

**Minute of the Dundee Partnership Coordinating Group  
Held on Thursday, 20<sup>th</sup> September  
In Committee Room 2, 14 City Square**

Present:

Allison Fannin, Dundee Health & Social Care Partnership  
Angela White, Children & Families, DCC  
Christine Lowden, Third Sector Interface  
Grant Nicoll, Scottish Fire & Rescue Service  
Marie Dailly, Community Learning and Development, DCC  
Paul Carroll, Corporate Planning, DCC  
Paul Davies, Dundee Partnership Team, DCC  
Peter Allan, Community Planning, DCC (chair)  
Rory Young, City Development, DCC

Apologies:

Gillian Simpson, Scottish Enterprise  
Glyn Lloyd, Children & Families, DCC  
Karen Moir, Community Safety and Justice, DCC

<b>Item</b>	<b>Action</b>
<p><b>1. Apologies &amp; Introductions</b> There was a round of introductions for the benefit of new attendees. Apologies received are listed above.</p>	
<p><b>2. Minute of Previous Meeting</b> Agreed as accurate.</p>	
<p><b>3. Matters Arising</b></p> <p><b>a) DPMG Action Note</b> Paul gave a brief outline of actions from the DPMG held on the 6<sup>th</sup> September, including;</p> <ul style="list-style-type: none"> <li>• Health representation at DP Groups, including LCPPs to be discussed by David Lynch / David Martin</li> <li>• Promotion of community outreach around the V&amp;A Dundee is needed, along with sharing of information on the social, economic and educational benefits by Partners</li> <li>• Membership of DP groups to be reviewed and fed into Rationalisation report to DPMG in December</li> </ul> <p>The DPMG minute is still in draft at present, and Actions will be updated, if required, at the next DPCG.</p>	<b>PAD</b>
<p><b>b) Rationalising DP Structures</b> A progress report on this is due at the December DPMG. Recommendations agreed at the March DPMG included;</p> <ul style="list-style-type: none"> <li>• Implications of Regional arrangements to be considered, along with their impact on local work / groups</li> <li>• Fair Work &amp; Enterprise and Health, Care &amp; Wellbeing Executive Boards to consider further opportunities to reduce complexity</li> <li>• Mechanisms for cross-group reporting to be considered</li> <li>• Partnership to consider how to undertake joint community engagement work</li> </ul> <p>Full details are in the attached report.</p> <p>Discussion included;</p> <ul style="list-style-type: none"> <li>• Allyson Angus is involved in community engagement work and is to be included in CLD strategy development</li> <li>• There is ongoing confusion around who does what in relation to the NHS / HSCP for LCPPs</li> </ul>	<p><b>All</b></p> <p><b>RY/AF</b></p> <p><b>PA/PAD MD</b></p>

- The HSCP Strategic Commissioning Plan will link better with Community Planning strategies such as the City Plan
- There are difficulties around a shift to locality based focus, with potentially even more groups for officers to attend
  - SPGs are topic focussed and several work in the same locality. A fir for purpose review is underway

**c) Dundee Partnership Forum – 24<sup>th</sup> October**

Peter reminded the group that the invitations to this event are out. The topic is tackling social isolation and loneliness which connects to many other areas of work within the DP agenda. The agenda will include;

- Maria Pabolaza-Lacambra, lead for the Scottish Government's 'A connected Scotland' campaign
- Anne Callaghan, Manager of the Glasgow Campaign to End Loneliness
- A panel of local project staff working daily to tackle loneliness
- Film input from Carnegie UK, focussing on the place of kindness is also planned
- Round table discussion on a number of people profiles and potential solutions to their loneliness / social isolation

Discussion included;

- Jenny Hill and Rose Sinclair work with people in St. Andrews on this topic
- Christine to forward information on funded projects tackling social isolation
- Kirsty Forrester or Carol McKelvie are useful contacts in relation to work with refugees

CL

**d) Dundee Drug Commission**

The Commission next meets on the 26<sup>th</sup> September and will be focussing on expert opinions re: drug deaths.

- This is a hard issue to tackle, with a workforce that is under a lot of pressure
- The Commission are trying to understand the issue and have a solution focus
- it may be useful for some evidence to be given behind closed doors in order to increase the openness of information from those bringing evidence
- lots of case studies are being submitted, and focus groups are also taking place to produce further evidence
- Noted that Dundee can take some pride in the fact that it is trying to take this issue on in a fairly public way

**4. Dundee City Plan Annual Report – 2017/18**

Peter thanked everyone for their input to this report, which was favourably received by the DPMG.

- Learning points include;
  - Making it easier/clearer to read
  - It is helpful that information is regularly taken to Executive Boards as this makes the full report easier to compile
  - The report is good for identifying indicators that are not progressing / moving in the wrong direction
  - Some data reports on Pentana are out of date at the time of reporting
    - Paul Carroll is looking at timescales in order to amend deadlines and make information more current
    - We also need to ensure that narratives are up to date
  - Different audiences' requirements vary
  - Production of an early draft is useful to enable good editing
  - Availability of some statistics on an annual basis contributes to the delay in producing the report until September
  - There is need for the Information & Research Team to liaise with officers responsible for PIs to bring about better commentary. Several existing commentaries are 'notes to self' rather than being informative to the reader
  - For some PI's it is hard to give reasons for change
- A six-month report is also planned, and this could cover;
  - Indicators identified as needing remedial action and what has been done in this regard
  - Case studies highlighting how individuals and groups are affected by the focussed work within the five key themes, especially positive outcomes

- Paul Carroll and Peter to work on what the six-month report will look like

PC/PA

## 5. **Community Engagement Strategy for Dundee**

Marie outlined the current work on updating the CLD Strategy, which includes focus on community engagement. This included that;

- There is an aim to get community engagement linked better across the Partnership
- The Local Authority has to produce a CLD Strategy every three years
- The new Strategy is less about the operational detail (which can be found in other documents) and focuses more on combined efforts to engage and empower communities
- An initial draft has been completed (and was circulated with meeting papers) and a meeting of the CLD Strategy Group is being held on the 11<sup>th</sup> October
- Coordinating community engagement is key
  - In the long term it will contribute to the next City Plan
  - It examines what we are doing and how we can do it better together
  - It takes into account the overlap between different areas of life
- Statutory responsibilities Partners have to consult on strategic plans could be done together. To help with this, plans for 'Engage Dundee 2' will bring in wider areas of work e.g. Health
- Any comments on the draft CLD Strategy should be sent to Marie

Discussion included;

- SFRS participate at LCPPs and link in as much as possible at local and Dundee levels. Developing their community engagement approach is an important, ongoing project
- Different forms and ways of doing engagement work are being looked at
- How can we link in a wider conversation on different approaches to community engagement and the level of involvement that different Partners would like?
- The 'Year of the Young Person' can be used to increase engagement on a longer term approach
- Developing a 'Dundee way' of doing engagement that people in communities are aware of would be useful. Modernity is needed within this e.g. use of digital tools
  - There is also a need to remain linked with regional strategies
- Are there possible links with Smart Cities, in order to do this better?
  - Yes, there is a whole theme within Smart Cities titled 'Smart Communities', which includes engagement. Alan Dobson
- Big Data has some potential with regard to performance management
- Children & Families appear to be less represented in discussions on engagement. Angela to check that Glynn is aware of the CLD Strategy Group meeting on the 11<sup>th</sup> October and suitable attendance has been arranged
- 

AW

### a) **Democracy Matters - Scottish Government Consultation**

Peter indicated that he will be compiling a response to this part of the Local Governance Review on behalf of DCC, and it would be useful to gather responses from across themes.

All

- The possibility of holding a Community Conference on this was raised, but there may be insufficient time to organise this
- By December, this will be taken to phase one of Scottish Government processes
- Community Councils are to be involved. Locally we also have Neighbourhood Representative Structures, and while they are not recognised at Scottish Government level, they are important locally
  - Noted that the HSCP doesn't engage with Community Councils at present. Marie to send details to Allison so engagement can be initiated

MD

## 6. **Fairness Strategy Update**

Peter updated the group on two items within the Strategy;

Dundee's Second Fairness Commission

- This concludes soon, with reflections and recommendations being presented at The Steeple on 26<sup>th</sup> November

- The three areas focused on are;
  - Stigma. Changing public attitudes and the press' handling of issue; Seeking to recruit, retain and train people with the right attitude
  - Money. Decreasing the cost of living; joining up the range of advice services
  - Mental Health. Is it a cause or consequence of poverty?; are services there to support people who need it?; access to poverty sensitive training
- Members of the Commission are meeting some of the first Fairness Commission members
- There is the possibility that a film will also be launched in November
- Funding is being sought to host a third Fairness Commission
- Some of the Commissioners are to be worked with after the Commission concludes if possible. This may include creation of a Community Commissioners group

#### Living Wage City Status

- We are driving to gain this by November
- There are some difficulties around supply chains and the impact this could have on procurement
- Gillian Simpson, Alison Henderson and Christine Lowden are all involved in helping to bring in support from accredited employers and agencies

#### Discussion included;

- Communicating fairness effectively is important. In order to do this we need to identify people who;
  - The general public know represent the values being expressed, or
  - Are people that the general public wouldn't expect to agree with the views being expressed
  - Any suggestions to be sent to Peter

**All**

#### **7. AOCB**

None raised

#### **8 Date of Next Meeting**

Tuesday 13<sup>th</sup> November – Committee Room 3, 14 City Square

#### **Attachments:**

DP Structure Rationalisation – Report to DPMG 8/3/18