

APPROVED

DUNDEE CHILDREN AND FAMILIES EXECUTIVE BOARD MEETING HELD ON THURSDAY 15 NOVEMBER 2018 AT 2.00PM IN ROOM 4.7, DUNDEE HOUSE

PRESENT

Paul Clancy	Executive Director (Co - Chair)	Children & Families, DCC
Lorna Wiggin	Chief Operating Officer (Co - Chair)	NHS Tayside
Graham Binnie		Police Scotland
Elaine Cruickshank	Programme Lead – Children & Families	NHS Tayside
Georgia Cruickshank	Councillor	DCC
Marie Dailly	Service Manager	Housing & Communities, DCC
Christine Lowden	Chief Executive	Dundee Voluntary Action
Glyn Lloyd	Service Manager, Strategy & Performance	Children & Families, DCC
Angie MacDonald	Service Manager, Action for Children	Voluntary Sector representative
Peter Nield	Assistant Director, Barnardos	Voluntary Sector representative
Norma Ritchie	Independent Chair	Child Protection Committee
Kathryn Sharp	Senior Manager	Health & Social Care Partnership representative
Elaine Zwirlein	Executive Director	Neighbourhood Services, DCC
Pam Blacklaws	Admin Assistant (Minute)	Children & Families, DCC

APOLOGIES

Peter Allan	Community Planning Manager	DCC
John Cunningham	Locality Reporter Manager	SCRA
Stewart Hunter	Councillor	DCC
Tamasin Knight	Consultant in Public Health	NHS Tayside
Jane Martin	Head of Service / Chief Social Work Officer	Children & Families, DCC
Nicki Matthew	Participation Manager	Who Cares? Scotland
Audrey May	Head of Service / Chief Education Officer	Children & Families, DCC
Cate Reid	Head of Learning (Children and Young People)	D&A College

ALSO IN ATTENDANCE

Kerstin Jorna	Senior Officer	DCC – partial attendance
Laura Menzies	Senior Officer	DCC
John Cooper	Senior Manager	DCC
Jackie Gibson	Head of Service/Lead Nurse	NHS
Danny Webster	Education Manager	DCC
Pam Nesbitt	Education Manager	DCC

1 WELCOME AND APOLOGIES

As noted above.

2 PREVIOUS NOTE AND MATTERS ARISING FROM LAST MEETING HELD ON 13 SEPTEMBER 2018

2.1 Previous minute had been issued and minor amendments made. Minutes were approved.

2.2 Matters Arising

(i) **Information Sharing** – The paper was presented to the COG and agreed. Kathryn Sharp is now drafting a letter on behalf of David Martin to accompany circulation of the guidance along with a letter to the Chief Constable of Police Scotland outlining concerns about their approach towards information sharing with the Third Sector under GDPR.

(ii) **Children with Disabilities** – This is being taken forward with the Tayside Collaborative Priority Group 4 group which Glyn Lloyd chairs. It was noted

ACTION

that this review will be informed by Health colleagues and that it will address both respite and peg feeding issues. A lead officer for the review is currently being identified.

- (iii) **Family Support Hub** – In relation to the funding of FORT, it had been agreed at the last meeting for Glyn to raise this in his meeting with the Hunter Foundation in September. Glyn confirmed this had been discussed and the Hunter Foundation have now confirmed that the money required will not be provided by the Hunter Foundation.

It was noted that the Third Sector will be providing money to fund an Officers post for coordination of FORT. Paul also confirmed that he is happy for DCC to provide half the monies required for FORT and Lorna confirmed NHS will seek to secure the other half. Anita will continue to progress.

AR

In terms of ongoing running costs, these will be covered by the organisations who are using FORT and Christine Lowden will be looking at how best to do this. Paul noted that the Health & Social Care Partnership may be interested and Glyn agreed to organise a demonstration for them.

GL

3 GIRFEC IMPROVEMENT PROGRAMME – Kerstin Jorna, Elaine Cruickshank and Glyn Lloyd
Report circulated prior to the meeting.

A number of recommendations were detailed in the report for Board members to consider.

Kerstin highlighted that the use of the buddy system has now been extended to parents. One example where a parent did use the buddy system to attend a TATC meeting and the parent subsequently attended their child's parents evening the following week for the very first time (the child is in P6).

There has also been a major advance in the suite of tools including a Named Person practice profile, a Meetings Buddy practice profile and feedback tools on TATC process for children and parents. In addition there is a SHANARRI wellbeing tool. The plan is to test these soon in school.

Glyn confirmed the scope of The Hunter Foundation's work. This will focus on the children deemed to be on the edges of care (TATC3) of whom we assess, on the information available, to be approximately 100 children between the different primary schools in the Lochee area. Hunter Foundation will consult with the children and families about what has happened, what could be better etc.

With regard to the three shared priorities of healthy weight, mental health and substance misuse, these relate to work under the Tayside Collaborative through Priority Group 3 as well as across Dundee partners. In terms of the Mental Health Strategy, there are now co-leads from DCC and NHS Tayside, who are currently drafting the content of the strategy. This will hopefully come out for consultation fairly soon. In addition, early linkages have been established between the LCPP structures and Children and Families. There have also been partnership engagement at strategic and operational level in regards to Hub/FORT system developments.

When asked if the team are feeling optimistic and if there are any barriers which people could be addressing sooner rather than later, Elaine explained that, in relation to ANEW, she is feeling very positive about this and is confident about the approach that is being taken which is very careful and methodical.

With regard to risks, these are outlined in the paper. At this point Senior Leadership becomes more important. Kerstin agreed and added that this is an outstanding, thorough piece of work.

With regard to the comments about the parental buddy system, Pam Nesbitt suggested it might be worthwhile linking with Taletta Jamieson and Lauren Nicol, the Parental Engagement Officers.

KJ / EC

Glyn commented that with ANEW, 365 schools, Hunter Foundation, Family Support Hubs, 3 Shared Joint priorities, there is a risk of them all going off in different directions. However the GIG will now be chaired jointly with Jackie Gibson, NHS and Andy Macgregor, DCC and the different strands of this work will be incorporated into the GIG's action plan.

4 ATTAINMENT – Danny Webster and Pam Nesbitt
Presentation by Danny and Pam. See link:



With regard to positive destinations, there is a gap between positive destinations for children at home and those who are looked after. It is also about sustaining those positive destinations for children who are looked after. This has been discussed at the Corporate Parenting Partnership meeting as well.

It would be very good to hear about the good practice in the Council which is taking place.

For the June Executive Board meeting, Danny/Pam to present details of how the PEF money is being spend eg Third Sector services, Leisure and Culture, Communities etc.

DW / PN

5 COMMISSIONING – Laura Menzies
Paper issued prior to the meeting

The Board approved the guiding principals at a previous meeting and acknowledged the findings of the scoring exercise which looked at Social Work commissioned services. The services which sit under Social Work have now got a more effective monitoring format.

Laura explained that the Board had agreed to extend the exercise to services which sit within Education. Laura has met with Audrey May and some of the Education Leads to discuss how we can bring the monitoring format into play. This is in hand. The next step is to begin working through those and once we have taken account of the Education services, it is how we can then reach out to other services which are commissioned by partners. The Board were asked for their thoughts on how to take that forward.

Elaine Cruickshank pointed out that Anita Roweth has liaised with her re possible people to link with in NHS. Lorna Wiggin suggested they could test out with something like AHP. Paul noted that it would be good to look at new services within Education eg Health & Wellbeing Workers in schools to see how that is working.

Paul noted that the plan is to move forward with NHS and also an aspect of our own service.

6 CORPORATE PARENTING – John Cooper
Paper issued prior to the meeting.

Each Local Authority has a statutory duty to implement a Corporate Parenting Plan for Looked After Children and Care Leavers. Dundee's plan has been in place for a

year and has a set of measureable targets. Some examples of the strengths are:

- the Fostering & Adoption Team and all the Children's Houses have received Care Inspectorate grades of Good and Very Good over the last 12 months
- colleagues from Educational Psychology Service have been working with the Children's Houses to offer support and guidance to staff and young people
- to help increase the number of foster carers, a new local website has been developed
- building on the Champions Board, a new participation and engagement strategy has been developed to extend methods to more children and young people
- the Breakthrough Mentoring Scheme is now operational in 6 secondary schools and will be running in all 8 hopefully by the end of the year
- the Throughcare Aftercare Team have engaged a number of care leavers in a group called '4 Change'
- 4 Change played a role in securing Scottish Government policy and funding for college bursaries and the removal of Council Tax for care leavers aged up to 26
- Who Cares? Scotland have been commissioned to provide independent advocacy, consultation and participation opportunities
- a new Inclusion Policy has been agreed.

There is a draft Continuing Care policy.

The report does note that attainment for LAC still remains a challenge. However, a new Inclusion Policy has been agreed and PEF funding is being used to provide extra support. There is also now a designated Education Officer working with individual schools to ensure they routinely use performance data to adapt and improve approaches.

In terms of positive destinations, this has improved for looked after children and care leavers but still remains lower than their peers. Sustaining this is an issue. The co-location of Throughcare Aftercare Team and Discover Work Service is providing opportunities to address this. In addition there is an enhanced transition for looked after children before they leave school. The Council is also updating their recruitment processes to guarantee interviews for Modern Apprentices for care leavers aged up to 29 years.

Elaine Zwirlein acknowledged the good collaborative work which has been done so far. She asked if the young people know why they are in care. John explained that this has been raised at the Champions Board in terms of why some young people are in foster care and others are in residential houses. There are elements of trying to protect the young people. There are a number of care leavers who request access to their files and they are supported through this process.

Paul enquired about the number of exclusions for looked after children since the Policy has been issued and it was agreed information will be gathered. It was acknowledged that the effective implementation of the policy continues to require a joint approach.

DW/PN

Marie commented there are a lot of activities in the communities and night-time youth programmes. There is a need to look at how these might be joined up a bit better. Marie and Jimmy to take that forward with John.

MD/JD/
JC

It was agreed that the Board are happy to task the Corporate Parenting Partnership to take forward the recommendations and report back to the Board on the planned spend of new monies in February 2019.

JC

7 HEALTH VISITORS / NAMED PERSON – Jackie Gibson
Paper issued prior to the meeting.

The Health Visiting Service has been on quite a transformational journey since 2014, not only in terms of increasing the workforce but looking at education provision and preparation of both the new and existing Health Visitors. NHS Tayside embarked on a significant training programme for new and existing staff between 2015 and 2017. They now have 54 Health Visitors and there are plans in place to ensure that the workforce is retained.

In relation to the impact of the Named Person function, back in 2015, Health Visitors were arranging/chairing single figure TATC meetings but this is now up to 60 which is a significant increase.

As noted previously, Jackie will be co-chair of the GIG. Jackie has had some initial discussions about the quality of child's plans and how, through the GIG, each service, including Health, can implement a robust programme of auditing child's plans.

There are plans to undertake a national evaluation of the Health Visitors pathway and this will take place over a 5 year period.

8 AOCB

8.1 Norma sought clarity re the sharing of the documents which were provided for today's meeting as there were some papers she would like to share with the Committee. Paul confirmed this was not an issue.

8.2 On behalf of Lorna Wiggin, Elaine Cruickshank sought clarification re an issue raised at the Collaborative Strategic Group on 23.10.18 regarding the pace of Priority Groups 3, 4 and 5. Paul explained that it was more in relation to Priority Group 2 now having dedicated resources and the pace was really picking up and felt it would not be right if that group shot ahead.

9 DATE OF NEXT MEETINGS

Thursday 21 February 2019 at 1.00pm in Committee Room 2, 14 City Square
(please note change of time)

Thursday 20 June 2019

Thursday 19 September 2019

Thursday 14 November 2019

All meetings at 2.00pm in Committee Room 2, 14 City Square