

**Minute of the Dundee Partnership Coordinating Group
Held on Thursday, 7th February
In Committee Room 3, 14 City Square**

Present:

Jill Brash, Information & Research Team, DCC
Julie Farr, Third Sector Interface / DSEN
Karen Moir, Community Safety and Justice, DCC
Mike Whitford, Police Scotland
Paul Carroll, Corporate Planning, DCC
Paul Davies, Dundee Partnership Team, DCC
Peter Allan, Community Planning, DCC (chair)
Tom Stirling, Neighbourhood Services, DCC
Zara Barclay, Information & Research Team, DCC

Apologies:

Allison Fannin, Dundee Health & Social Care Partnership
Christine Lowden, Third Sector Interface
Gillian Simpson, Scottish Enterprise
Glyn Lloyd, Children & Families, DCC
John Hosie, Neighbourhood Services, DCC
Marie Dailly, Community Learning and Development, DCC
Nicola Russell, Police Scotland
Rory Young, City Development, DCC

Item

Action

1. Apologies & Introductions

There was a round of introductions. Apologies received are listed above.

2. Minute of Previous Meeting

Agreed as accurate.

3. Matters Arising

- Noted that no representative from Children & Families was in attendance following the request for a deputy at the last meeting. Karen had raised this with Glyn.
- The schedule for reporting on the City Plan has been amended, to fit alongside the Council Plan reporting
- The schedule for Executive Board reports to the DP Management Group (DPMG) has also been amended;
 - March – Fair Work & Enterprise
 - June – Community Safety & Justice
 - September – Health, Care & Wellbeing
 - December – Children & Families

a) DPMG Action Note

The main focus of actions are around the Fairness Commission recommendations. A request will be sent out soon for updates on Fairness Action Plan items on Pentana.

Robin Presswood is looking to carry out a review of Employability services, including their relationship with DP groups, the Third Sector, etc.

b) Rationalising DP Structures

Paul outlined the report he sent to the December DPMG. It covered the rationalisation work carried out by Executive Boards during 2018, and that there is ongoing review of structures by them. The Fair Work & Enterprise and Health & Social Care Executive Boards in particular are being looked at.

The report also examined attendance at a range of Partnership groups and shows that most partners are attending most of the relevant groups on a consistent basis, with a few exceptions (mostly across LCPPs).

Discussion followed which included;

- Karen clarified that the Community Justice Service is a national body, and attended the Community Safety & Justice Executive Board on a one-off basis rather than joining the group membership
- There is an acceptance that an 'organic mix' of groups is necessary
- A query was raised as to why we have both an Alcohol & Drugs Partnership and a Substance Misuse Strategic Planning Group (SPG), as both agendas and membership are very similar
 - Noted that the Health & Social Care Partnership had a presumption of an SPG per area that it has responsibility for but this is likely to change based on the newly agreed Strategic Commissioning Plan
 - Query raised regarding whether the ADP is fit for purpose as it doesn't have an operational group below it (unlike the Substance Misuse SPG which does). Should this gap be addressed?
- Disconnection between the strategic level decision making and operational activity has been observed in some areas of work. There is a need for better coordination of delivery
 - Local Community Planning Partnerships (LCPPs) are a good example, where they may determine action needed locally, but are unable to enact these without a lengthy delay while strategic groups consider the implications
- It would be useful for CPP meetings to have consistent attendance and participation, with actions coming out of them that will make a difference
- There are currently four Public Protection Committees. A review is to take place to determine whether they are all doing what they should be
- Noted that this group (DPCG) is the one to talk through operational issues where no other group is in place
- As the staff resource becomes smaller across the Partnership, can managers continue to attend strategic groups and take away actions? Do they have staff they can pass work on to? (*an implication here is that remaining staff are already working to capacity*)
- Could LCPPs be given more power?
 - Actions may still need to go to Committee, but the LCPP should have influence over decisions. Alternatively, Executive Board Chairs could be given the authority to agree LCPP decisions
 - Setting parameters and giving them budgets should empower them, but we currently have a set up in which the local funds are overseen by the Community Regeneration Forums (made up of local residents)
 - This arrangement is hard to change as it is a good example of empowering communities, and while LCPPs also have community representation, the majority of members are professionals
 - Noted that LCPPs can indirectly commission work by encouraging relevant agencies to apply to the DP Community Regeneration Fund. Perhaps highlighting this would help to empower LCPPs

c) Dundee Partnership Forum

The next scheduled date for this is the 24th April, but no topic had been decided upon. Consensus during the meeting agreed that delaying the Forum and using it to launch the Drug Commission's report and recommendations would be useful.

d) Dundee Drug Commission

The Commission is approaching the end of its work. Noted that public meetings have been difficult, and led to misrepresentations in the press. It has also been difficult to get open discussion from all partners due to the difficulty of the topic.

Four main themes have been raised;

- Leadership. With the ADP struggling to form and direct actions to tackle the issue, why didn't the CPP hold them to account?
- Treatment. Service delivery is different to some other areas – could practice change to improve results?
- Mental Health. Acknowledged as a big area of work, we also need to see what comes out of the current Mental Health Review
- Assessing the Response to Drug Deaths

Discussion followed which included;

- Issues have been raised with no change to date. Ingrained working practices and the defensive nature of agencies make it harder to change. There is a need for more open mindedness to change
- A review of responses to fatal overdoses by Emma Fletcher indicated that the response to non-fatal overdoses is not good enough. In some cases, people receive a letter offering support ten days after emergency treatment, and often a non-fatal overdose is a precursor to a fatal one
- Drug misuse, poor mental health, abuse, and homelessness are often concurrent issues for individuals
- Overall, the poor performance of the sector appears to be a process issue rather than a resource issue. A different delivery model is needed
 - There are possible parallels with mental health approaches, with a menu of interventions stemming from a trigger (e.g. a non-fatal overdose), including support to families as well as the individual concerned
 - A quicker support response is needed
 - An Operational Management approach is needed
- The Commission report is due in May. Fact checking its content with people with lived experience is being encouraged
- Is there a way to get the media on board? STV may be a good outlet, but with most media there is no guarantee regarding what is published
- The new ADP Chair will have responsibility to lead on the response to the Commission's recommendations

4. Dundee City Plan Reporting

Jill provided an update which included;

- There will not be a six-month report for year one, partially due to the lateness of the annual report and also due to the lack of new data
- For 2019-20, the annual report will be published in June, alongside the Council Plan. A document outlining the timetable to enable this was circulated (attached)
- Officers involved in preparing the plan have been spoken with and most are okay with the timescale, though some data won't be available by June. Where this is the case, it will contribute to the six-month report instead
- Those with responsibility for updating Pentana will be asked to do so in the near future
- Decisions will need to be taken on what the 'year 2' targets should be, as the City Plan only contains 1, 3, and 10 year targets. Jill will discuss this with Sandra Lorimer in order to be able to advise on any queries
- We want to ensure good consultation on the narratives as the report is developed in order to minimise the need for late revisions

JB

Comment made that for the Council Plan, the narratives should flow from the Executive Boards' discussions to some extent.

5. Community Engagement / Participatory Budgeting

Peter outlined discussions which took place at the CLD Strategy group on the 24th January. The points, and discussion around them is summarised below. A document summarising a Community Participation Action Learning Programme that took place nationally in 2018 was also circulated (attached)

- Initial discussions on a community engagement portal for Dundee, which would aim to assist partners in working together in developing engagement activity (and so reducing duplication) and sharing results of engagement activity across the Partnership
 - Query as to whether this would be like 'Community Watch' in Perth: It isn't, as it would be for partners to make use of rather than the general public
- The Health & Social Care Partnership (HSCP) have issued a consultation draft of their new Strategic Commissioning Plan
 - Comment made that it will hopefully lead to some rationalisation of SPGs
 - Noted that it did not seem particularly well linked with the City Plan

- A self-assessment tool is under development, with work being led by Hazel Bell, Neighbourhood Services
- What message the Partnership should give to community groups that are struggling for funding, and where could they be directed to for help?
 - Noted that the reduction in funding is likely to vary somewhat across the Third Sector and is yet to be finalised

6. Fairness Strategy

a) Fairness Commissions 2 & 3

The second Dundee Fairness Commission report was launched in December, focussing on three areas;

- People & Money
- Mental Health
- Stigma

A third Fairness Commission is to be set up, and Third Sector representation is being sought alongside other Civic and Community Commissioners (aiming for twelve of each in total). Any potential candidates should be highlighted to Peter so that he can make contact with them. Although not set, likely topics that will be covered include physical disabilities, gender, and employability.

All

The Fairness Action Plan is being reviewed and a new version will be published by June.

b) Living Wage City

As not everyone within the city is paid a Living Wage, Dundee's status as a Living Wage city will be announced under the branding "Making Dundee A Living Wage City".

The launch will take place on the 6th March at DC Thomson. Speakers will include Jamie Hepburn, John Alexander and local workers that receiving the Living Wage has made a difference to.

c) Child Poverty Action Plan

The decision has been taken for this to encompass all partners across the city instead of just DCC and the Health Board. A development event is being held on the 28th February, 9:00 – 14:00, at Discovery Point. Anyone interested should book a place via the link previously circulated by Peter.

The Plan will include additional focus on parents, and work with them as they impact to a great degree on the poverty of children. Projects that will have input to the Plan will include Dundee Bairns, Cost of the School Day, etc.

7. AOCB

None raised

8 Date of Next Meeting

18th April 2019, Committee Room 2, 14 City Square

Attachments:

Community Participation Action Learning Programme summary
City Plan Annual Report timetable