

APPROVED

DUNDEE CHILDREN AND FAMILIES EXECUTIVE BOARD MEETING HELD ON THURSDAY 21 JUNE 2018 AT 2.00PM IN ROOM 4.7, DUNDEE HOUSE

PRESENT

Lorna Wiggins	Chief Operating Officer (Co - Chair)	NHS Tayside
Paul Clancy	Executive Director (Co - Chair)	Children & Families, DCC
Peter Allan	Community Planning Manager	DCC
Georgia Cruickshank	Councillor	DCC
Christine Lowden	Chief Executive	Dundee Voluntary Action
Audrey May	Head of Service / Chief Education Officer	Children & Families, DCC
Peter Nield	Assistant Director, Barnardos	Voluntary Sector representative
Cate Reid	Head of Learning (Children and Young People)	D&A College
Norma Ritchie	Independent Chair	Child Protection Committee
Kathryn Sharp	Senior Manager	Health & Social Care Partnership representative
Jimmy Dodds	Children & Youth Work Manager	Communities (representing Marie Dailly)
John Cunningham	Locality Reporter Manager	SCRA
Audrey May	Head of Service	Children and Families Service
Leilla Glet	Minute Taker	Children & Families, DCC

APOLOGIES

Elaine Zwirlein	Executive Director	Neighbourhood Services, DCC
Jane Martin	Head of Service / Chief Social Work Officer	Children & Families, DCC
Glyn Lloyd	Service Manager, Strategy & Performance	Children & Families, DCC
Angie MacDonald	Service Manager, Action for Children	Voluntary Sector representative
Elaine Cruickshank	Programme Lead – Children & Families	NHS Tayside
Gregor Murray		Councillor
Dr Tamasin Knight	Consultant in Public Health	NHS
Marie Dailly	Service Manager	Housing & Communities, DCC

ALSO IN ATTENDANCE

Angela White	Senior Officer	Strategy and Performance – partial attendance
Kerstin Jorna	Senior Officer	Strategy and Performance – partial attendance
Susan Bean	Clinical Service Manager	NHS
Alison Leuchars	Senior Manager	Children and Families Service

1 WELCOME AND APOLOGIES

As noted above.

2 PREVIOUS NOTE AND MATTERS ARISING FROM LAST MEETING HELD ON 08 FEBRUARY 2018.

2.1 Previous minutes were approved.

2.2 Matters Arising

An update from the actions at the last meeting was provided.

GIRFEC IMPROVEMENT PROGRAMME

A working group is to be convened and will be discussed at the next meeting.

Glyn Lloyd has made contact with the Hunter Foundation and this will be spoken about further within today's meeting.

PLAY FRAMEWORK

ACTION

Audrey White will update out with the meeting but further works are possible.

Gary Robertson, Head of Environment is part of a leadership group and the action notes for this were sent prior to the meeting.

3 GIRFEC IMPROVEMENT PROGRAMME UPDATE – Angela White, Kerstin Jorna, C&F Strategy and Performance Team.



Children and Families Board Com

A presentation and update was given on Getting it Right For Every Child in Dundee – Progression and Works Undertaken.

Norma asked about the info structure with the organisations involved including the Hunters Foundation. Angela explained there are operations in place with these along with joint links across services.

Paul asked about the Family Support Hub and what software and people would be involved with this. Angela explained that Anita Roweth has organised a meeting with the appropriate people to pull all this together. Different modules will be tried. A discussion took place regarding mapping, strategies and pilot systems.

The group also discussed other areas of the city that would benefit from this programme.

Peter said that engagement from the Dundee Partnerships, Communities and the Children and Families Service would be beneficial along with utilising services across these partnerships. It would be encouraging to talk to other agencies doing the same thing. Dundee is at the peak of crisis and this needs to be addressed.

The group discussed wellbeing indicators for which there is a pilot tool to be rolled out next year along with buddies for the children and supports for parents.

It was agreed that regular updates on the progress of this would be given to the board and professionals would return again in October 2018.

Angela and Kerstin were thanked for attending the meeting and left at this point.

4 GIRLS AT RISK OF SECURE CARE – Alison Leuchars, Senior Manager, C&F Service.



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Ms Leuchars stated that at this time in Dundee and Tayside there are issues with managing a particular group of young women that have led to them being placed in secure accommodation. This has been the only option but it is felt that Therapeutic input would be more suitable. It has been left to the responsibility of the Children and Families Service to make these decisions to secure. This features highly with the Out of Hours Service. The children involved appear to be assessed over different times by different health professionals with minimal consistency. Some of these children can self harm and be hospitalised.

Michael Holligan, Senior Manager is to discuss this with Johnny Graham. Jane Martin has met with Shona Robertson, MSP. Ms Robertson has been provided with

papers which have been provided today which contain the summary of the concerns and case studies.

Alison stated that the Children and Families staff that manage these concerns find this difficult and feel responsible for the protection of the young people involved. Secure accommodation is not a decision that is taken lightly.

Paul agreed this is a situation that needs to be looked into further and what other options are available.

The meeting discussed who is responsible for securing children and what could be done for the females identified along with streamlining the process.

Paul stated that a dedicated person for young people could be suggested and finding better resources.

The group discussed the requirements for secure accommodation and supports for all involved and finding the right people for table top discussions.

Lorna advised that CAMHS have no system in place to provide a dedicated OOH's service by CAMHS staff at this time and this may require a regional approach to offer these supports.

Paul agreed a priority group at high levels should be convened. Alison is to meet with Michael Holligan, teams involved and identify what supports would be required and also talk to Susan Bean.

Paul stated the following needs to be identified:

- How many young people.
- Contingency/Anticipatory Plan (Alison/Michael)
- Multi Disciplinary Team Meeting – What health professionals are required?

Paul said he was happy for this to go ahead and professionals to return with the results where further works can be discussed.

Lorna requested small group be convened to look at each case to ensure an anticipatory plan was agreed for each young person. Lorna to ask Elaine Cruickshank to liaise with Ms Leuchars and Joy Olver CAMHS to progress this.

5 **CAMHS DEVELOPMENTS** – Susan Bean, NHS



210618

Presentation Item 5.

Susan gave a presentation regarding CAMHS developments and further papers are to be provided before the next meeting.

The meeting discussed the historical findings of patients' needs for respite and parenting challenges. Also discussed was resource issues.

6 **AOCB** **Invasive Care / PEG Feeding**

Peter Nield stated that he had been involved in a meeting regarding significant continuing rights with a number of young people excluded from vital respite including summer programmes. This is impacting their socialization out with school. Other means have been sourced but have proved unsuccessful. There is a lack of trained

people to provide this service.

Peter asked if this could be revisited as some service users have been denied services for three years.

The Board stated they were happy to revisit this issue.

It was suggested that the Nursing Director be involved in this also.

Lorna noted that nurses from agencies require to be vetted and receive regular training and validation to undertake these procedures. The supplying agency is required to provide the evidence and confirmation that staff match the criteria requested.

Commissioning Group

Peter stated that the Commissioning Group met yesterday. Peter said he is offering on behalf of the group to update the Board on the commitment to extend the scoring process to other services and also request a meeting with the Board to agree how the group can best continue to support the commissioning work and also how best to update the Executive Group re progress.

The Board agreed with this request.

Attainment Group

Audrey gave the Board an update on the HMI Inspection and a full update of what was provided to the Committees will be placed on the agenda for the next meeting.

City Plan

Peter Allan stated that the Annual Report for the City is to be signed off for the next meeting.

The budget to address child poverty was also discussed. A bid has been made from Dundee which would offer 10 x £100,000 grants over three years over Scotland. This will be placed on the next agenda and discussed in full.

7 DATE OF NEXT MEETINGS

Thursday 13 September 2018

Thursday 15 November 2018

All meetings at 2.00pm in Room 4.7, Dundee House