

Dundee City Council  
Dundee Local Development Plan 2  
Statement of Conformity  
January 2018



### **Statement of Conformity with Participation Statement**

In line with the Planning etc. (Scotland) Act 2006 Section 19 (4) Dundee City Council is required to provide details of how as a Planning Authority it has acted with regards to consultation and the involvement of the public in respect to the Proposed Plan and have conformed with, or have gone beyond the requirements of, the participation statement.

The review of the Dundee Local Development Plan 2014 and preparation of the new Local Development Plan commenced in 2015. As with the previous (and future) development plans, it has the potential to impact on all those who live, work and visit the City and its catchment area.

Throughout the review of the Dundee Local Development Plan 2014, Dundee City Council has sought to ensure that those persons who may wish to comment or provide input in to the Proposed Plan have had the opportunity to do so and have been able to get ready access to information on when and how to interact with the process.

The Council continues to look at innovative techniques that encourage more meaningful engagement within the process. Use of the Place Standard Tool at the Main Issue Report Stage with seldom heard groups including young people, ethnic minority groups and the elderly, was recognised nationally and was shortlisted through the Scottish Awards for Quality in Planning in 2016.

Building on the previous use of social media, the Council sought to reach as many groups of people as possible with regular updates on consultation dates, exhibition dates etc. Traditional methods of communication such as exhibitions and presentations were however not ignored and are still considered to be an important element of the consultation strategy.

Throughout the Plan preparation process the consultation requirements for the Proposed Plan and all associated documents were held concurrently, therefore any reference within this document to Proposed Local Development Plan also serves to cover processes such as the Strategic Environmental Assessment / Environment Report consultations.

The following section provides details of how Dundee City Council has met its requirements in order to conform with its commitment to effective engagement and consultation through its Participation Statement.

**Notice with regard to Section 19(4) of the Town and Country  
Planning (Scotland) Act 1997 (as amended)**

**Statement on Conformity with Participation Statement**

The following is the participation statement as published in the March 2017 Development Plan Scheme.

### **Participation**

*Dundee City Council is committed to encouraging participation with wide stakeholder and public involvement in the preparation of the Local Development Plan.*

*By inviting involvement at all stages of the Plan's preparation, the Council seeks to ensure that those with an interest in the area e.g. members of the public, businesses, key organisations and community groups, have an opportunity to contribute their views before decisions are taken. This applies equally to those who support elements of the Plan as to those who wish to make objections.*

*In doing so the Council will seek to ensure that:*

- arrangements for participation are as open, transparent and practical as possible;*
- information is provided fully and as early as possible; and*
- communication is provided through appropriate and widely accessible means, in particular by use of the council's website.*

*The participation process will seek to involve a wide range of parties including:*

- public sector groups (including key government departments and agencies)*
- private sector groups (including business, retail and housing development interests)*
- established community groups (including Community Councils)*
- voluntary and environmental organisations*
- Local Community Planning Partnerships (LCPP)\*; and*
- general members of the community, including younger citizens.*

*\*The Local Community Planning Partnerships (LCPP) are a key mechanism within Dundee for engagement with the community. These Partnership groups offer full coverage of the Plan area and are supported by Communities Officers. In addition to attendance by officers and elected members from throughout Dundee City Council. LCPP's are also attended by representatives of key public and voluntary sector partners thus allowing a broader consideration and greater interpretation of issues raised.*

*To assist the Council in ensuring that those who want to be involved in the process are kept up-to-date on progress there is the opportunity to register contact details to receive future correspondence. To register details - please send an e-mail to [localdevplan@dundeecity.gov.uk](mailto:localdevplan@dundeecity.gov.uk).*

*General information and associated documents will be available through the webpages at [www.dundeecity.gov.uk/localdevplan](http://www.dundeecity.gov.uk/localdevplan). Key stages of the process will additionally be advertised via email to registered persons.*

***Making Representations***

*Dundee City Council encourages everyone to make representations, both in support of the Plan and in raising representations or objections to it. This will be facilitated by email ([localdevplan@dundeecity.gov.uk](mailto:localdevplan@dundeecity.gov.uk)), via the website [www.dundeecity.gov.uk/localdevplan](http://www.dundeecity.gov.uk/localdevplan), and in letter form.*

*Representations are sought in respect of all aspects of the Local Development Plan including the Environment Report. All representations and objections will be placed on a public register and cannot be considered confidential.*

The following provides details of the consultation activity carried out at the Proposed Plan stage.

**Proposed Plan Consultation Activity****AUGUST 2017**

21/08/2017 – Proposed Plan approved at Committee.

24/08/2017 – E-mail sent to all on LDP mailing list including those who commented on MIR/neighbouring Local Authorities and Key Agencies.

24/08/2017 – Scottish Government notified.

25/08/2017 – Email sent to Community groups and seldom heard group contacts.

25/08/2017 – Email sent to LCPP contacts for circulation.

25/08/2017 – Neighbour Notification letters sent in post (Total sent: 3812).

25/08/2017 - Statutory Press Advert in Evening Telegraph.

25/08/2017 – Webpage updated and the following consultation documents were hosted on the web:

- Proposed Local Development Plan 2,
- Proposed Proposals Map,
- Proposed Action Programme,
- Environmental Report,
- Draft Supplementary Guidance: Air Quality,
- Draft Supplementary Guidance: Developer Contributions,
- Draft Supplementary Guidance: Householder Development,
- SEA Pre-screening for Supplementary Guidance (Air Quality, Developer Contributions and Householder Development),
- Supporting documents including:
  - Draft Housing Background Paper,
  - Draft Transport Background Paper,
  - Business Land Audit 2017,
  - Strategic Flood Risk Assessment (SFRA) 2017,
  - Development Sites Assessments 2017,
  - Draft Habitats Regulations Appraisal Record (HRA),
  - Equalities Impact Assessment.

25/08/2017 - Consultation posted on front page of Council website and on consultation webpages.

**28/08/2017 – Proposed Plan Consultation begins**

28/08/2017 – Press release and media up-dates start on Twitter and Facebook.  
28/08/2017 – Static exhibition displays put up in Dundee House and Wellgate Central Library.  
28/08/2017 – Proposed Plan and supporting documents delivered to local libraries.

## SEPTEMBER 2017

4/09/2017 – Proposed Plan Consultation Drop In session - Dundee House 10am-5pm.  
5/09/2017 – Broughty Ferry Community Council presentation.  
12/09/2017 – Proposed Plan Consultation Drop In session – Wellgate Central Library 10am-5pm.  
20/09/2017 – Proposed Plan Consultation Drop In session – Dundee House 10am-5pm.  
28/09/2017 – Proposed Plan Consultation Drop In session – Wellgate central Library 10am-5pm.

## OCTOBER 2017

9/10/2017 – Proposed Plan Consultation Ends.

### Representations on consultation process

Three representations were received (Broughty Ferry Community Council (20), Kirkton Community and Safety Partnership (65) and Mr McLaren (76)) in relation to the engagement activities undertaken and raised the following issues:

- Limited links between Local Community Partnership Plan (LCPP) and Local Development Plan (LDP) (Broughty Ferry Community Council(20))

In line with SPP, the proposed DLDP2 has sought to ensure better integration with Community Planning. Paragraphs 2.4-2.6 of DLDP2 sets out how the approach taken during the preparation of the Proposed Plan better integrates the Local Community Plans and the Local Development Plan. A 360 degree approach between development planning and community planning has been taken which was considered to be effective and it has meant the recently produced City Plan – the Local Outcome Improvement Plan – for Dundee better aligns with the Proposed Plan.

- Concern community being ignored by the Council (Kirkton Community and Safety Partnership (65))

Dundee City Council has sought to provide varying opportunities for communities to engage as part of the preparation of LDP2. All representations that are made to Plan whether at Pre-MIR, MIR or Proposed Plan stage, raising comments, issues or providing new information are considered and where appropriate modification would be made to the Plan. Where some of these comments and issues are area specific or outwith the scope of the Local Development Plan, efforts are made to share these with Community Planning colleagues as part of the LCPP review or for consideration as part of potential regeneration activities or as part of individual community projects.

- Consider LCPP not effective and LDPs not fit for purpose (Kirkton Community and Safety Partnership (65))

The Local Community Partnership Plans are considered effective in identifying and delivering local objectives and projects throughout the City. They identify in consultation with the community the priorities for an area, what and who should take it forward. By identifying who is responsible there is commitment with Community Planning partners to implement the

Plan. The Local Development Plan has been successful in the delivery of housing and economic growth through the life of the plan. The policy framework continues to promote sustainable development and seeks to ensure that the right development happens in the right place. In some instances the outcome may not be considered satisfactory to one of the parties involved whether that's the community, the developer or the Council, but this is considered the exception and not the rule. The Local Development Plan continues to be considered key in the future development of housing delivery and economic growth as well as the preservation and enhancement of the built and natural environment and therefore continues to be considered fit for purpose.

- Concern regarding low response to consultation (Kirkton Community and Safety Partnership (65))

MIR consultation response figures – 60

Proposed Plan consultation response figures – 80

Place Standard response – 90

Dundee City Council has sought to provide a number of wide ranging opportunities for communities and interested parties to engage and make representation throughout the preparation of the Plan. With the use of methods such as the Place Standard Tool (MIR), topic based workshops (MIR) and exhibitions, the quality of engagement and experience for those who have taken part has been considered extremely positive. The quantity of responses has not been considered a measure of the success of the consultations but how far reaching, inclusive and the quality of the representations that have been received. In this instance Dundee City Council is satisfied that the consultation has been meaningful and effective.

- Question how Place Standard Tool is going to be used (Kirkton Community and Safety Partnership (65))

The Paragraph 4.5 of LDP2 positively encourages the use of the Place Standard Tool as a means to evaluate the quality of existing, evolving and proposed places. The use of it within developments will be encouraged but will be considered on case by case basis of where it would be appropriate, it may be based on the size of the development, where the development site is (such as infill or a significant site in a community), what the proposal is and where there is a need to consider impact.

- Place Standard Tool shows that people do not feel that they have influence or a sense of control (Kirkton Community and Safety Partnership (65))

Figure 4 of page 16 shows the Dundee Place Standard Output collated response where the lowest scoring theme is influence and sense of control. This is recognised as an area which needs improvement and Dundee City Council seeks to improve engagement and consultation with communities. The Place Standard Tool has been one way the consultation on the LDP2 has sought to encourage people to have their say and to encourage ownership of the Plan. Feedback from the groups that were involved using the Place Standard Tool felt it was a really positive experience and for some was the first time they felt their voices had been heard. The Council seeks to continue to build on effective methods of engagement to improve a community's sense of influence and control.

- LDP should include reference to respecting the views of the community and taking their opinions in to account through the planning process with details of how this will

be done. Communities should have a say when new sites are proposed for development (Kirkton Community and Safety Partnership (65))

The requirements for consulting with the community are set out in legislation and regulation through the development planning and development management processes. There is no requirement to repeat this in the local development plan.

The Council has sought to ensure it fulfils its statutory requirement as well as going above and beyond to ensure meaningful and effective engagement.

- Process is too complex and obtuse. Forms should be designed for an easy response and online (McLaren (76))

The requirements for consulting with the community are set out in legislation and regulation through the development planning and development management processes. In the preparation of the DLDP2 the Council has sought to provide a variety of methods to consult above and beyond the legislative requirements in order to enable more effective engagement as detailed above. The form referred to in the representation was available to download and submit online.

### **Conclusion**

Dundee City Council has reviewed its participation activities over the Proposed Plan preparation period. It is satisfied that it has met the requirements as set out in the participation statement.



### Contact Details

Dundee City Council Planning Division  
For general advice and information, telephone 01382 433105 or  
email [development.management@dundeecity.gov.uk](mailto:development.management@dundeecity.gov.uk)

Website: <http://www.dundeecity.gov.uk/citydevelopment/planningdivision/>

<b>This information is made available in large print or in an alternative format that meets your needs.</b>	
<b>Chinese</b>	欲知詳情，請致電：01382 435825
<b>Russian</b>	Более подробную информацию можно получить позвонив по телефону: 01382 435825
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