



City Chambers  
DUNDEE  
DD1 3BY

12th August, 2011

Dear Sir or Madam

You are requested to attend a MEETING of the **POLICY AND RESOURCES COMMITTEE** to be held in the City Chambers, City Square, Dundee on Monday, 22nd August, 2011 following the meetings of the City Council, Education, Social Work and Health, Environment, Housing and City Development Committees called for 6.00 pm.

Yours faithfully

DAVID K DORWARD

Chief Executive

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which might be perceived as influencing your opinion/vote on any matter.

## **AGENDA OF BUSINESS**

### **1 MINUTES**

- (a) PERSONNEL APPEALS SUB-COMMITTEE OF 20TH JUNE, 2011
- (b) RECESS SUB-COMMITTEE OF 1ST AUGUST, 2011

The minutes of meetings of the above Sub-Committees are enclosed for information and record purposes.

### **2 FINANCE DEPARTMENT SERVICE PLAN REVIEW**

(Report No 289-2011 enclosed).

### **3 REVENUE MONITORING**

(Report No 349-2011 enclosed).

### **4 CAPITAL MONITORING**

(Report No 437-2011 enclosed).

**5 RELIEF OF RATES - CHARITY RELIEF**

(Report No 366-2011 enclosed).

**6 SCOPING EXERCISE WITH BME COMMUNITIES**

(Report No 265-2011 enclosed).

**7 LOCAL COMMUNITY PLAN MONITORING - 2010/2011**

(Report No 358-2011 enclosed).

**8 DUNDEE COMMUNITY SAFETY PARTNERSHIP ANNUAL REPORT 2010/2011**

(Report No 361-2011 enclosed).

**9 EMPLOYABILITY PROGRAMME EVALUATION AND ACTION PLAN**

(Report No 379-2011 enclosed).

**10 CORPORATE HEALTH IMPROVEMENT ACTION PLAN**

(Report No 357-2011 enclosed).

**11 DUNDEE COMMUNITY REGENERATION FUND 2010/2011 TO 2012/2013**

(Report No 373-2011 enclosed).

**12 PERSONNEL DEPARTMENT SERVICE PLAN REVIEW**

(Report No 382-2011 enclosed).

**13 ROYAL MAIL, CRICHTON STREET COLLECTION OFFICE - PROPOSED CLOSURE**

This item has been placed on the agenda at the request of Councillor Macpherson who will request that the Committee make representations against the proposal.

**The Committee may resolve under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7A of the Act.**

**14 TENDER FOR TELEPHONE PABX MAINTENANCE**