



**Minute of the Dundee Partnership Management Group  
held on Thursday, 2 December 2021 at 1.30 pm  
Online via Teams**

Present:

Alice Bovill, Community Regeneration Forums  
Andrea Calder, Corporate Division, DCC  
Councillor Kevin Keenan, Dundee City Council  
Eric Knox, Dundee Volunteer & Voluntary Action  
Graeme Stewart, Department for Work & Pensions  
Grant Archibald, NHS Tayside  
Gregory Colgan, Chief Executive, DCC (Chair)  
Jackie McKenzie, University of Abertay

Mark Speed, TACTRAN  
Michael Wright, Scottish Enterprise  
Murray Webster, Community Regeneration Forums  
Nicola Russell, Police Scotland  
Simon Hewitt, Dundee & Angus College  
Stephen Wood, Scottish Fire & Rescue Service  
Vicky Irons, Health & Social Care Partnership

In Attendance:

Elaine Zwirlein, Neighbourhood Services, DCC  
Paul Davies, Community Planning, DCC  
Peter Allan, Corporate Division, DCC

Simon Little, Alcohol & Drug Partnership  
Sophie Gwyther, Violence Against Women Partnership

Apologies:

Alison Henderson, D&A Chamber of Commerce  
Brian Logan, Scottish Government  
Councillor John Alexander, Dundee City Council  
Gordon MacDougall, Skills Development Scotland

Lorna Birse-Stewart, NHS Tayside Board  
Paul Clancy, Children & Families, DCC

**Action**

1. WELCOME / INTRODUCTIONS  
Gregory Colgan welcomed everyone to the meeting. Apologies received are noted above.
2. MINUTE OF THE PREVIOUS MEETING  
Agreed as accurate.
3. MATTERS ARISING
  - a. DUNDEE PARTNERSHIP FORUM – VIOLENCE AGAINST WOMEN  
Sophie gave a summary on the VAW Summit held on 1/12/21. She thanked everyone who was involved and highlighted the very powerful set of presentations that showed both the challenges and progress we are making.

The main themes coming out of the event were;

- We need to be thinking more about prevention, including the message to young people, involving men in the conversation, and awareness raising of the issue
- Services & response to the victims. We need secure funding for the Third Sector, and everyone needs to be thinking about this
- Keeping perpetrators at the forefront, with a focus on tackling them
- Impact on staff in the workforce i.e. those in specialist agencies and those coming across it regularly as an issue e.g. Social Work staff, police, etc.
- The overwhelming scale of the issue. Some small changes could make a big difference however
- The need to involve those with lived experience in all of what we are doing

Other input from those at the event included;

- This was a really good event. Would have liked more chance for discussion as what we did have was really good
- It was great to hear about the interventions that are now in place e.g. work with young people in schools, targeted funding to reduce waiting

lists for help and support, and hearing about future investment e.g. court advocacy support

- Even the warmth of welcome at services can be a help to people suffering domestic abuse or violence. This needs to be embedded in training across all services

Discussion followed which included;

- It will be interesting to see what we can do with regard to early intervention and prevent the 'dripping tap' of escalating abuse – from comments to control. Stats are shocking and we do need to focus on this to address them
  - There has been a lot of prevention activity in schools
    - A recent national toolkit 'Equally Safe in Schools' for teachers and peers will be rolled out
    - Oor Fierce girls is a fantastic Dundee project which has developed toolkits for children and adults, is active in schools and being looked at nationally
    - As part of the 16 Days of Action, young people, including students, have been more involved than ever in planning and delivering events
  - We need to pull together all the prevention work into a strategy over the coming year and link it in with other Protecting People areas
  - A D&A College representative was at the event and was positively impacted by it. This led to discussion at the senior management team yesterday. The college will embed this topic in inductions, and are looking at CPD and events throughout the year
  - Query raised as to whether there is an opportunity for joint training to take place? This could give rise to better value and quality of programmes
    - There is a VAW training consortium. It is mostly made up of specialist agencies and relies on them for capacity
    - There is also funding for a trainer within DCC and co-hosted with WRASAC. Partners interested in joining should contact Sophie
    - Information on training will be shared widely

**All**

b. COMMUNITY WELLBEING CENTRE

Vicky Irons gave an update on progress.

- Working towards a March date for everything being in place, with access to some services coming on stream before then; Brief Interventions by the end of December; Paramedic vehicle already in place
- Stakeholder events are being held. One on the 17<sup>th</sup> November was well attended and slides from this will be shared
- The stakeholder group is led by DVVA with support from Linda Graham (clinical lead for HSCP) and involvement of those with lived experience
- On the 9<sup>th</sup> December the next event will identify working groups in relation to the building
- It has been great to see the level of engagement that we have so far, and widespread support for the development of the Hub

**VI /  
PAD**

The slides that will be shared will outline the types of services available. It was agreed that Vicky should invite Arlene Mitchell and Linda Graham to the March DPMG to give a fuller overview.

**VI**

Discussion included;

- It is good to see suitable Police support within development activities as they are crucial to the referral pathways
- Looking forward to seeing this centre opening as it will be a good development for the city as a whole

4. CITY PLAN – MID-YEAR PROGRESS REPORT

Peter outlined that this has been circulated to group members and been to the council's Policy & Resources Committee. It covers both major Plans, the City Plan and Council Plan, as there is substantial overlap between the two.

Much of the update covers the Best Value Audit and relates to tackling poverty & achieving fairness. It is a mid-year report, so not as detailed as full year report and shows the drive forward of actions in both Plans as well as landmarks achieved recently.

Table 1 – shows the PIs, with good improvement. We are conscious that more work is needed before the annual report is due on those that aren't on target. It is also worth noting that where there are completed actions, further work will be taking place.

Peter expressed an interest in discussing future priorities that need to be added to the City Plan, especially around fairness and closing the gap. More also needs to be included on climate change and the concept of Community Wealth Building. He will arrange to hold discussions with partners.

**PA**

Discussion followed which included;

- Communities can be involved in developing the City Plan as there is an ongoing dialogue with the team leading on Community Collectives and this will be incorporated into the next City Plan. The council's Decentralisation meeting helps coordinate this
  - Community collectives in Strathmartine different items coming up across the three areas of the Ward
  - Data that we have collected through Engage Dundee is also being prepared for dissemination and use by DCC for the next Council Plan
  - The Best Value Audit clearly highlighted key societal issues that we need to push on, including fairness, drugs, and mental health
- A challenge going forward is to focus priorities so we don't have too many. Can we pick four or five to push very hard on? We currently have 23
- Coldside Community Collective raised the question of how do we plan for the future when our wider engagement is being limited by circumstance? There was a worry that many people haven't been able to be engaged with and their views therefore not heard and so we could be missing some priorities.
  - This challenge is a real one and we don't know when / if we will get back to pre-2020 style of work
  - It is an issue that we have been grappling with as we do want people's experiences to feed into what we do. Lots of online work has been done, but other avenues have also been used e.g. the Fairness Leadership Panel, the work of the Community Empowerment Team and that of other services and networks
  - Peter stated that we have more input from the population at present due to the number of surveys done and so have lots of information. We can triangulate this with data we have available to be reasonably confident that we know what the big pressures on people are
  - Elaine added that Communities Officers want face to face meetings too but we need to do this safely. This question will be raised at the Decentralisation meeting tomorrow. Elaine would be happy to hear from other teams / partners on how to take this forward in the months ahead
- The need to provide timely feedback to communities was also raised, making use of digital and other channels of communication

#### 5. COMMUNITIES MENTAL HEALTH & WELLBEING FUND

Two papers were circulated pre-meeting for information.

The Third Sector Interface (TSI) is made up of Dundee Volunteer & voluntary Action (DVVA) and Dundee Social Enterprise Network (DSEN). Meetings with other TSIs nationally discussed the number of funding streams leading to confusion, especially amongst smaller organisations. Coming out of those discussions, this is the first Scottish Government fund that is being administered by TSIs. The main points highlighted by Eric included;

- £434,000 for Dundee
- Fund launched last Friday to meet the Scottish Government deadline
- Two levels of applications: up to £5k and £5k-£25k. Most of the fund will be used for smaller grants
- Ten applications are in already, and two briefing sessions have been held
- One benefit of the TSI leading is provision of support to the potential applicants in building up their capacity and governance. If a group doesn't have rules or a constitution, then DVVA will assist in developing them
- The fund closes on 17/1/22 – or earlier if the fund looks to be hugely oversubscribed
- Small grants. This will be a rolling process, with approximately a two week turnaround. Allocated funds will need to be spent by the end of March
- Larger grants. All need to be submitted by 17/1/22 and will then be assessed by 24/1/22. Spend on these will need to be complete by the end of June 2022
- The Steering group for the fund consists of several officers from different partners, and some people with lived experience. They will assess all the larger applications. Smaller ones are being decided on by a smaller group on an ongoing basis
- There is going to be a second year of funding, but details are not yet available
- Mental Health & Wellbeing covers a wide range of activities
- When the fund closes, the TSI will bring all of those funded together in February for a learning event to facilitate better processes for next year

The group welcomed Eric's update and no queries were raised.

#### 6. ALCOHOL & DRUG PARTNERSHIP / DUNDEE DRUG COMMISSION UPDATE

Simon presented a high level update which included;

- Self-assessment findings from July 2021 showed reasonable progress against eleven of the Dundee Drug Commission (DDC) recommendations, and partial progress on three
- Six improvement priorities were identified
- The case load at Dundee Drug & Alcohol Recovery Service (DDARS) is growing due to success in bringing people into services, putting pressure on capacity which may not be sustainable
- Youth engagement model is being used in schools as part of early intervention / prevention. Resources need to be carefully targeted as well as secure for the long term
- The DDC will be reporting soon on its own research. The ADP Implementation Group will look at an overhaul of their Action Plan for Change after the DDC has reported in order to take findings into account
- What Good Would Look Like & Critical Challenges
  - Joined up, person centred services. Get to those who are 'unworried but unwell' who don't engage with services
  - Better overall quality of care through achievement of Medically Assisted Treatment Standards
  - Deliver a Whole System of Care – needs a well-trained & stable workforce and financial security to maintain this
  - Stigma needs to be addressed to help people to feel able to access services
  - Dealing with trauma in families to prevent future substance use
  - Embedding Public Health approaches so that we address the causes not just the symptoms
  - Reduce the prevalence of drug use and of drug related deaths

Simon offered to provide further updates at future meetings.

Discussion followed that included;

- It is helpful to have this overview of the most important messages from the last 12 months work. The DDC is reporting soon but it will take time to incorporate their recommendations into practice so patience is needed

- The recommendations from DDC will come to this group
- Action Plan revision. We are two years beyond the publishing of the plan and so due a review
- One key thing from the ADP perspective is that focus has been very much on drugs, but alcohol is still a big part of the ADPs work and also needs some focused work too

7. FAIRNESS UPDATE

a. FAIRER SCOTLAND DUTY – REVISED GUIDANCE

Peter reminded the group that the Duty, introduced in 2018, focuses on the socio-economic disadvantage that we are trying to turn around. We had been working on this for some time and so incorporated this fairly easily. A recent Scottish Government review of Fairer Scotland Duty (FSD) guidance led to some subtle differences that we need to take into account

- Wording around priority groups. This links with poverty work we've already started on
- The notion of joint assessments of our Duty is new. Previously our Integrated Impact Assessment (IIA) has covered DCC responsibility, but it now needs to be more explicit in relation to Partnership proposals. These assessments need to be shared and signed up to by relevant partners. In practice, we are confident that our existing arrangements will satisfy this either through the DPMG or DP Coordinating Group where partners can agree to assessments
- DCCs IIA process is currently being updated to incorporate FSD requirements. Training on the new process and tool being developed will take place early next year

*PAD Note: For those needing a refresher on the FSD, a 42m YouTube video 'An Introduction to the FSD' by Miriam McKenna (FSD Coordinator with the Improvement Service) is available here:*

<https://www.youtube.com/watch?v=EDOYQ5QXB0U>.

b. FAIRNESS LEADERSHIP PANEL

Peter briefed the meeting on this new group, which is the successor to the Dundee Fairness Commissions. It will be a long term group that will guide our work on tackling inequality as well as monitoring progress on this.

It is made up of a range of people with lived experience (through Dundee Fighting for Fairness) and those with civic influence. The first meeting took place at the end of November. Peter will keep this group up to date on agenda and discussions of the Panel.

**PA**

Greg added that there is an encouraging breadth of involvement in the group that should enhance its effectiveness.

8. AOCB

a. HOUSE COMPLETIONS

Kevin Keenan expressed concern over the low number of houses that have been completed over the past few years and asked what are we doing to bring more into use? He noted that private developers seem to be able to build and occupy buildings much more quickly. In contrast, the Derby Street development is taking a very long time

- Elaine responded that this is an important issue and we had a good track record pre-pandemic. The Strategic Housing Investment Plan (SHIP) outlines plans for the future (this can be circulated), and an Elected Member briefing is on offer that could also include Partners if desired
- As it is wider than DCC, involving other Registered Social Landlords too, Greg offered to take this forward with Elaine and other partners. He will respond directly to Kevin on the Derby Street timetable

**EZ /  
PAD**

**GC**

b. MERRY CHRISTMAS

Murray – Wished everyone a Merry Christmas. He requested that senior managers here send on thanks to all the frontline staff as they have managed to continue a large amount of good work and this needs to be acknowledged.

- Andrea to talk arrange for the Communications Team to get this message out on behalf of the Partnership

**AC**

9. DATES OF FUTURE MEETINGS

Thursday 10 March at 1:30pm

Thursday 2 June at 1:30pm

Thursday 1 September at 1:30pm

Thursday 1 December at 1:30pm

Attachments:

- High Level ADP Update (PP Presentation)