

# DUNDEE CITY COUNCIL

## Equality and Diversity Rapid Impact Assessment

### Part 1

Date <b>1st June 2010</b>	Title <b>Gas Safety Policy</b>
Is this a new document? <input checked="" type="checkbox"/>	Is this an existing document under review? <input type="checkbox"/>
Please list any existing documents which have been used to inform this Equality and Diversity Impact Assessment.	Gas Servicing Procedures 2010 The Gas Safety (Installation and Use) Regulations 1998, Statutory Instrument 1998 No. 2451.
What is the description of the policy, procedure or strategy?	The policy outlines the Housing Department's approach to Gas Safety Management. This policy is delivered under the Repairs Partnership Agreement in liaison with Dundee Contract Services.
What is the intended outcome of this policy, procedure or strategy?	This policy is designed to ensure that the Council meets the requirements of The Gas Safety (Installation and Use) Regulations 1998, Statutory Instrument 1998 No. 2451.
Which individuals are responsible for undertaking Equality and Diversity Impact Assessment?	Duncan McDonald, Housing Support Team Leader - Tony Dolan, Repairs & Maintenance Manager DCS - Bruce Patrick, Asst Procurement & Performance Manager DCS

### Part 2

**Which groups of the population will be positively or negatively affected by this policy, procedure or strategy?**

	<b>Positively</b>	<b>Negatively</b>	<b>No Impact</b>	<b>Not Known</b>
Ethnic Minority Communities including Gypsies and Travellers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender including transgender people	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion or Belief	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
People with a disability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Age	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lesbian, Gay and Bisexual	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Socio-economic	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (please state)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Part 3

### Equality and Diversity Rapid Impact Assessment

<p>a) Have any positive impacts been identified?</p> <p><i>We must ensure at this stage that we are not achieving equality for one strand of equality at the expense of another.</i></p>	<p>If yes please give further details</p> <p>The primary objective of the legislation and this policy is the safety of tenants, their families and neighbours. This is true for the whole community. In addition, the safety check and service will support the effective and efficient operation of gas boilers. This will provide for the comfort of tenants through fewer breakdowns and at lower cost both to the tenant and to the Council.</p>
<p>b) Have any negative impacts been identified?</p> <p><i>Based on direct knowledge, published research, community involvement, customer feedback etc</i></p> <p><i>If unsure seek advice.</i></p>	<p>If yes please give further details</p> <p>Much of the procedure is driven by written communication, which may cause difficulties for some tenants e.g. those with literacy issues, learning difficulties, those who have impaired sight.</p>
<p>c) What action is proposed to overcome any negative impacts?</p> <p><i>If you identify a negative impact that cannot be eliminated by amending or replacing the policy it would then be necessary to seek legal advice.</i></p>	<p>Please give details</p> <p>All letters used in the process are to be written in Plain English and in a format suitable for those who are visually impaired. The procedure also includes opportunities for verbal communication by telephone or face to face.</p>
<p>d) Consultation or involvement which has informed this assessment.</p>	<p>Please give details</p> <p>Advice was sought from the Adult Learning Team of Dundee City Council's Leisure &amp; Communities Department</p>
<p>e) Is there a need to collect further evidence?</p>	<p>If yes please give further details including how you gather further evidence.</p> <p>Although there is no firm evidence that that the success of the policy is impacted by the issues described above, it is anticipated that access to carry out safety checks will increase with improved communication. See the measures described below.</p>
<p>f) How will the policy be monitored ?</p>	<p>Please give details</p> <p>A report will be presented monthly to the Housing Repairs Management Board showing the number of properties with current gas safety certificates and the success of access arrangements, including the number of properties progressing to forced entry.</p>

## Part 4

### Department

Housing Department
Contract Services Department

### Type of Document

Human Resource Policy	<input type="checkbox"/>
General Policy	<input type="checkbox"/>
Strategy/Service	<input checked="" type="checkbox"/>
Change Papers/Local Procedure	<input type="checkbox"/>
Guidelines and Protocols	<input type="checkbox"/>
Other	<input type="checkbox"/>

### Contact Information

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Signature of author of the policy, procedure or strategy: Duncan McDonald

Head of Department and Service area: Elaine Zwirlein, Director of Housing

Date of next review: 2014