

DUNDEE CITY COUNCIL

Equality Impact Assessment Tool

Part 1 Description / Consultation

Is this a Rapid Equality Impact Assessment (RIAT) ?	YES NO Please circle
Is this a Full Equality Impact Assessment (EQIA)?	YES NO Please circle
Date of assessment 11/12/12	Title of document being assessed: City Development Service Plan
Committee report number - 11-2013	
1) This is a new policy, procedure, strategy or practice being assessed (If yes please tick box) <input type="checkbox"/>	This is an existing policy, procedure, strategy or practice being assessed? (If yes please tick box) <input checked="" type="checkbox"/>
2) Please give a brief description of the policy, procedure, strategy or practice being assessed.	Service Plans are routinely updated on an annual basis although this one sets out the new approach to service planning for 2012 -2017.
3) What is the intended outcome of this policy, procedure, strategy or practice?	The initiatives taken by the department align with the outcomes in the Single Outcome Agreement and contribute to improved outcomes for Dundee citizens.
4) Please list any existing documents which have been used to inform this Equality and Diversity Impact Assessment.	Council Plan and the Single Outcome agreement 2012-2017.
5) Has any consultation, involvement or research with protected characteristic communities informed this assessment? If yes please give details.	No, however the priorities in the Council Plan are heavily informed by community engagement and recorded in local community planning processes.
6) Please give details of council officer involvement in this assessment. (E.g. names of officers consulted, dates of meetings etc)	The Management Board of the Department were consulted on this assessment.
7) Is there a need to collect further evidence or to involve or consult protected characteristics communities on the impact of the proposed policy? (Example: if the impact on a community is not known what will you do to gather the information needed and when will you do this?)	No

Part 2 Protected Characteristics

Which protected characteristics communities will be positively or negatively affected by this policy, procedure or strategy?

NB Please place an X in the box which best describes the "overall" impact. It is possible for an assessment to identify that a positive policy can have some negative impacts and visa versa. When this is the case please identify both positive and negative impacts in Part 3 of this form.

If the impact on a protected characteristic communities are not known please state how you will gather evidence of any potential negative impacts in box Part 1 section 7 above.

	Positively	Negatively	No Impact	Not Known
Ethnic Minority Communities including Gypsies and Travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gender	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender Reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or Belief	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
People with a disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Age	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lesbian, Gay and Bisexual	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Socio-economic	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pregnancy & Maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (please state)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Part 3 Impacts / Monitoring

<p>1) Have any positive impacts been identified? (We must ensure at this stage that we are not achieving equality for one strand of equality at the expense of another)</p>	<p>If yes please give further details: Positive impact on employability within the City, the provision of amenities and services through our professional services, the development of the City's Waterfront and infrastructure to attract the V&A.</p>
<p>2) Have any negative impacts been identified? (Based on direct knowledge, published research, community involvement, customer feedback etc. If unsure seek advice from your departmental Equality Champion.)</p>	<p>If yes please give further details No</p>
<p>3) What action is proposed to overcome any negative impacts? E.g. involving community groups in the development or delivery of the policy or practice, providing information in community languages etc. see Good Practice on DCC equalities web page</p>	<p>Please give further details N/A</p>
<p>4) Is there a justification for continuing with this policy even if it cannot be amended or changed to end or reduce inequality without compromising its intended outcome? (If the policy that shows actual or potential unlawful discrimination you must stop and seek legal advice)</p>	<p>If yes please give further details</p>
<p>5) Has a 'Full' Equality Impact Assessment been recommended? (If the policy is a major one or is likely to have a major impact on protected characteristics communities a Full Equality Impact Assessment may be required) Seek advice from your departmental Equality lead.</p>	<p>If yes please give further details</p>
<p>6) How will the policy be monitored? (How will you know it is doing what it is intended to do? e.g. data collection, customer survey etc.</p>	<p>Please give details The plan is subject to an annual report and all the indicators and actions are included in a database for officers to provide ongoing assessment of progress. There includes the use of comprehensive monitoring of customer satisfaction data within the action plan.</p>

Part 4 Contact information

Name of Department: City Development.

Type of Document

Human Resource Policy	<input type="checkbox"/>
General Policy	<input type="checkbox"/>
Strategy/Service	<input checked="" type="checkbox"/>
Change Papers/Local Procedure	<input type="checkbox"/>
Guidelines and Protocols	<input type="checkbox"/>
Other	<input type="checkbox"/>

Contact Information

Manager Responsible	Author Responsible
Name: Stan Ure	Name: Evelyn Trickett
Designation: Head of Economic Development	Designation: Support Services Manager
Base: Dundee House, 50 North Lindsay Street, Dundee	Base: Dundee House, 50 North Lindsay Street, Dundee
Telephone: 01382 434908	Telephone: 01382 433891
Email: stan.ure@dundeecity.gov.uk	Email: evelyn.trickett@dundeecity.gov.uk

Signature of author of the policy:	Evelyn Trickett	Date 11/12/12
Signature of Director / Head of Service area:	Mike Galloway	Date 11/12/12
Name of Director / Head of Service:	Mike Galloway	
Date of next policy review:	September 2017	