

## **Keeping in Touch**

While your case is being investigated the Investigation Officer will keep in regular contact with you. Normally they will contact you every 2 weeks. This contact may be in one or more of the following ways:

- by telephone
- by email
- by letter
- by visit to your home

The Investigation Officer will update you with the progress of the case and will advise if any action can be taken, for example, warnings and court action.

You should contact the Investigation Officer if any incident of antisocial behaviour occurs as soon as possible. This helps investigations to be carried out quickly. You can contact the Investigation Officer:

- by telephone
- by email
- by letter

If you wish to speak to your Investigation Officer in person, please contact them using one of these methods to arrange an appointment.

If the Investigation Officer tries to contact you and you are not at home, they may leave a message on your answer machine or put a card through your door asking you to get in touch. Please do not ignore these contacts.

Once the Investigation Officer has completed their investigations, they will advise you in writing that the case is being closed.

## **Contact**

- Online at: www.dundeecity.gov.uk/asb
- Call the Antisocial Behaviour Team:
  01382 307366 or 0800 169 3845
- Write to:

   Antisocial Behaviour Team
   West District Housing Office

  3 Sinclair Street
  Lochee
  Dundee
  DD2 3DA

