

City Chambers,  
DUNDEE.  
DD1 3BY

4th February, 2011

Dear Sir or Madam,

**LEISURE, ARTS AND COMMUNITIES COMMITTEE**

You are requested to attend a MEETING of the **LEISURE, ARTS AND COMMUNITIES COMMITTEE** to be held in the City Chambers, City Square, Dundee on Monday, 14th February, 2011 to follow the meeting of the City Council called for 6.00 pm.

Yours faithfully,

DAVID K DORWARD,

Chief Executive.

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which might be perceived as influencing your opinion/vote on any matter.

**AGENDA OF BUSINESS**

**1 PROPOSALS FOR A REGIONAL GYMNASTICS CENTRE IN DUNDEE**

(Report No 34-2011 by the Director of Leisure and Communities enclosed).

**2 PROPOSALS FOR OUTDOOR PITCH RECONFIGURATION AT DISC**

(Report No 64-2011 by the Director of Leisure and Communities enclosed).

**3 TENDER FOR THE SUPPLY, DELIVERY AND INSTALLATION OF AN AUDIO SYSTEM FOR THE CAIRD HALL AUDITORIUM**

(Report No 58-2011 by the Director of Leisure and Communities enclosed).

**4 EXTENSION TO SERVICE LEVEL AGREEMENTS WITH DUNDEE COLLEGE AND CRAIGOWL COMMUNITIES - 2011**

(Report No 46-2011 by the Director of Leisure and Communities enclosed).

**5 CRAFT MAKERS AWARD: DUNDEE ALLOCATION**

(Report No 65-2011 by the Director of Leisure and Communities enclosed).

**6 DUNDEE VISUAL ARTISTS AWARD ALLOCATION - 2ND ROUND**

(Report No 59-2011 by the Director of Leisure and Communities enclosed).

**7 TENDERS RECEIVED**

(Report No 72-2011 by City Architectural Services Officer enclosed).

**REPORT TO:** Leisure Arts and Communities Committee -14 February 2011  
**REPORT ON:** Proposals for a Regional Gymnastics Centre in Dundee  
**REPORT BY:** Director of Leisure and Communities  
**REPORT NO:** 34-2011

## **1.0 PURPOSE OF REPORT**

1.1 To inform the Committee of the proposal to establish a regional Gymnastics Training Centre at the Dick McTaggart Sports Centre.

## **2.0 RECOMMENDATIONS**

It is recommended that the committee:

- 2.1 notes the contents of this report.
- 2.2 approves that the upgraded facility, once complete, is to be run by Dundee Leisure, or its successor body, and remits officers to enter into discussion with Dundee Leisure on this basis.
- 2.3 approves officers entering into negotiation with Dundee College to arrange a weekly day time License for use for the car park, to be reported back to Committee for agreement.
- 2.4 approves the issuing of tender documents, if funds are available.

## **3.0 FINANCIAL IMPLICATIONS**

The cost of this project will be £1,800,000. Application has been made for a Sports Lottery/sportscotland Capital Funding grant of £1,200,000 and savings in running costs will allow £450,000 to be met from Prudential Borrowing. The balance of £150,000 will be included in the forthcoming update of the Council's Capital Plan

## **4.0 MAIN TEXT**

- 4.1 Reference is made to agenda item VI of the Leisure Services Committee of 17 April 2000 where a lease for the Dick McTaggart Centre, to Dundee College, was agreed and agenda item VIII of the Leisure Services Committee of 18 February 2002 where the Committee approved the extension of the lease.
- 4.2 Dundee College has continued to run the Dick McTaggart Centre as a Sports Centre. In February 2010 they expressed their desire to terminate the lease, however they continued until August 2010 to allow time to consider the options for the centre and find alternative venues for the Roller hockey user groups. By August 2010 the health & safety issues associated with the building required major capital investment and made it no longer viable for Dundee College to continue operating the centre. Since this time the centre has been closed and is now back in the management of the Leisure and Communities Department. The previous Roller hockey users have been allocated times in Douglas Sports Centre and are discussing access to Community Centres. Leisure and Communities department are continuing to support them in developing their long term vision for their sport in the City.
- 4.3 The major capital investment required to bring the centre up to standard for public use, necessitated the consideration of external grants. The only substantial sporting development that had been requested in the City that could attract a sizeable sport lottery grant for this facility was the desire by Scottish Gymnastics to establish a regional Gymnastics Training Centre.

- 4.4 Scottish Gymnastics first approach the City Council in 2006 to see if a Regional Gymnastics Training Centre could be provided in Dundee, as their National facilities Plan 2007-2014 highlighted the lack of Regional Facilities in the East of Scotland.
- 4.5 The Dundee Gymnastics and Trampolining Strategy 2006-2011, which was approved by Leisure and Arts Services Committee on 20 February 2006, also highlighted the need for a performance facility and the national targets for Regional Facility Development.
- 4.6 The City Council considered the Lynch Sports Centre as a potential site for a Gymnastics Centre and submitted a Stage 1 Sports Lottery Grant in March 2010. Although this was agreed by sportscotland in principle, further investigation work highlighted that the financial viability was not robust enough to proceed.
- 4.7 Investigations into the Dick McTaggart Centre and ongoing discussions with sportscotland have resulted in a proposed project, supported by a sports lottery grant, to establish a Regional Gymnastic training Centre at this facility, after extensive refurbishment and part demolition and subsequent rebuild.
- 4.8 The proposed facility would entail the existing sports hall at the Dick McTaggart Centre being refurbished with a new roof and heating system, electrics and utilities provided. The existing changing facilities, dance studio, kitchens and foyer would be demolished and a new smaller changing facility, foyer and dance studio erected in the same location. The sports hall would be fitted out with permanent gymnastics equipment including the construction of 2 dismount pits. This would also include equipment for trampolinists and all would be to a standard that national gymnasts & trampolinists could train upon. The existing garage to the north west of the centre would be included in the lease for the site and be utilised for storage of equipment etc
- 4.9 The upgraded facility is proposed to be managed by Dundee Leisure, whose Board have agreed in principle to the idea. This would require an extension of the existing Management Agreement and a new Lease for the site and will entail further discussions with Dundee Leisure and the approval of their Board. The Committee is requested to approve the proposal for Dundee Leisure to manage the new facility and for discussion by officers to continue with their Board.
- 4.10 Funding for the £1.8m project depends on the success of the Stage 2 Sports Lottery /sportscotland Capital Funding grant application. This will hopefully be approved in February 2011. Prudential borrowing will be funded from the projected savings in running costs of the centre.

Sports Lottery/sportscotland Capital Funding Grant	£1.2m
Prudential Borrowing	£450k
Capital Dundee City Council	<u>£150k</u>
	£1.8m

- 4.11 Users of the facility would be the Commonwealth and elite Gymnasts in the City, members of the Gymnastic Clubs in the Region, developing gymnasts, disabled gymnastics groups, grass root classes, trampolinists, disabled groups from Dundee College and Cheerleaders utilising the 2 floor areas. There will also be weekend training classes for coaches and regional/national gymnastics squads. The Dance Studio will also allow the establishment of a dedicated dance academy.
- 4.12 It is further proposed that the car park area adjacent to the new facility be licensed to Dundee College during daytime week days for the use of their students. This will be the subject of a further report to Committee.
- 4.13 Should the Sports Lottery/sportscotland Capital Funding Grant application be successful it is proposed to go out to separate tenders for the demolition works, the new build with car park and the Gymnastic equipment fit out. The committee is asked to approve the issuing of tender documents, should the funds be agreed. Acceptance of Tenders will be the subject of further reports to the Committee.

- 4.14 A Bat Survey of the premises has been undertaken and there are no bats present and no signs that bats use the site for roosting.

## **5.0 POLICY IMPLICATIONS**

- 5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic environmental assessment, Anti-Poverty and Equality Impact Assessment and Risk Management. There are no major issues.
- 5.2 An Equality Impact Assessment has been carried out and will be made available on the Council website <http://www.dundee.gov.uk/equanddiv/equimpact/>

## **6.0 CONSULTATIONS**

- 6.1 The Chief Executive, Depute Chief Executive (Support Services), Assistant Chief Executive and Director of Finance have been consulted on this report and are in agreement with its contents.
- 6.2 Consultations on this proposal have also been undertaken with Dundee Leisure, Scottish Gymnastics, sportscotland, the Regional Sporting Partnership and Dundee College who are all supportive of the project.

## **7.0 BACKGROUND PAPERS**

None

**Stewart Murdoch**  
**Director of Leisure and Communities**  
**31 January 2011**

**REPORT TO:** Leisure, Arts and Communities Committee - 14 February 2011

**REPORT ON:** Proposals for Outdoor Pitch Reconfiguration at DISC

**REPORT BY:** Director of Leisure and Communities

**REPORT NO:** 64-2011

## **1.0 PURPOSE OF REPORT**

- 1.1 To inform the Committee of the proposal to replace the ageing outdoor pitches at DISC sport and leisure centre and seek approval to progress.

## **2.0 RECOMMENDATIONS**

It is recommended that the Committee:

- 2.1 Notes the content of the report.
- 2.2 Approves the upgrade of the facility which is managed by Dundee Leisure.
- 2.3 Remit the City Engineer to bring forward a tender report for the works to a future Committee.

## **3.0 FINANCIAL IMPLICATIONS**

- 3.1 The cost of the project is estimated at £583,000. Application has been made for a Sports Lottery Grant of £225,000 and the balance of £358,000 will be included in the forthcoming updated Council Capital Plan.

## **4.0 BACKGROUND**

- 4.1 The outdoor all weather surfaces at DISC sports complex have contributed to the development of hockey and football in the City over many years and contributed to healthier wellbeing of our citizens. However, in the later years the surfaces have deteriorated to a state where they are in need of replacement. The existing pitches include a 'wet pitch' which makes sense and a sand based rubber pitch. It is proposed that in order to sustain quality facilities which are versatile, that the 'wet pitch' is replaced like for like, however that the sand based rubber pitch is replaced with a third generation synthetic pitch which will facilitate, in particular, football and rugby. This will ensure there is a balance of key sports that can be played at all levels on the sites.

The new pitch will be managed through Dundee Leisure Trust. It is anticipated that there will be an increase in usage, particularly of the third generation pitch where football and rugby training will be available as a full size or cross pitch configuration.

- 4.2 Indicative costs for the works including professional fees and contingencies are approx £583,000 and this should provide a quality surface for around 10-12 years.

An application for funding has been submitted to **sportscotland** and an allowance of £358,000 has been made in the Council's capital budget.

- 4.3 It is recommended that approval be granted.

## **5.0 POLICY IMPLICATIONS**

- 5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. No major issues have been identified.

## **6.0 CONSULTATION**

- 6.1 The Chief Executive, Depute Chief Executive (Support Services), Assistant Chief Executive and Director of Finance have been consulted on this report and are in agreement with its contents.
- 6.2 Consultations have been carried out with a number of key stakeholders including Scottish Hockey, Scottish Rugby Union, Scottish Football Association and Dundee Leisure. The Tayside and Fife Regional Sporting Partnership along with **sportscotland** have also been consulted on the initiative.

## **7.0 BACKGROUND PAPERS**

- 7.1 None

**STEWART MURDOCH**  
**DIRECTOR OF LEISURE & COMMUNITIES**  
**31 January 2011**

**REPORT TO:** Leisure, Arts and Communities Committee - 14 February 2011

**REPORT ON:** Tender for the Supply, Delivery and Installation of an Audio System for the Caird Hall Auditorium - Tender Ref - LAC/10/09

**REPORT BY:** Director of Leisure and Communities

**REPORT NO:** 58-2011

## **1.0 PURPOSE OF REPORT**

1.1 This report details the proposals received for the supply, delivery and installation of an audio system for the Caird Hall auditorium and requests a decision on acceptance of the recommendation.

## **2.0 RECOMMENDATIONS**

2.1 Approval is recommended for the acceptance of the proposal submitted by TMC Ltd to supply, delivery and install a system suitable for the purpose, at a total cost of £69,592.14

## **3.0 FINANCIAL IMPLICATIONS**

3.1 Purchase cost of £69,592.14 will be met from the Leisure and Communities capital budget 2010/11.

## **4.0 BACKGROUND**

4.1 The Caird Hall is the main Conference/Concert venue for high profile events within the City of Dundee. The quality programme delivers a diverse range including West End Touring Shows, National Conferences and Exhibitions, Local Amateur/Schools Concerts, Jazz, Traditional, World Music Events and Graduations. The replacement equipment comprises a state of the art digital system which will further improve and enhance the quality of service to hirers of the venue and their audiences.

4.2 Tender documents were issued from the Scottish e-procurement portal with the return date of 1 December, which then had to be extended due to the inclement weather to 8 December 2011.

The proposals submitted were:

<b>Supplier</b>	<b>Total Cost</b>
Blacklight	£79,990.12
Northern Light	£78,437.04
Audio Light	£77,620.50
TMC Ltd	£69,592.14

All tenders received were subject to a critical evaluation and scoring system. The two highest scoring tenderers were invited to demonstrate their systems. Following the demonstrations further evaluation identified TMC Ltd as the preferred supplier.

## **5.0 POLICY IMPLICATIONS**

5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. No major issues have been identified.



**6.0 CONSULTATION**

6.1 The Chief Executive, Depute Chief Executive (Support Services), Assistant Chief Executive and Director of Finance have been consulted on this report.

**7.0 BACKGROUND PAPERS**

7.1 None

**STEWART MURDOCH**  
**DIRECTOR OF LEISURE AND COMMUNITIES**  
**31 January 2011**

## **DUNDEE CITY COUNCIL**

**REPORT TO:** Leisure, Arts and Communities Committee - 14 February 2011

**REPORT ON:** Extension to Service Level Agreements with Dundee College, Craigowl Communities - 2011

**REPORT BY:** Director of Leisure and Communities

**REPORT NO:** 46-2011

### **1.0 PURPOSE OF REPORT**

- 1.1 To seek Committee approval to extend the current Service Level Agreements with Dundee College and Craigowl Communities until 30 June 2011.

### **2.0 RECOMMENDATIONS**

- 2.1 It is recommended that the Committee approve the extension of the current Service Level Agreements for a three month period in order to allow consultation on a review of the Adult Literacy Strategy which will take place between February and April 2011.

### **3.0 FINANCIAL IMPLICATIONS**

- 3.1 This expenditure of £15,250 can be met from the Leisure and Communities Department's 2011-2012 Revenue Budget.

### **4.0 MAIN TEXT**

- 4.1 On 22 December 2010 the Scottish Government produced Strategic Guidance for Adult Literacies in Scotland through to 2020. This guidance forms part of the Scottish Government's Literacy Action Plan which provides the vision for raising literacy standards from the early years through to adulthood. The Adult Literacy Strategic Guidance has as its vision:

"By 2020 Scotland's society and economy will be stronger because more of its adults will be able to read, write and use numbers effectively in order to handle information, communicate with others, express ideas and opinions, make decisions and solve problems, as family members, workers, citizens and lifelong learners".

- 4.2 Dundee's Adult Literacy Strategy was written in line with the previous strategic guidance and is currently being reviewed to ensure that it is in line with the new Strategic Guidance being produced by Scottish Government. The guidance from Scottish Government was not released until 20 December and a draft Adult Dundee Literacy Strategic Plan has been drawn up and it is intended to take this out to consultation with partners between February and April 2011. Once this has been approved it will be clear what priority areas should be put out for delivery as part of the Service Level Agreements. Therefore, in order to maintain service delivery it is proposed to extend the current Service Level Agreements until 30 June 2011.
- 4.3 The current Service Level Agreements with Dundee College and Craigowl Communities, as approved by Committee Report No 123-208, is due to expire on 31 March 2011. They are currently on schedule to meet their 2010-2011 targets, therefore, extending the current SLA will not have any detrimental effect.

## **5.0 POLICY IMPLICATIONS**

- 5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic environmental assessment, Anti-Poverty and Equality Impact Assessment and Risk Management. There are no major issues.
- 5.2 An Equality Impact Assessment has been carried out and will be made available on the Council website <http://www.dundee.gov.uk/equanddiv/equipact/>

## **6.0 CONSULTATION**

- 6.1 The Chief Executive, Depute Chief Executive (Support Services), Assistant Chief Executive and Director of Finance have been consulted on this report and are in agreement with its contents.

## **7.0 BACKGROUND PAPERS**

- 7.1 Equality Impact Assessment.

**STEWART MURDOCH**  
**DIRECTOR OF LEISURE AND COMMUNITIES**  
**31 January 2010**

**REPORT TO:** Leisure, Arts and Communities Committee - 14 February 2011

**REPORT ON:** Craft Makers Award: Dundee Allocation

**REPORT BY:** Director of Leisure & Communities

**REPORT NO:** 65-2011

## **1.0 PURPOSE OF REPORT**

1.1 The report makes a recommendation for grant awards from the Craft Makers Award: Dundee Scheme.

## **2.0 RECOMMENDATIONS**

2.1 That the committee approves the following awards to:

**Hilary Grant:**

£1000 toward taking part in Pulse International Craft Fair.

**Genna Delaney:**

£750 towards a stone cutting course to develop her jewellery business.

**Lianne McCurrach:**

£750 towards participating in the British Craft Fair.

**Sara Nevay:**

£500 towards a collaborative project on adapting vintage materials to develop her creative practice.

These awards will be made on return of a letter of agreement from the recipients.

## **3.0 FINANCIAL IMPLICATIONS**

3.1 The grants recommended for approval total £3,000. A fund of £3000 is available for the financial year 2010/11. £1000 will be met from the Leisure and Communities Department's revenue budget and £2000 through a grant from the Crafts Department of Creative Scotland.

## **4.0 BACKGROUND**

4.1 The Craft Makers Award: Dundee is a partnership between Dundee City Council and Creative Scotland. The scheme awards grants to Dundee-based craft makers towards professional development, researching and creating new work for exhibition and sale. Craft is defined as '**contemporary creative work conceived, designed and made by individual practitioners in ceramics, jewellery and metalwork, furniture and wood, glass, lettering, musical instruments, textiles and basket-making**'. This is the definition used by Creative Scotland.

All the listed applicants were assessed according to the following criteria:

- the quality of the artist's work
- the expected impact of support on the applicant's creative and business development
- the clarity of purpose behind the submission and reasons given for applying for an award
- the quality of the information/material supplied
- the level of commitment to the development of practice.

## **5.0 POLICY IMPLICATIONS**

5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. No major issues have been identified.

## **6.0 CONSULTATION**

6.1 The Chief Executive, Depute Chief Executive (Support Services), Assistant Chief Executive and Director of Finance have been consulted on this report.

## **7.0 BACKGROUND PAPERS**

7.1 None

**STEWART MURDOCH**  
**DIRECTOR OF LEISURE & COMMUNITIES**  
31 January 2011

**REPORT TO:** Leisure, Arts and Communities Committee - 14 February 2011  
**REPORT ON:** Dundee Visual Artists Award Allocation - 2nd round  
**REPORT BY:** Director of Leisure & Communities  
**REPORT NO:** 59-2011

## **1.0 PURPOSE OF REPORT**

- 1.1 The report makes a recommendation for grant awards from the Dundee Visual Artists Award Scheme from the second round of applications this year. As part of a national scheme, Creative Scotland recommends that the maximum grant is increased from £1000 to £1500 to reflect realistic project costs. The recommendations of the following awards reflects this increase.

## **2.0 RECOMMENDATIONS**

- 2.1 That the committee approves the following awards to:
- Alisdair Smith -**  
£700 towards the realisation of a time based art project using film to explore ideas of Antarctic exploration.
- Hayley Mathers -**  
£200 towards the production of a new body of work including learning new techniques in printmaking at DCA print studio
- Janey Muir -**  
£500 towards the development of a new body of work that explores the relationship between sculpture & performance.
- Jennifer Robson -**  
£250 towards the creation of a new body of work for two exhibitions. (Outbye gallery in Pittenweem and Compass Gallery in Glasgow) in 2011.
- Jonathan Baxter -**  
£250 towards costs associated with the delivery of a 9 day public art and performance festival to celebrate and challenge what we think we know about Dundee.
- Mary Somerville-**  
£500 The creation of a new body of work - animation and sculpture from a recent period of research spent in Florence.
- Rachel Walker -**  
£200 To create a new body of work including collage, print and video work.
- Robert Jackson -**  
£500 towards a research project exploring the printmaking technique of laser cutting to enhance limestone lithography.
- Ross Brown -**  
£300 Funding for research and material costs to develop a new body of work for a new exhibition of paintings at the Eb and Flow gallery in London.
- Stephen Murray -**  
£1200 To support the production phase of a large sculpture influenced by the mechanism of a 'Merry Go Round' following a period of research and development.

These awards will be made on return of a letter of agreement from the recipients.

## **3.0 FINANCIAL IMPLICATIONS**

- 3.1 The grants recommended for approval total £4600. A fund of £11000 is available for the financial year 2010/11. £4000 will be met from the Leisure and Communities Department's revenue budget and £7000 through a grant from Creative Scotland.

#### **4.0 BACKGROUND**

4.1 The Dundee Visual Artists Award Scheme is a partnership between Dundee City Council and Scottish Arts Council and has been in existence since 2000, making awards to over 100 visual artists.

This scheme awards grants to Dundee-based visual artists towards professional development, researching and creating new work for exhibitions. There are two deadlines for application each year- in 2010/11 these are in July and November.

All the listed applicants were assessed according to the following criteria:

- the quality of the artist's work
- the expected impact of support on the applicant's creative development
- the clarity of purpose behind the submission and reasons given for applying for an award
- the quality of the information/material supplied
- the level of commitment to the development of practice.

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#### **5.0 POLICY IMPLICATIONS**

5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. No major issues have been identified.

#### **6.0 CONSULTATION**

6.1 The Chief Executive, Depute Chief Executive (Support Services), Assistant Chief Executive and Director of Finance have been consulted on this report.

#### **7.0 BACKGROUND PAPERS**

7.1 None

**STEWART MURDOCH**  
**DIRECTOR OF LEISURE & COMMUNITIES**  
**31 January 2011**

**REPORT TO: Leisure, Arts And Communities Committee - 14 February 2011**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 72-2011**

### **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

### **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
10-5537	Dundee Contemporary Arts Centre - Stairwells 2,3 & 6, Emergency and General lighting Upgrade	EW Edwardson (Electrical Contractors) Ltd., Glenrothes	£27,058.98	£31,393.98	£31,393.98

### **FINANCIAL IMPLICATIONS**

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

### **POLICY IMPLICATIONS**

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

### **CONSULTATIONS**

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services) and Director of Finance have also been consulted in the preparation of this report. Any issues are detailed on the attached sheets.

### **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, there are no background papers.

### **FURTHER INFORMATION**

(1) Detailed information relating to the above Tenders is included on the attached sheets.

(2) The guidance

- a) Report Nr 148-2003 : Partnering Guidelines for Construction Projects
- b) Report Nr 356-2009 : Construction Procurement Policy
- c) Standing Orders : Tender Procedures of the Council

**Rob Pedersen  
City Architectural Services Officer  
2 February 2011**

**72-2011**



LEISURE, ARTS AND COMMUNITIES COMMITTEE - 14 FEBRUARY 2011

<b>CLIENT</b>	Leisure & Communities		
<b>PROJECT REFERENCE</b>	10-5537		
<b>PROJECT</b>	Dundee Contemporary Arts Centre Stairwells 2,3 & 6, Emergency and General lighting Upgrade		
<b>DESCRIPTION OF WORKS</b>	The works comprise the upgrading of the emergency and general lighting installations in three stairwells.		
<b>TOTAL COST</b>	Several Works		£27,058.98
	Allowances		£4,335.00
	TOTAL		<u>£31,393.98</u>
<b>FUNDING SOURCE</b>	Capital		
<b>BUDGET PROVISION &amp; PHASING</b>	2010/2011 and 2011/2012		£31,393.98
<b>ADDITIONAL FUNDING</b>	None		
<b>REVENUE IMPLICATIONS</b>	None		
<b>POLICY IMPLICATIONS</b>	There are no major issues.		
<b>CONSULTATIONS</b>	There are no major issues.		
<b>TENDERS</b>	Four invited; four received	<i>Received</i>	<i>Checked</i>
	1 EW Edwardson (Electrical Contractors) Ltd., Glenrothes	£26,207.99	£27,058.98
	2 McGill Electrical Ltd., Dundee	£34,770.59	£34,770.59
	3 Dundee Contract Services	£44,063.19	£44,063.19
	Highest Tender	£49,514.19	
<b>RECOMMENDATION</b>	Acceptance of lowest tender		
<b>ALLOWANCES</b>	Professional Services		£4,335.00
	TOTAL		<u>£4,335.00</u>
<b>SUB-CONTRACTORS</b>	None		
<b>BACKGROUND PAPERS</b>	None		