

APPROVED

DUNDEE CHILDREN AND FAMILIES

EXECUTIVE BOARD MEETING

HELD ON WEDNESDAY 10 FEBRUARY 2021 AT 2.00PM VIA MS TEAMS

PRESENT

Peter Allan	Community Planning Manager	DCC
Louise Butchart	Service Manager	Neighbourhood Services, DCC
Elaine	Lead Nurse – Women, Children & Families	NHS Tayside
Cruickshank	Division	
John Cunningham	Locality Reporter Manager	SCRA
Marie Dailly	Service Manager	Housing & Communities, DCC
Ann Fitzpatrick	Associate Director Women, Children & Families	
	Division (Co-Chair)	NHS Tayside
Stewart Hunter	Councillor	DCC
Alison Leuchars	Acting Service Manager	Children and Families, DCC
Glyn Lloyd	Head of Service (Chair)	Children and Families, DCC
Angie MacDonald	Operational Director, Action for Children	Voluntary Sector representative
Charlie Malone	Councillor	DCC
Audrey May	Head of Service / Chief Education Officer	Children and Families, DCC
Peter Nield	Assistant Director, Barnardo's	Voluntary Sector representative
Roisin Smith	Councillor	DCC

APOLOGIES

Evonne Boyd	Area Manager	Skills Development Scotland
Paul Clancy	Executive Director (Co-Chair)	Children and Families, DCC
Georgia Cruickshank	Councillor	DCC
Tamasin Knight	Consultant in Public Health	NHS Tayside
Eric Knox	Chief Executive	Dundee Volunteer and Voluntary Action
Nicki Matthews	Advocacy and Participation Manager	Who Cares? Scotland
Kathryn Sharp	Senior Manager	Health & Social Care Partnership representative
Roisin Smith	Councillor	DCC
Elaine Torrance	Chairperson	Child Protection Committee
Elaine Zwirlein	Executive Director	Neighbourhood Services, DCC

ALSO IN ATTENDANCE

Jennifer King	Education Manager	Children and Families, DCC
Morag Mill	Secretary (Minute)	Children and Families, DCC

		ACTION
1	WELCOME AND APOLOGIES	
	Apologies noted as above. Glyn welcomed everyone to the first meeting of the Board in 2021.	
2	PREVIOUS NOTE AND MATTERS ARISING FROM LAST MEETING HELD ON 12 NOVEMBER 2020	
	Minute now approved.	

		ACTION
2.1	<p>Matters Arising</p> <p>There were no matters arising.</p>	
3	<p>COVID-19 UPDATES</p> <p>Alison Leuchars Visiting requirements – RAG maintained throughout this lockdown. Weather exacerbated the situation. Teams working a combination of home/office based. Teams are coping with the impact on current workload at the moment.</p> <p>Jennifer King Still waiting confirmation of phased return from 22 February. Schools and early years are preparing for this. Monitoring attendance at school on a daily basis the number of key work children and those living in vulnerable circumstances. Relatively high numbers compared to other authorities and attendance tends to peak midweek. Remote learning – engagement virtual visits with targeted schools – light touch informal quality assurance.</p> <p>Ann Fitzpatrick NHS Tayside looking at remobilising plans. Flexible service delivery plans to met the needs of children and families who present with COVID.</p> <p>Audrey May Test kits arriving in schools for use by staff and senior phase pupils. There have been 15 documents accompanying this for Head Teachers. The service is waiting on a new timeline from SQA.</p>	
4	<p>FLEXIBLE FAMILY SUPPORT PROJECT – Peter Nield</p> <p>Peter had circulated 4 papers in advance of the meeting:</p> <p>Briefing Note: Dundee Flexible Family Support Option Activity Balancing the Money Proposal Draft Delivery Plan Options Review Progress</p> <p>Peter provided a verbal update.</p> <p>Engaging in the work which started in September. Vast majority of work going on across the city is aligned. Connected and holistic in terms of a plan. Different kind of direction in terms of activity. More time understanding what is going on in the city and how it relates to The Promise. Alignment of 365 schools ambition. Interface between adult and child protection. Individual advocacy services and how they contribute to a collective strategy with the end result of something with is transformational. Single pathway in communities. Momentum built up with real commitment and energy; real positivity and how they can all support each other. Help to build and maintain relationships in the community. Health Visitors are on board in relation to named person responsibility for early years. Considering immediate impact of COVID for child and family support and the long-term impact – unemployment, increased poverty, effect on mental health. Financial balance to be found - meetings held with Paul and others have taken place. Created global delivery plan for key aspects arising from family support work. Building on alliance. Triage capacity - developing for where there are lead professionals who are not able to identify needs for children - triage could do this.</p>	

		ACTION
	<p>Alliance Group of agencies developing a finance group that will take a shared responsibility for finances as we move forward with support from independent finance agencies as well as expertise from within the Council.</p> <p>Process of converting from review actions to delivery actions and convert into wider transformational plan.</p> <p>Shared ambition and commitment to achieve all this.</p> <p>Ambition of safety keeping children in the authority.</p> <p>Work in progress – summary of delivering plan – being used to liaise with others.</p> <p>Moving all the time not static.</p> <p>Finance paper details the plans for monitoring and accountability. Discussions taking place with number of organisations expected to be involved.</p> <p>Update on briefing paper – emphasis on delivery and looking forward to how we would carry this forward to transformational plan.</p> <p>Develop a version of this paper to describe how to support social workers in their role as lead professionals.</p> <p>Complex and ambitious programme. Connections between 365 schools, housing, WM2U, FORT, health visitors, RMG, CAMHS.</p> <p>Next steps – form an alliance group to have oversight of the delivery plan. This will be made up those who have senior decision-making responsibilities.</p> <p>Ann – really positive that we are thinking ahead of the long term impacts of COVID. Planning ahead is key to the success of this.</p> <p>Audrey thanked Peter for opportunity to be involved in the discussion. Feels as if it is coming together on how we are moving forward with this strategy.</p> <p>Peter advised that they are looking at one or two activities to build momentum – moving some of the disability capacity down into communities.</p> <p>Peter to bring back a further update to June meeting.</p>	PN
5	<p>OUR PROMISE – Glyn Lloyd</p> <p>This three-year draft plan outlines the Dundee Partnership intention to ensure that care experienced children and young people have the very best support, life chances and opportunities possible so they can lead loving, settled and fulfilled lives well into adulthood.</p> <p>The final update on the last three-year corporate parent plan has been submitted to elected members. The recommendations of the Independent Care Review have informed how we have arrived at Our Promise. This Promise outlines the commitment to a range of actions which build on accelerate how we have developed this support over the last three years. The Independent Care Review will support the implementation and they will feed back to us on how they might do this. All organisations have the opportunity to bid for £50,000 to support transformational change which will contribute to maintaining, accelerating and sustaining. Our Promise will be considered by elected members in March.</p> <p>Feedback comments to Glyn within the next 2 weeks.</p> <p>Peter Allan would like to see a stronger reference to child poverty. He will send suggestion for inclusion to Glyn.</p> <p>Elaine advised that NHS Tayside is developing and writing its corporate parenting plan. Work in progress being led by Jane Smith, CP Lead Nurse, which is out for consultation in the NHS and this was confirmed by GL to have commenced also. Jane will be consulting with colleagues outwith NHS. NHS Chief Executive would like to have this signed off by end March.</p>	All PA

		ACTION
	This plan and annual update on child protection work will be considered by elected members in March. The work is separate but linked.	
6	COMMUNITY MENTAL HEALTH FUNDING – Jennifer King	
	Jennifer's report on Mental Health and Children and Young contains updates for two sections:	
	<p>Counselling in Schools</p> <p>Jennifer advised that this being taken forward on a Tayside basis. A Counselling Co-ordinator, Andy Dingwall, who is co-ordinating with NHS, school staff, EPS and counselling providers has been appointed. Counselling in place in all of our schools.</p> <p>There have been recruitment issues with the counselling providers which means that two schools have not yet started referrals. Online counselling is being provided in the meantime and there is frequent discussion between the Tayside Procurement officer and Counselling Co-ordinator with both organisations to address the current gaps.</p> <p>The online service is in place for young people from 16-25, with an awareness-raising campaign due to take place in the first week of February.</p> <p>Working with Abertay to provide evaluation and analysis and there is a Tayside oversight group for counselling provision. Early feedback over last three months is encouraging and schools who were piloting the provision are reporting strongest implementations but they had an early start.</p> <p>The next update will be provided to the Scottish Government in April. The next update to the Board will be in June or September or both. Glyn will advise Jennifer.</p>	GL
	<p>Community Mental Health and Wellbeing</p> <p>Funding and framework now gone through process of inviting proposals from providers, majority of them local, and had an evaluation panel and we have identified the organisations who have been successful in terms of the criteria. Good range of 8-9 providers for age groups 5-12,12-18 and 18-25 across different demographics – young people affected by domestic use, drug abuse, LGBT+. Successful providers notified yesterday. There will be an oversight steering group. Reporting back within same framework as for counselling in schools. Providers to report using same data fields. Agreed on Tayside Basis – 2 strands – on-line counselling and support for young people TogetherAll. Being launched within the next week or so but is available now. Numbers using the service increases slightly over December/January.</p> <p>Working with CAMHS on a Tayside basis. Not fully finalised what this will look like. Further discussions taking place to ensure that their work will complement what has been agreed at a local level. More work to do but underway.</p> <p>All providers were asked to provide information re recovery. Funding will enable them to expand and enhance what they are doing.</p> <p>Audrey – we do add value working together across Tayside but we still need to look at the needs of children and young people in Dundee.</p> <p>Ann – really positive. Interested to see the success of this in relation to the impact of COVID and children being out of school for a long period of time. It is good to see continuity and how that links in with everyone else working with the young people.</p> <p>Alison – how is this shared with social work teams who may have some children who fall into the cohort needing service? Good realistic information sharing on what this means and how people qualify for the service is needed. Alison and Jennifer to discuss.</p> <p>Jennifer advised that Andy Dingwall has made a number of links including social work</p>	AL/JK

		ACTION
	team leaders in Dundee; and that young people can self-refer but majority referred through named person in school. Alison will invite Andy to attend meetings.	
7	<p>REVISED TEAM AROUND THE CHILD FRAMEWORK FOR DUNDEE (GIRFEC DELIVERY GROUP) – Jennifer king</p> <p>The report prepared by Andy Macgregor provides an update on the work of the GIRFEC Delivery Group (GDG) and its four main workstreams. Documents which are the outputs from these were circulated in advance of the meeting:</p> <p>Staged Intervention in Dundee – Team Around the Child Framework Dundee Assessment and Planning Pathway Tayside Practitioner’s Guidance: Chronologies GIRFEC Practice Profile for Health and Education Professionals holding the Named Person Function</p> <p>The Framework has been prepared In close consultation and feedback from families and practitioners and learning from self-evaluation over previous years.</p> <p>The GDG is now progressing action planning in relation to two mains workstreams which will plan and drive implementation and to quality assure the new processes and its application across the Dundee Partnership.</p> <p>Any final comments would be welcome. Awareness raising and distribution will happen in a number of different ways – social medial, website, drop in sessions for practitioners. Working closely with CELCIS and identifying where we would want to have practice coaches in the workplace.</p> <p>Elaine commends the work by Andy Macgregor and Louise Wanless (Senior Nurse NHS Tayside) and the GDG. Coaching to the named person function a high priority very keen in progressing this and Louise has taken a strong lead in this area within Health Visiting. Positive to see improvement and enhancing support to Absolute key and must have high priority. It is good to see Improving and enhancing to those carrying out the named person function given the recent acknowledgement for this within recent Dundee ICR discussion. having a high priority.</p> <p>Glyn asked Jennifer to feedback the Board’s thanks to Andy and Louise for all their work on this.</p>	JK
8	AOCB	
	<p>Dundee Partnership Management Group</p> <p>Peter Allan and Sandra Lormier are to meet with Executive Board Chairs to discuss how performance is monitored against the City Plan and its priorities. An update will be provided at the next meeting.</p>	PA
	Glyn thanked everyone for attending the Board meeting today.	
9	<p>DATES OF NEXT MEETINGS</p> <p>Thursday 17 June at 2.00pm Thursday 16 September at 2.00pm Thursday 18 November at 2.00pm</p>	