



**Minute of the Dundee Partnership Management Group
held on Thursday, 2nd July 2020 at 2:00 pm
Online via Teams**

Present:

Alex Jarrett, Police Scotland
Alice Bovill, Community Regeneration Forums
Alison Henderson, D&A Chamber of Commerce
Councillor John Alexander, Dundee City Council
Councillor Kevin Keenan, Dundee City Council
David Martin, Dundee City Council (co-chair)
Drew Walker, NHS Tayside
Eric Knox, Dundee Volunteer & Voluntary Action

Gordon MacDougall, Skills Development Scotland
Gordon Pryde, Scottish Fire & Rescue Service
Nick Fyfe, University of Dundee
Michael Wright, Scottish Enterprise
Murray Webster, Community Regeneration Forums
Judy Dobbie, Leisure & Culture Dundee
Mark Speed, TACTRAN
Vicky Irons, Health & Social Care Partnership

In Attendance:

Alison Leuchars, Children & Families, DCC
Gregory Colgan, Corporate Services, DCC
Paul Carroll, Corporate Division, DCC
Paul Davies, Corporate Division, DCC (minute)

Peter Allan, Corporate Division, DCC
Robin Presswood, City Development, DCC
Tracy A'Brook, Committee Services, DCC
Willie Waddell, Committee Services, DCC

Apologies:

Brenda Campbell, Scottish Government
Glyn Lloyd, Children & Families, DCC

Grant Archibald, NHS Tayside (co-chair)
Simon Hewitt, Dundee & Angus College

		Action
1.	<u>WELCOME / INTRODUCTIONS</u>	
	David Martin welcomed everyone to the meeting. Apologies received are noted above.	
2.	<u>MINUTE OF THE PREVIOUS MEETING</u>	
	Agreed as accurate.	
3.	<u>MATTERS ARISING</u>	
a)	<u>Mental Health in Tayside / Drug Death Action Plan</u>	
	<p>The Mental Health action plan for Tayside was circulated with the meeting papers. Initial consultation on this was due to finish in June, and help is being sought to develop this via a report to the September meeting. A strategy group with key Dundee Partnership (DP) members has begun to meet to discuss the local Mental Health response and aim to launch their report in Jan 2021</p> <p>An action plan has already been developed for tackling drug deaths, though changes to it are needed due to covid-19. The Alcohol & Drug Partnership (ADP) are likely to come to this group for guidance.</p> <p>Discussion followed, that included;</p> <ul style="list-style-type: none"> • The draft recovery plan covered later in the agenda will include reference to both of these items and the need to proceed at pace. We do need to take DP views on these • Meetings around mental health have started with the voluntary sector and while talks have a partnership feel, but the report doesn't (yet). We need to include Third Sector as one of the Executive Partners going forward and Eric has offered support to go forward with this work. <ul style="list-style-type: none"> ○ David Martin to take this offer to next group meeting • DCC to consider the Strang review in August or September 	DM

	<ul style="list-style-type: none"> • Confirmation that recruitment of five nurse practitioner posts to work on drug related issues has taken place, and start dates are being arranged • A report on ADP progress will be brought to the September DPMG, including an update on bids for funding in relation to drug deaths that have been submitted • It is encouraging to see the work being done on mental health 	
4.	<p><u>COVID-19 RESPONSES AND RECOVERY PLANNING: VULNERABLE CHILDREN & YOUNG PEOPLE</u></p> <p>Alison Leuchars spoke to this report, which had also been tabled at the Children & Families Executive Board on the 18th June. The report provides an overview of the approach taken during lockdown period and for going forward. Alison highlighted that;</p> <ul style="list-style-type: none"> • Various developmental works have been interrupted e.g. 365 schools, care review, mental health review, etc. • There has been a bigger focus on partnership approaches during covid-19 • Data collection has helped tell what families want • 8 Community Support Centres have been in place for key workers and vulnerable families • The Fast Online Referral & Tracking system (FORT) has begun roll out • More supports have been put in place for children with disabilities • Teams have been working at reduced capacity for face to face work • Multiple data interrogation has taken place around hidden harm to help identify cases of abuse • Piloting of some digital approaches has taken place • A rigorous Quality Assurance process has been implemented across the entire service • Meetings are scheduled for all of the report's action points in early July. Points 2 & 3 have become one work stream due to overlap <p>The group agreed the report's recommendations.</p>	
5.	<p><u>CITY PLAN ANNUAL REPORT 2019/20</u></p> <p>Paul Carroll spoke to the draft report circulated with the meeting papers, and requested that group members to provide feedback by the 24th July. The report captures for the record where we had got to pre-covid. In the future, we are likely to be focussed on a Recovery Plan and will also need to consider how to bring DP members into future planning.</p> <p>The first part of the report provides a strategic overview of where we got to by 'year 3' of the City Plan. The city had made quite a transformation in relation to many of the goals within the Plan with surveys and other measures showing improvements in quality of life areas. There are still improvements needed around tackling poverty. We have also recorded our best results to date for positive destinations for school leavers.</p> <p>Page sixteen summarises where we had got to, highlighting that 63% of measures had improved on the previous year. Overall 23 of the 75 City Plan indicators showed achievement of their three year targets. Additional elements from the Council Plan are also reported on.</p> <p>As a performance report there are three areas in the overview which need to be addressed as priorities in future plans</p> <ul style="list-style-type: none"> • Levels of school leaver attainment from SIMD1 areas (the most deprived 20%) • Community care needs • Recycling targets <p>The report then covers achievement theme by theme examining priorities, highlights, areas for improvement, and summarising ongoing work.</p>	All

	<p>Discussion followed that included;</p> <ul style="list-style-type: none"> • We should have a DP response by 23th July • The report is an easier read than previous reports and flows well • Items from the report will go back to the relevant Executive Boards for further discussion • It would be good to highlight at the start the Third Sectors involvement in this plan • To help address the education gap and its widening due to covid-19, there is a drive to make sure we go back to full education if at all possible in August. Paul Clancy <i>et al</i> are also developing 'catch up activity' for pupils. Is recognised as a key priority • Readmission within 28 days noted as a challenging area, and one that is hard to address. While the best option can be to keep patients in hospital longer, this also has its negative impacts. A balanced way to do it is to discharge as soon as possible, once a risk assessment has been done showing a minimal risk of readmission <ul style="list-style-type: none"> ○ This is being looked at across Tayside. It was noted that the way we code activity in the acute sector makes a difference. For example, some codings show as readmissions even if there is not an inpatient admission e.g. some of those needing further assessment / treatment in the community ○ We do need to balance the risks while taking patient wellbeing into account ○ A deeper look at the amount of time residents spend in hospital is needed, as this is higher for Tayside than most areas. It could indicate the need for better services providing care in the community • It would be useful to report on how we are doing compared to other urban areas <ul style="list-style-type: none"> ○ Closing the Gap does show progress vs. Scotland average, and we also use the local government benchmarking framework for this, with 84 indicators covering urban areas. We're in top half for 47% of these (our target was to be in the top half for 55% of the indicators) ○ There is regular comparison across the four biggest cities in Scotland (us, Glasgow, Edinburgh, & Aberdeen). They're often coming to us for advice on how we're doing a range of things e.g. regeneration, Living Wage, etc. ○ Some more data collection on this would be useful to help guide resource allocation 	
6.	<p>RECOVERY & RENEWAL PLANNING - PRESENTATION</p>	
	<p>Robin Presswood spoke to the presentation circulated with the meeting papers. He indicated that there will be a separate 'looking back' report on what we've done, and another separate report on the finances, in relation to the covid-19 crisis.</p> <p>The main points from the presentation included;</p> <ul style="list-style-type: none"> • Everything happened very quickly • The economic impact will become more apparent as we come though the clinical impact stage. The closing of the furlough scheme will show the true picture of change. We are looking at the potential shape of recovery (U, V, W, etc.), but this is unclear at present • Top line challenges were summarised and looked at; potential local job losses, rectifying disruption to local strategies (especially around culture), long term impacts on health & wellbeing (including mental health), loss of time in education, finance & loss of income, poverty & inequality, and the continuing impact of covid-19 for the foreseeable future 	

- Recovery Planning Principles were outlined. 'Build back better' needs to be an approach, not just a slogan. We need to signal confidence when recovery starts, and balance budgets by securing resources
- Eight key thematic areas were covered in the presentation, but there are a lot more within the overall plan
- The long-term financial impact for DCC is estimated at £18.3m vs. £6.847 additional funds received from Scottish Government to date
- There are serious labour market implications, including a potential doubling of unemployment rates
- The exit from lockdown is being complicated across several sectors due to phased changes being implemented nationally
- Lots of actions are being taken / planned around economic recovery e.g. Tay Cities Deal, civil service jobs, Waterfront strategy, Business Gateway service provision, improving the employability partnership, seeking to secure major inward investment, and approaches to government for national scale economic development activity
- Children & Families are warning of the danger of 'a year group being lost'; lots of short-term actions are to be taken to mitigate this, alongside longer-term actions around education, care, and future opportunities
- Council operations and staff wellbeing need to be maintained
- Digital services. A rapid response took place to keep people working, and this has generated opportunities for long term change to how we provide services in future
- Property & asset management. We are seeing delayed capital spend, a backlog of repairs. We are trying to get construction moving again, and examining changes to the DCC office portfolio & rationalisation programme
- Fairness & Inequalities. This is at the heart of what the DP does. Amongst other issues, there are significant challenges around the increased use of temporary accommodation
- Health & Social Care is also facing additional challenges to the pre-existing ones
- The next steps were summarised, including elements to take place over the summer. These include that;
 - We are keen for Third Sector to have a strengthened role in employability
 - There is a simplification of the policy framework going forward, with City & Council Plans being merged
- Feedback on the content of the plan is sought prior to formal acceptance of the plan by DCC at the end of August

All

Judy Dobbie added to Robin's presentation

The cultural sector has reacted positively and effectively to this crisis. The Cultural Development Group has been looking at a strategic approach and is currently drafting a Cultural Resilience Plan for the sector. This will aid recovery and sustainability of the sector, share best practice, etc. There will be a need for additional financial input and work with customers and visitors. The sector is also being supported by the Cultural Agencies Network.

Discussion followed, the main point of which included;

- Elected members have seen and discussed this plan already, leading to some changes. It needs to have Third sector input too
- We can't underestimate the scale of the challenge over the coming months, including when additional finance might come, changes to people's habits e.g. around libraries or swimming
- All DP members should make sure their voices are heard within this document as the next crisis is the economic and financial one
- There is definitely an unknown element to all of this, and it is moving very fast. The Fair Work & Enterprise Executive Board are working hard to gather, share and discuss data. They are pushing for local

	<p>interventions, and have expressed concerns over when business support stops and future difficulties around repaying business loans. A 'Buy Local' campaign being developed</p> <ul style="list-style-type: none"> • Chamber Economic Indicator Live event is taking place on 7th July, 08:30 – 10:00. More details here • We have employability concerns, especially around younger people. The new pipeline did appear to be beginning to work for long-term unemployed people pre-covid-19, but now new groups are needing help and it will be a challenge to balance allocation of resources to help these different groups • There is a political will to address this challenge by building strong foundations for the future. We should aim for local jobs for local people wherever possible, to keep people employed and boost the local economy. We need to be flexible in helping employees keep existing jobs • There are multiple recovery plans being developed by Partners and it is reassuring that they are being well structured in Dundee • The Scottish Fire & Rescue Service are happy to offer advice on fire safety concerns around property • The national impact on the HE sector is estimated as over £600m, largely due to loss of overseas student income. Dundee University is modelling a 50% reduction in overseas students next year; some universities are estimating an 80% reduction. Next year there will be a blended approach, with a mixture of on campus and online delivery. 600 staff have been furloughed over recent months • Surveys have shown that many people don't want to go back to the old working arrangements, instead seeking a balance of office vs. home working. Data shows that less than 1/5 of people would like to work from home permanently, so a blended model is likely <ul style="list-style-type: none"> ○ Social distancing of 2m reduces capacity of e.g. Dundee House by 2/3 ○ Many people cannot work safely from home, due to lack of equipment or a suitable working environment, so there is still a large need for office space • Some companies are saying they'll not be back in their offices until January. Offices are a significant cost to companies. Potential loss of business rates for DCC in future. Benefits around environment noticed due to reduced use of transport • An Advisory Committee to the Scottish Government carried out research which showed that 90% of the best paid half of employees would be able to do their jobs from home, but only 20% of the worst paid half would be able to do this. This was largely due to many of the lower paying jobs being frontline / customer facing in nature <p>All group members were asked to respond with comments on the Plan (to Robin Presswood) by end of July.</p>	All
7.	<u>CHILD POVERTY & FAIRNESS REPORTING</u>	
	<p>Our Local Child Poverty Action Report is due, and as we did last year, we will combine it with our Fairness reporting. The Scottish Government are accepting that delays will be the norm and so we are aiming for bringing the report to our September meeting to enable submission. It will focus on pre-covid progress, but also take the opportunity to look forward to post-covid-19.</p> <p>We will also consider feedback on last year's report around including better indicators to measure progress, more focus on child poverty, and better reflection on partnership work especially with the Third Sector.</p> <p>The Dundee Fairness Commission is about to restart its work via online sessions, and aiming to report its findings and recommendations in March 2021 (delayed from September 2020)</p>	

8.	<u>AOCB</u>	
a)	<u>Independent Health Needs Assessment on Problematic Drug Use in Tayside</u>	
	<p>Drew briefed the group, stating that it shows progress against recommendations. While covid-19 has interfered there has still been progress.</p> <p>Locally there is a significantly increased focus on tackling problematic drug use, with additional staff, increased partnership working, and better assessment & treatment of people. Proposals for research funding have also been submitted.</p> <p>Nationally a draft prospectus has been created. A Drugs Team is in place and working with relevant agencies. Additional resources are becoming available through Public Health Scotland to allow national and local work to progress.</p>	
b)	<u>Emergency Food</u>	
	<p>Murray raised that we need to make sure that before September there are plans / funding / support in place to help deal with ending of current funding for agencies who have been providing emergency food to families, and prevent additional impact on families they have been supporting.</p> <p>It would also be good to issue a press release on behalf of the Partnership to formally recognise those who have been supporting vulnerable people on the front line throughout this crisis.</p> <ul style="list-style-type: none"> • David Martin to raise with Group Leaders on Friday how to recognise folks • The Emergency Food Network are already talking about the potential mid-August issues 	DM
c)	<u>Local Fire Plan Review</u>	
	Gordon Pryde informed the group that the annual review of the Local Fire Plan is taking place. He will keep it light touch for partners in seeking their views before taking it to elected members.	GP / All
d)	<u>Drew Walker Retiral</u>	
	David congratulated Drew on his imminent retiral and thanked him on behalf of the Partnership for the work he has undertaken with the Partnership over several years.	
10.	<u>DATE OF NEXT MEETING</u>	
	Thursday 3 September 2020 at 1:30	

Attachments