

APPROVED

DUNDEE CHILDREN AND FAMILIES EXECUTIVE BOARD MEETING HELD ON THURSDAY 21 FEBRUARY 2019 AT 1.00PM IN COMMITTEE ROOM 2, 14 CITY SQUARE

PRESENT

Paul Clancy	Executive Director (Co - Chair)	Children & Families, DCC
Elaine Cruickshank	Lead Nurse – Named Person Service	NHS Tayside
Marie Dailly	Service Manager	Housing & Communities, DCC
John Cunningham	Locality Reporter Manager	SCRA
Glyn Lloyd	Service Manager, Strategy & Performance	Children & Families, DCC
Angie MacDonald	Service Manager, Action for Children	Voluntary Sector representative
Jane Martin	Head of Service / Chief Social Work Officer	Children & Families, DCC
Audrey May	Head of Service / Chief Education Officer	Children & Families, DCC
Peter Nield	Assistant Director, Barnardo's	Voluntary Sector representative
Norma Ritchie	Independent Chair	Child Protection Committee
Elaine Zwirlein	Executive Director	Neighbourhood Services, DCC
Pam Blacklaws	Admin Assistant (Minute)	Children & Families, DCC

APOLOGIES

Peter Allan	Community Planning Manager	DCC
Georgia Cruickshank	Councillor	DCC
Stewart Hunter	Councillor	DCC
Tamasin Knight	Consultant in Public Health	NHS Tayside
Cate Reid	Head of Learning (Children and Young People)	D&A College
Kathryn Sharp	Senior Manager	Health & Social Care Partnership representative
Lorna Wiggin	Director of Acute Services (Co - Chair)	NHS Tayside

ALSO IN ATTENDANCE

Allison Fannin	Planning & Development Manager	HSCP
Lynn Hendry		Hunter Foundation
Colin Mc Kerchar	Head of Innovation	Columba 1400
Andy Macgregor	Education Officer	DCC (partial attendance)

1 WELCOME AND APOLOGIES

As noted above.

2 PREVIOUS NOTE AND MATTERS ARISING FROM LAST MEETING HELD ON 15 NOVEMBER 2018

2.1 Previous minute had been issued and minor amendments made. Section 8.2 – should read Collaborative Strategic Group rather than Chief Officers Group. Minutes were approved with this amendment.

2.2 Matters Arising

Family Support Hub / FORT – Re the HSCP possibly being interested in the FORT system, Glyn is meeting with Alexis Chappell on 26.02.19 to discuss further.

In terms of activities in the communities and night-time youth programmes, Glyn advised that he has met with Marie Dailly with regard to this and the 16-17 Named person, and a further meeting is scheduled.

3 **HEALTH & SOCIAL CARE STRATEGIC COMMISSIONING PLAN** – Allison Fannin Draft copy of the Health & Social Care Strategic Commissioning Plan had been issued along with a copy of today's agenda. The Plan has also been out for consultation for a few weeks and many members of the Executive Board may have received this via email. The comments/feedback which have been received so far

ACTION

have been taken on board and the document, as it currently sits, will be different from the one which was issued to Board members.

Allison explained that the existing plan covers the period 2016 to 2021 so this is not intended to be a new plan but a refocus of their priorities. The draft plan has been out for consultation for a number of weeks now and is also available on-line. The on-line consultation received over 180 responses which was very positive. Some feedback received has been around the plan being too long and using too much jargon. Based on this, the document has been reduced in size and they have managed to re-word a lot of the jargon.

One of the main changes is a review and refocus of the priority areas. The plan originally had 8 priorities but will now cover 4 priority areas:

1. Health Inequalities
2. Early Intervention / Prevention
3. Localities and Engaging with Communities
4. Models of Support / pathways of Care

There are a number of reasons for that, for example the progress made on carers and also managing our resources effectively.

Board members felt that the plan was too detailed with a lot of content. In terms of missing content or possibly needing more information, this was around young carers and the health needs of prisoners or those in the Justice System.

Glyn noted that there is reference in the report to “working collaboratively with Children and Families Services and Community justice Services to support families to understand their strengths”. There are the 3 shared priorities, and he asked if there if there are discussions to flesh out the details of that. Allison advised that there have been some discussions about this and a meeting is to be arranged by Audrey to discuss this further.

Norma asked if there is an action plan with timelines which will sit with this document, and Allison explained that there still needs to be discussion about what action plans need to be developed. Where there is an existing action plan, there will be a suite of documents to support this. Where there are gaps, this will be followed up.

Paul advised that, in terms of commissioning, he would be interested in where there is commonality. Glyn has pointed out the shared areas. In those areas that cross over, this needs to be as joined up as much as possible. Paul said that he thought the document is large but it sets out the principals and data set and a 3 year financial framework and transformation programme. Allison advised that she would need to seek clarity about the next stage of auctioning this. The ISPG has responsibility for delivery and implementing this plan. There is a performance management framework in place but the key pieces of work need to be identified and clarified. In terms of the work with children and families, HSCP recognise that, although working with adults, it is working with adults in the context of families and communities. It is about how commission services together and how to add value.

It was not known who the Children and Families representative on the ISPG is. The group is chaired by Dave Berry.

Elaine Zwirlein commented that this is a good document and it is good to see how far it has come in terms of joint working and also where it is going in the years ahead. It would be good to cross reference the priorities for the future into where that work is going to happen. A summary document with the key priorities, which groups are delivering it and timescales, would be helpful.

Allison pointed out there is a huge opportunity for CPP for joint working and working better together. It is hoped there is not a huge amount of duplication. Having something for the wider partnership to look at would possibly help.

Glyn to coordinate a meeting where the focus will be on carrying through some of the joint pieces of work.

GL

Alison was thanked for attending.

4 **EDGES OF CARE PROGRAMME** – Lynn Hendry, Hunter Foundation and Colin McKerchar, Columba 1400

Glyn explained that the work is jointly with Hunter Foundation, BBC and Columba 1400 and will help build on the work carried out with Ceclis, FORT etc. There have been fairly extensive discussions and they are to focus on the children and young people who are deemed to be on the edges of care with a view to asking them what might work, what could be done differently, less, more etc. The process is underway. A coordinator has recently been recruited and an induction programme put in place.

Lynn explained how the edges of care idea has been driven and that it is a learning journey and is not an intervention. The philosophy is based on “what matters to you” approach. Lynn stressed that the Coordinator’s role will be connecting and ensuring articulation in the strategic sense. They will also be mapping stakeholders.

Colin explained the background to Columba 1400. He said that it is hoped that their facilitation model may be a way in which we can engage with families and get their voices heard but, in the first instance, it is making initial contact and facilitating conversations.

Lynn added that they will also be connecting with Harry Burns’ work on Big Data. It is the simple question “what matters to you” and then respond to that and build on from that. Evidence is that we can change the long term projector for those children and families. We can identify where sometimes systems respond and it has been really successful and that is really good. However, there are times when the family or children do not maximise the resources put in. Sometimes it will be things that we have never thought of. It is not a programme. We can come in and create capacity to allow others to test things. It is about creating space to try things out, test new ideas and, if it does connect and help, that is great.

Lynn added that they a learning partner will be working with them which is about telling the story and capturing the stories as well as collecting data.

Jane noted that we have also agreed a Pause practice so going through similar practice. It is targeted at Adult Services but there will be some synergy.

Allison commented that they are working with the Carers Centre on a piece of work. They are provided with a small pot of money but this can be accessed for a whole raft of things.

Norma enquired how the children will be identified and Glyn explained that they will use the existing TATC Level 3 and identify those children/young people in the Lochee area who may be eligible for this or we could do it from information and intelligence from Head Teachers or it could be a mixture of both. That will be part of the next stage.

Paul asked how we keep everyone on board once the 100 families are identified. Marie pointed out that work is being undertaken to develop third sector networks in

each of the community planning area. There will therefore be a 3rd sector network in the Lochee area which could be tapped into.

When asked how this will fit in with the FORT system, Glyn advised that through the GIRFEC Delivery Group's redesign and new action plan, this will fit and will retain alignment with existing things. Going forward, we will have a draft written plan which will clearly define that.

Elaine Zwirlein enquired how they will communicate a bit wider with non-statutory services who work with families every day and come up with creative solutions to problems. These people are doing a lot of innovate work on the ground and they would probably welcome to be part of the process.

Norma enquired about Columba 1400 and whether this is about culture change. Colin confirmed it is and added that it is a values based approach – raising awareness, focus, creativity, integrity, perseverance and service. That is broadly speaking their approach.

Glyn added that they will also be working with Datalab to get information and evidence on children 0-5. That information will prove really useful.

Lynn and Colin were thanked for attending.

5 GIRFEC DELIVERY GROUP – Andy Macgregor Andy was welcomed into the meeting.

He explained that the GIG has now been renamed to the GIRFEC Delivery Group. There have been 2 meetings so far. Prior to the first meeting, there was a lot of information gathering undertaken to find out what people felt was the purpose of the group and the feeling from a lot of group members was that it was fragmented and was taking on a lot of work which it was not best placed to deal with and was very much based on child protection. The feeling around the table was that it needed to be much broader.

Following initial conversations with practitioners and discussion at the GDG, there are 4 headline priorities which the GDG felt would be supportive of the practice of GIRFEC.

The first is to look closely at the GIRFEC staged intervention and to review and refresh the levels of TATC, redefine these and produce refreshed guidance which will be accessible to everyone. These documents were previously available on the ICS website but this has been removed and the documents are now sitting on the Protecting People website.

The second area is recording support for children and families, providing clarity and better processes. We need to look at the child's plans format which is a Tayside-wide format, and how the single agency planning fits in.

The third is to work on developing supports and provide support for the Named Persons and the introduction of the FORT system will assist with this.

The final area is the effective use of chronologies. There is Tayside guidance on chronologies and the initial suggestion is that we need to get more consistency and guidance about these.

Andy added that he, with the fellow new co-chair of the GDG, are working on an action plan and the Terms of Reference for the group.

Norma pointed out that the final draft of the Tayside Chronology Guidance will be going to each of the three CPCs for approval and thereafter adopted if agreed.

Elaine Cruickshank commented that the refreshed GDG is wholly welcomed and was really needed, and confirmed that alongside Andy from Children & Families Service, Louise Wanless, Senior Nurse/HV Service Manager (NHS Tayside) is co-chair. Louise will be supported by NHS colleagues to achieve the aims of the group.

With regard to the national position, Elaine advised that the Independent Review Chair, who along with a panel are considering the draft Code of Practice, is expecting to give recommendations to the Deputy First Minister during March and it is likely to include not progressing with a Code of Practice. Louise and Andy will be kept up-to-date with information from the Scottish Government GIRFEC Leads meetings which Jennifer King (DCC) and Elaine (NHS Tayside) attend.

Norma sought clarity of where the governance of the GDG will sit. Glyn explained that the governance of the GDG will sit with the Children & Families Executive Board and they will report to this group.

Audrey advised that the reformed GDG is very welcome. However, to remember about the philosophy of “what matters to you” and if they are talking about generic universal support and targeted support etc, they need to ask families what they need.

Peter enquired about the SCR as there were a number of things to be done on it by the GIG – have these been completed? Andy explained that the SCR was discussed at the first reformed meeting and Andrew Beckett updated the SCR. Jackie Gibson was going to work with Andrew to follow that up to ensure that it was all signed off.

In terms of the SCR, Paul noted that a lot of work has been done on this and a lot of progress has been made. However, we need to ensure that that is finished.

Glyn advised that members might find it helpful to have a map of the various groups, where they report to etc. He will send this out for information. Paul noted this would be helpful and to briefly discuss at the next meeting along with the NHS restructure.

GL/PB

6 TAYSIDE PARENTING STRATEGY – Elaine Cruickshank

Fiona McKay, Perth & Kinross, was unable to attend today’s meeting but Elaine was able to speak to Fiona’s report and will feedback any comments/questions.

In setting the context, Elaine explained that this piece of work sits within the Tayside Plan for Children & Young People 2017-2020 and the development of a Tayside Parenting Strategy sits within Priority Group (PG) 3 and PG 1. Fiona is a member of PG3 and took on the leadership of this strategy and very quickly established a multi-agency group to drive this forward. From January 2018, a small multi-agency Task and Finish Group (TFG) was established and this has been an excellent small working group, led by Fiona. There has been quite thorough stage of work to date including their first draft document, and they have undertaken two consultations – one with professionals and one with parents, and received a huge volume of feedback. The TFG have produced a final draft and a draft action plan and are now preparing 3 fairly significant engagement events for parents. The event scheduled for Dundee aims to have up to 200 parents in attendance and the group are looking at the arrangements for that. There will be satellite events in Brechin and Auchterarder. The TFG are currently focusing on what the content of the engagement events will be.

Elaine noted that this has been a great example of effective multi-agency working, and added that Fiona is happy for any comments or questions to be feedback to herself.

Audrey enquired about the parents of tomorrow. Elaine advised that consideration of this group was being given in the strategy development process, but that she would also feedback the enquiry to Fiona Mackay. However, another priority for PG3 is the implementation of the national Pregnancy and Parenthood in Young People (PPYP) Strategy and this work is connecting into the progress to develop the Tayside Parenting Strategy. Fiona and Felicity Snowsill (NHS Public Health Department Lead for PPYP implementation) have come together to align these pieces of work.

Paul enquired about the resources and delivery. Elaine provided an example in relation to the agreement for the Solihull approach to be used across Tayside. PG 1 is working on promoting the Solihull approach and, through monies from Scottish Government, they are recruiting a Solihull coordinator.

Elaine confirmed that Fiona has also made links with the Tayside Commissioning Group.

7 AOCB

7.1 It was agreed that it would be helpful to add the Joint Inspection of Children's Services to the next agenda.

GL/PB

7.2 The Celcis report to Scottish Government regarding the ANEW programme will be issued soon. As confirmed at the last Board meeting, this will be shared with Board members. Paul noted it would also be helpful to have the ANEW programme of the agenda for the next meeting.

EC

GL/PB

8 DATE OF NEXT MEETINGS

Thursday 20 June 2019

Thursday 19 September 2019

Thursday 14 November 2019

All meetings at 2.00pm in Committee Room 2, 14 City Square

/PSB