

We are excited to be back with a bigger and better offer of **fully funded virtual courses**!

These **free short online courses** will help boost skills to help get individuals into work, or progress in their job. They can be started at any time and studied flexibly to fit around busy lives.

Can you help us shout about our offering? Tell your customers or contacts and share on your social media channels?

Thanks as always for your continued support and I hope to see you soon.

## Caryn

**Economic Partnerships Manager** 



# Our fully-funded short online courses:

### **Business Courses**

- Building an Online Business
- Digital Transformation for Business
- How to Market your Business Online

#### **Care Courses**

- How to Prevent Infection
- Preparing to work in Early Education and Childcare
- Understanding Child Development
- Understanding Human Development and Behaviour in a Care Setting
- Understanding Individual Pathways in Health and Social Care

## **Career Development Courses**

• Kickstart Your Employment

## **Digital Skills Courses**

- Get Connected and Introduction to Internet of Things
- Introduction to Cybersecurity and Cybersecurity Essentials
- NDG Linux Unhatched and Linux Essentials
- PCAP: Programming Essentials in Python

# **Leadership and Management Courses**

- Becoming Management Material
- Developing High Performance Teams
- HR for Non HR Managers
- Leadership Skills for Supervisors
- Managing a Virtual Workplace
- Situational Leadership Skills for First Line Management

(Please note that courses need to be completed by **31 July 2022** and applicants must be aged **16+**)

Find out more and apply online

**GET IN TOUCH** 

Visit www.dundeeandangus.ac.uk/businesses
Or Email caryn.gibson@dundeeandangus.ac.uk