



15 October 2020

Dear Stakeholder

Updated Scottish Certificate for Personal Licence Holder Qualifications – 1 December 2020

I am writing to advise you that the new updated Scottish Certificate for Personal Licence Holders (SCPLH) and Scottish Certificate for Personal Licence Holders Refresher (SCPLHR) qualifications will be available from accredited Awarding Bodies from 1 December 2020.

The revised qualifications covering both the initial course, SCPLH at SCQF Level 6, and the refresher course, SCPLH (Refresher) at SCQF Level 6, will be accredited by SQA Accreditation and replace the current qualifications.

As you are aware, under the Licensing (Scotland) Act 2005 it is a requirement that personal licence holders undertake and pass the initial course. Furthermore, personal licence holders are required to undertake mandatory training every five years and pass the refresher course.

The Scottish Government commissioned People 1st International, a not for profit organisation specialising in training and employee skills, to conduct an independent review of the SCPLH and SCPLHR qualifications to ensure they reflect up to date legislation, regulations and other requirements, and meet the needs of industry and employers.

Following extensive consultation and engagement through the establishment of a working group by People 1st International with the licensed trade, Awarding Bodies, training providers, Police Scotland, local authorities, licensing experts and Alcohol Focus Scotland, the content of the qualifications, including the training specification and Training, Delivery and Assessment Strategy has now been updated. The Scottish Government thanks all of those that took part in that process.

There are currently 5 approved Awarding Bodies who will offer the updated qualifications: [City and Guilds](#); [SQA](#); [BIAB](#); [Highfield](#) and [REHIS](#).



All of the Awarding Bodies are accredited to offer the qualifications by SQA Accreditation. The Awarding Bodies approve centres to offer the training courses, develop the training materials and certificate successful candidates.

Please note that those personal licence holders who register before 30 November 2020 for the current training and qualifications have until 31 December 2020 to complete the qualification.

Yours sincerely

Peter Davidson
CRIMJUS : Criminal Law, Practice and Licensing Unit