.0 BACKGROUND

6.1 In recent years there has been increased pressure on the Music Development Major Projects budget to meet the demands of the on-going development of Music within the City.

6.2 To ensure the Music Development Major Projects budget meets the Council's strategic priorities, the following grant allocations are recommended. These will be subject to Service Level Agreements, in line with similar organisations funded by the Department.

Royal Scottish National Orchestra	£10,000
Assembly Direct	£4,000
Caird Hall - Classical Music	£3,500

Scottish Ensemble	£2,500
Kill Your Timid Notion	£2,000
Children's Classics	£500
Music In Hospitals	£500
Total	<u>£23,000</u>

6.3 There are two one-off grants recommended for 2006/07:

Assembly Direct - for strategic audience and youth music development with the main aim to give Dundee Jazz a year round presence in the City and to provide the only UK event for youth jazz orchestras. £3,000

Music Industry Audit - match fund a citywide music industry audit in partnership with the Scottish Arts Council and Scottish Enterprise Tayside. £1,500

7.0 CONSULTATION

7.1 The Chief Executive, Depute Chief Executive (Finance), Depute Chief Executive (Support Services) and Assistant Chief Executive (Community Planning) have been consulted on this report and are in agreement with its contents.

8.0 BACKGROUND PAPERS

8.1 None.

STEWART MURDOCH
DIRECTOR OF LEISURE AND COMMUNITIES
4 AUGUST 2006

DUNDEE CITY COUNCIL

REPORT TO: Leisure and Arts Services Committee – 21 August 2006

REPORT ON: Tender for the Restoration of Cemetery Headstone Memorials

REPORT BY: Director of Leisure and Communities

REPORT NO: 478-2006

1.0 PURPOSE OF REPORT

1.1 To gain committee approval for the ongoing restoration and making safe of selected cemetery headstone memorials within various cemeteries under the management of the Leisure and Communities Department.

2.0 RECOMMENDATIONS

2.1 It is recommended that Vermicon Environmental, Ballingray, Fife be accepted as the successful contractor, being the most advantageous and complying with all the tender conditions.

3.0 FINANCIAL IMPLICATIONS

3.1 The total expenditure of £30,000 can be met from the Leisure and Communities Department's 2006/07 capital budget.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 None.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 None.

6.0 MAIN TEXT

6.1 A rolling programme of planned restoration and making safe of cemetery headstones has been approved and an allocation from the Capital Plan 2006/07 has been identified for this purpose. All restoration will be to the National Association of Memorial Masons (NAMMS) specification and be carried out between September and December 2006.

6.2 Tenders were sent out to eleven contractors. Three completed tenders were returned with the offers for the work as listed below:

Vermicon Environmental, Ballingray, Fife
AJ Robertson (Granite) Ltd, Aberdeen
Mossman Memorials, Dundee

See attached Appendix for detailed Tender Evaluation

6.3 The tenders have been compared and evaluated. Vermicon Environmental has been

identified as the most advantageous contractor on the basis of price, taking cognisance of all tender conditions. It is recommended that this contract be awarded to Vermicon Environmental.

7.0 CONSULTATION

7.1 The Chief Executive, Depute Chief Executive (Finance), Depute Chief Executive (Support Services) and Assistant Chief Executive (Community Planning) have all been consulted on this report and are in agreement with its contents.

8.0 BACKGROUND PAPERS

8.1 None

**STEWART MURDOCH
DIRECTOR OF LEISURE and COMMUNITIES
2 AUGUST 2006**

Tender Evaluation - Restoration of Headstone Memorials 2006.

SOR	Mossman £	Robertson £	Vermicon £
Rate 1	45.00	95.00	83.00
Rate 2	60.00	120.00	85.00
Rate 3	120.00	160.00	105.00
Rate 4	150.00	295.00	125.00
Rate 5	100.00	130.00	88.00
Rate 6	120.00	160.00	93.00
Rate 7	160.00	195.00	98.00
Rate 8	250.00	490.00	135.00
Rate 9	50.00	375.00	18.00

- Rate 1 Restore a memorial headstone under 1 metre in height from the ground level, which requires work to safely re-attach the headstone to the plinth
- Rate 2 Restore as per rate 1 but the stone is 1 to 1.5 metres in height from the ground level
- Rate 3 Restore as per rate 1 but the stone is above 1.5 to 2.5 metres in height from the ground level
- Rate 4 Restore as per rate 1 but the stone is above 2.5 metres in height from the ground level
- Rate 5 Restore a memorial headstone under 1 metre in height from the ground level, that requires the foundations and lower plinth to be reset safely
- Rate 6 Restore as per rate 5 but the stone is 1 to 1.5 metres in height from the ground level. The Leisure and Communities Department wish to get indicative costs for the above works
- Rate 7 Restore as per rate 5 but the stone is 1.5 to 2.5 metres in height from the ground level. The Leisure and Communities Department wish to get indicative costs for the above works
- Rate 8 Restore as per rate 5 but the stone is above 2.5 metres in height from the ground level
- Rate 9 A day works rate. To include all transport and materials and uplift and removal of arisings for exceptions to the above rates