

MINUTE OF HEALTH, CARE AND WELLBEING EXECUTIVE BOARD HELD ON 17 MAY 2018

Present: David Lynch, Dundee Health and Social Care Partnership (Chair)
Peter Allan, Dundee City Council
Dr Jane Bray, NHS Tayside
Allison Fannin, Dundee Health and Social Care Partnership
Bailie Kevin Keenan, Dundee City Council (for Bailie Wright)
Christine Lowden, Dundee Voluntary Action
Councillor Ken Lynn, Dundee City Council
Diane McCulloch, Dundee Health and Social Care Partnership
Kathryn Sharp, Dundee Health and Social Care Partnership
Tracey Stewart, Dundee City Council
Joyce Thompson, NHS Tayside
Graham Wark, Leisure and Culture Dundee

In attendance: Arlene Hay, Admin Assistant (Minute Taker)
Emma Baird, Public Health, NHS Tayside

Apologies: Ann Eriksen, NHS Tayside
Nicola McGovern, Police Scotland
Jane Martin, Dundee City Council
Arlene Mitchell, Dundee Health and Social Care Partnership
Bailie Helen Wright, Dundee City Council

	<u>ACTION</u>	<u>BY</u>
<p>1 MINUTE OF PREVIOUS MEETING HELD ON 15 MARCH 2018 The minute of the meeting was accepted with the following amendment.</p> <p>Last paragraph under Item 9 – Healthy Weight will now read:</p> <p>‘It was noted that the Child’s Healthy Weight Strategy was still at its very early stages and primarily thinking about what was needed for that and what is going on with work around obesity prevention and treatment including the social prescribing proposal.’</p> <p>Arlene will amend the minute.</p> <p><u>Matters Arising</u></p> <p>Mental Health & Wellbeing – Jane asked if it would be helpful for her to be involved. David said that it would and encouraged Jane to link in with Arlene Mitchell. It was noted that there should be links between the Mental Health and Wellbeing Strategy and the Tayside Child’s Plan. Kathryn confirmed that Rose Sinclair and Elaine Cruickshank are discussing this.</p> <p>Tayside Social Prescribing Scheme Proposal – Bailie Keenan asked if there had been a report to the Integration Joint Board or elsewhere that would provide more information on social prescribing. David explained that this proposal was led by Public Health and would result in additional input to the social prescribing that is already available in the city. He said that discussions are continuing. It was agreed that Allison will contact Sheila Allan to find out if there is a report available and if not, she will ask Sheila to provide information on social prescribing for Bailie Keenan. It was noted that Sheila Allan is keen to come back to this group with an update.</p>	<p>A Hay</p> <p>J Bray</p> <p>A Fannin</p>	

2 ACTION POINTS UPDATE

It was noted that all the action points were either complete or ongoing.

3 PERFORMANCE MANAGEMENT

Allison distributed an updated version of the City Plan progress report and will issue this electronically. She said that this report has been prepared by colleagues in Dundee City Council's Chief Executive's Service. It was noted that narrative is needed for the Mental Health & Wellbeing – action we have taken section and Allison will deal with this. Allison asked the group to consider the report and get back to her with any comments/observations etc.

A Fannin

A Fannin

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In relation to the key performance target of increasing the number of mentally healthy workplaces and schools, this has been reported as 'neglected'. Allison will pursue who is responsible for this and have a discussion about how progress is being measured. Everything else is on target.

A Fannin

Allison explained that this report has been pulled from Pentana (performance management system). She said that any updates added to the system by lead officers, are pulled through to the performance report. Allison reported that the Performance Indicators are being tidied up. In relation to the performance report, it was noted that it shows a positive picture.

It has been decided to look at wider performance information that is available eg Health & Social Care Partnership Performance Report that is regularly taken to the Performance & Audit Committee (Appendix 2). This compares the HSCP performance against Scottish averages etc.

David said that as it is early days with the performance reporting, it will take some time for people to get used to the new reporting format. In relation to comparisons with the family group, David said that we use these as a benchmark but not our ambition. The ambition is well beyond some of these markers.

Bailie Keenan noted that a number of people had undertaken suicide prevention training and asked how we ensure that these people are available. Jane explained that they are trying to train members of the public too. She said that a number of people who attempt suicide are not in touch with mental health services. There is also a suicide prevention App available which gives information on how to help people in distress and where to signpost them to. People are working hard to increase awareness of the App. Councillor Lynn suggested posting about the App on the Council and HSCP websites. David said it would be helpful to ensure information is being circulated widely about the training opportunities and also if consideration could be given to whether any fresh communication is required. Kathryn reported that the training is heavily subscribed.

Christine said that she is finding it difficult to correlate how the percentages match with the narrative in the progress report and also noted that it appeared to contain outputs instead of outcomes. Allison said that the report could be quite subjective as the person updating is deciding how complete the actions are. Allison suggested that if members of the group can suggest better or different sources of information they should let her know. In relation to the timings of updates etc, the intervals still need to be identified.

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4 RATIONALISATION OF COMMUNITY PLANNING STRUCTURES

Peter explained that the Dundee Partnership Management Group are considering if the Community Planning structures are still fit for purpose and if they can be streamlined. Consideration needs to be given to the current pressures on officers providing support and to the third sector input. Christine said that there are a lot of meetings and repetition. All demands can't be met. Christine said that she thinks we need to find a smarter way of doing things and thinks it may come out as a recommendation in the Audit Scotland report from their recent audit of Integration Authorities.

David asked the group to reflect on the current structures and feedback to Allison and Peter any opinions/suggestions and whether there is scope for rationalisation. This group hasn't developed a new infrastructure but continues to link into LCPPs and Strategic Planning Groups (SPG). David said that we should maintain an open conversation with the Children & Families Service as this gives the greatest opportunity to link up.

All

Peter said that there is an expectation that feedback will be given to next Dundee Partnership Management Group meeting on 6 June 2018. There is a constant challenge as issues are so cross cutting and the right messages need to be passed on to the right people. Allison suggested moving away from set meetings and coming up with a different way of carrying out business. She said we should make better use of communication channels eg social media.

Suggestions were made about having thematic presentations or doing presentations at the start of meetings so that people can choose to miss it if they have heard it elsewhere.

5 CITY PLAN PRIORITIES UPDATES

Healthy Weight

Joyce said that the Analysis Grid for Environments Linked to Obesity (ANGELO) tool has been tested in the east end and it is now being exposed to the Partnership. Joyce and Drew Walker were contacted by the Scottish Government last week inviting the Health Weight Partnership to be an early adopter or demonstration site for the Obesity Delivery Plan. The Delivery Plan will focus on two areas; a systems approach to prevention and provision of weight management support for people with or at risk of type 2 diabetes. There will be no resource attached to the former but there is an offer from national agencies to support the work. The ask aligns with the strategic aims in Dundee. The systems approach also links to the Children & Families Service.

David said that he is a rep on the Public Health Reform Oversight Board and he has encouraged a connection with Dundee. He commends the proposal to the group. It is fast moving and they will expect an early indication if we want to participate.

Baillie Keenan asked if work is carried out to look at the impact on costs associated with type 2 diabetes. David said there is more work being undertaken in health economics however, it is a challenge to shift budgets.

The group supported the proposal. Further discussions will now take place.

Substance Misuse

Kathryn reported that in relation to the Strategic & Commissioning Plan it was presented at the Community Planning Partnership in March 2018. The SPG is developing an action plan following the four key priorities of Children & Families, Prevention & Protection, Recovery and Resilient Communities. A financial statement is being developed. The Plan will be presented to the IJB in June.

In relation to the Integrated Substance Misuse Service (ISMS), whole systems transformation work is continuing. The teams will work with a four tiered approach to the delivery of services and will include statutory and voluntary sector agencies. Information about the four tiered approach is attached.



Integrated
Substance Misuse -

In relation to Alcohol Licensing, the Scottish Government's Local Government and Communities Committee is holding a one day roundtable evidence session on alcohol licensing in Scotland. This session will focus on the ability of communities to engage with and influence alcohol licensing decisions in their areas. Alcohol Focus Scotland has submitted an evidence document.

The Focus on Alcohol Project is currently being reviewed. The aim of the review is to ensure the project is fit for purpose and responds to current needs. The review will include an on-line survey, focus groups and interviews. Members of this Board are asked to support the review by responding to requests for information/views and ensuring information is shared with all relevant staff within their organisations. Further information about the review is attached.

All



Focus on Alcohol
Review.docx

In relation to the Independent Drugs Commission, membership has been finalised but not yet publicised. Robert Peat will chair the Commission. An initial call for evidence has been issued. See information attached.



Drugs Commission
- Call for Evidence.p

It was noted that the deadline for return of evidence has been extended. Kathryn to check if this communication has been issued widely. The information received through the initial call for evidence will shape the initial focus of the work of the Commission. This will be followed by a much broader call for evidence directed at individuals with lived experiences and local communities. The first meeting is taking place on 30 May in private and it is suggested that meetings will be public thereafter.

K Sharp

Bailie Keenan asked what role Police Scotland have in relation to drug and alcohol issues. It was confirmed that there is a rep from Police Scotland on this group however, they are not in attendance today. There is also representation on the Strategic Planning Group and Alcohol and Drug Partnership. It was agreed that the query will be taken into the Alcohol and Drug Partnership for consideration.

D McCulloch

6 EFFECTIVE IMPLEMENTATION OF GETTING IT RIGHT FOR EVERY CHILD IN DUNDEE – PRESENTATION

Elaine Cruickshank and Angela Whyte from the Strategy & Performance Section of Children & Families were welcomed to the meeting.

Elaine explained that the Tayside Children's Services Collaborative has been in existence for the last 12 months and was created to ensure delivery of the Tayside Plan for Children and Families. There is a senior level executive group which includes third sector representation along with the Chief Executive of NHS Tayside and the three local authority Chief Executives. There is also a directors group and five priority groups.

Elaine and Angela gave a presentation on the implementation of Getting It Right for Every Child in Dundee. A copy of the presentation given is attached.



Effective
Implementation of C

	<u>ACTION</u>	<u>BY</u>
A similar presentation will be given to the Children & Families Executive Board in June.		
Elaine said that they are keen to raise awareness of this programme of work and encouraged everyone to cascade the information as widely as possible. Elaine and Angela are happy to attend meetings to give the presentation.	All	
Elaine and Angela were thanked for their attendance and input.		
7 WORKPLAN 2018/19 Allison referred to the draft workplan that had been circulated with the agenda. She explained that this will be used by the group from now on. Allison asked everyone to consider the workplan and get back to her with any comments, additions or observations.	All	
8 'ENGINE ROOM' ESTABLISHMENT Allison referred to the paper that she prepared in relation to the establishment of an 'Engine Room' group to drive forward the work of the Board and support the delivery of the workplan. Allison said that there is currently a gap in operational support for the group. She said that the intention would be to try to work virtually and outwith a regular meeting format. Christine said that she didn't think there was a need for another group. She said that people with lead roles related to the particular areas of work should manage it. Others thought it was a good idea to establish a group. David said that as there were mixed views, he wanted further consideration given to the proposal and that an updated proposal be brought back to a future meeting.		
9 DATE OF NEXT MEETING The next meeting will be held on Thursday 19 July 2018 at 2pm in Meeting Room 4.7, Dundee House.		A Fannin

David W Lynch
Chair
May 2018