

EQUALITY IMPACT ASSESSMENT TOOL

Part 1: Description/Consultation

Is this a Rapid Equality Impact Assessment (RIAT)? Yes ☒ No ☐	
Is this a Full Equality Impact Assessment (EQIA)? Yes ☐ No ☒	
Date of Assessment: 04/02/2016	Committee Report Number: 53-2016
Title of document being assessed:	Domestic Waste Recycling Strategy
1. This is a new policy, procedure, strategy or practice being assessed (If yes please check box) ☐	This is an existing policy, procedure, strategy or practice being assessed? (If yes please check box) ☒
2. Please give a brief description of the policy, procedure, strategy or practice being assessed.	Scottish Government Zero Waste Task Force have drafted a Recycling Charter and Code of Practice which may affect how councils deal with their domestic recycling service
3. What is the intended outcome of this policy, procedure, strategy or practice?	To assess the potential impact to the Council of adopting the collection methodology detailed in the Code of Practice.
4. Please list any existing documents which have been used to inform this Equality and Diversity Impact Assessment.	Recycling Charter and Code of Practice
5. Has any consultation, involvement or research with protected characteristic communities informed this assessment? If yes please give details.	
6. Please give details of council officer involvement in this assessment. (E.g. names of officers consulted, dates of meetings etc.)	Neighbourhood Services including- Gary Robertson Head of Environment Andy Malcolm, Paul Raeper.
7. Is there a need to collect further evidence or to involve or consult protected characteristics communities on the impact of the proposed policy? (Example: if the impact on a community is not known what will you do to gather the information needed and when will you do this?)	The intention is to continue to consult with other local authorities and Zero Waste Scotland on the implications and implementation of the new Code of Practice.

Part 2: Protected Characteristics

Which protected characteristics communities will be positively or negatively affected by this policy, procedure or strategy?

NB Please place an X in the box which best describes the "overall" impact. It is possible for an assessment to identify that a positive policy can have some negative impacts and visa versa. When this is the case please identify both positive and negative impacts in Part 3 of this form.

If the impact on a protected characteristic communities are not known please state how you will gather evidence of any potential negative impacts in box Part 1 section 7 above.

	Positively	Negatively	No Impact	Not Known
Ethnic Minority Communities including Gypsies and Travellers	☐	☐	☒	☐
Gender	☐	☐	☒	☐
Gender Reassignment	☐	☐	☒	☐
Religion or Belief	☐	☐	☒	☐
People with a disability	☐	☐	☒	☐
Age	☐	☐	☒	☐
Lesbian, Gay and Bisexual	☐	☐	☒	☐
Socio-economic	☐	☐	☒	☐
Pregnancy & Maternity	☐	☐	☒	☐
Other (please state)	☐	☐	☐	☐

Part 3: Impacts/Monitoring

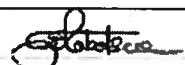
1. Have any positive impacts been identified? (We must ensure at this stage that we are not achieving equality for one strand of equality at the expense of another)	N/A
2. Have any negative impacts been identified? (Based on direct knowledge, published research, community involvement, customer feedback etc. If unsure seek advice from your departmental Equality Champion.)	N/A
3. What action is proposed to overcome any negative impacts? (E.g. involving community groups in the development or delivery of the policy or practice, providing information in community languages etc. See Good Practice on DCC equalities web page)	N/A
4. Is there a justification for continuing with this policy even if it cannot be amended or changed to end or reduce inequality without compromising its intended outcome? (If the policy that shows actual or potential unlawful discrimination you must stop and seek legal advice)	N/A
5. Has a 'Full' Equality Impact Assessment been recommended? (If the policy is a major one or is likely to have a major impact on protected characteristics communities a Full Equality Impact Assessment may be required. Seek advice from your departmental Equality lead.)	N/A
6. How will the policy be monitored? (How will you know it is doing what it is intended to do? e.g. data collection, customer survey etc.)	N/A

Part 4: Contact Information

Name of Department or Partnership	Neighbourhood Services, Dundee City Council
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Type of Document	
Human Resource Policy	☐
General Policy	☐
Strategy/Service	☒
Change Papers/Local Procedure	☐
Guidelines and Protocols	☐
Other	☐

Manager Responsible	Author Responsible
Name: Elaine Zwirlein	Name: Gary Robertson
Designation: Executive Director of Neighbourhood Services	Designation: Head of Environment
Base: Neighbourhood Services 3 City Square, Dundee DD1 3BA	Base: Neighbourhood Services 3 City Square, Dundee DD1 3BA
Telephone: 01382 434538	Telephone: 01382 436894
Email: elaine.zwirlein@dundeecity.gov.uk	Email: gary.robertson@dundeecity.gov.uk

Signature of author of the policy:		Date: 10 February 2016
Signature of Executive Director/Head of Service:		Date: 10 February 2016
Name of Executive Director/Head of Service:	Elaine Zwirlein	
Date of Next Policy Review:		