**Multiply Dundee Application Questions**

**Building Confidence around Numbers through Informal Learning**

**Youth Activities**

**S42 Courses are designed to increase confidence with numbers for those needing the first steps towards formal qualifications**

The following questions are those which must be completed when applying to UKSPF Multiply Dundee. This document is to allow applicants to prepare their answers before applying via the online application form.

This is not an application form. Bids must be submitted via the [online application form](https://www.dundeecity.gov.uk/service-area/city-development/planning-and-economic-development/the-uk-shared-prosperity-fund-ukspf).

**SECTION 1 – Initial Questions**

Multiply Dundee is exclusively for projects which are to be delivered within the Dundee City Council boundary. Any activity which takes place outside the local authority boundary will not be considered for funding. Applicants must refer to the Intervention Guidance when completing this application.

Prior to submitting an application form we request applicants register their interest by email. Please send a short email to [externalfunding@dundeecity.gov.uk](mailto:externalfunding@dundeecity.gov.uk) stating: the name of the group/organisation applying, which intervention you are applying to, the total amount applied for and a very short description of the project.

As soon as you have registered your interest, feel free to complete the application form and the application supplementary information.

1. Will your project have spend in the year 2024/25 and be complete by 31st March 2025? (Yes/No)
2. Please confirm that all spend will take place within the Dundee City Council Boundary (Yes/No)

**SECTION 2 – Applicant information**

Name of organisation:

Name of main contact:

Contact telephone number:

Contact’s position in organisation:

Organisation’s postal address and postcode:

Email Address:

Website of organisation if applicable:

Please confirm the type of organisation

□ Charity

□ Unincorporated association

□ Not for Profit company or CIC

□ Trust

□ LA Youth Work Provider

□ Other

Companies House Number (if applicable):

Charity Number (if applicable):

Are you a branch of a larger organisation?

□ Yes

□ No

**SECTION 3 - Project Summary**

Project title:

Project start date:

Project end date:

Project summary (*200 words*)

Total project cost:

Multiply funding requested:

In which ward(s) will your project operate? (Multiple selections possible)

* Coldside
* East End
* The Ferry
* Lochee
* Maryfield
* North East
* Strathmartine
* West End
* All wards

In which postcode will your project mostly take place?

**SECTION 4: Project Details *(please keep to the word count)***

**Please provide an overview of the project you wish to deliver** (400 words):

**What is the need for your project and how have you identified it? Please provide evidence of the need** (200 words):

**Describe the main target group for your project and how you will attract young people with the programme of activities you propose** (200 words):

**How will the proposed project be delivered and in an engaging and innovative way?** (400 words):

**Explain how your project fits with local, regional and national strategies** (400 words):

**Experience and capability of delivering similar projects** (400 words):

**What will be the short (outputs) and long (outcomes) term benefits of the project for its beneficiaries and the wider community? How will these be counted and measured** (400 words):

**Provide information on your organisation/group’s fair work practices** (300 words)**:**

**SECTION 5**

**Checklist**

I confirm:

* I have read and understood the Multiply Dundee Challenge fund guidance
* I have completed the application supplementary information by selecting relevant outputs/outcomes
* I have completed the application supplementary information by providing details on budget and costs
* I have completed all the questions in the online application form
* I have obtained my latest set of audited accounts and will send them by email
* The project spend will be within 2024/25 and be completed by 31st March 2025
* All spend will take place within the Dundee City Council local authority boundary
* The participating young people are aged between 16 and 24, have left school and are no longer on a school register
* All participating young people are resident within Dundee City Council Local Authority boundary

**SECTION 6**

**Data Protection**

What we do with the personal data you provide ([Link to privacy statement](https://www.dundeecity.gov.uk/service-area/city-development/uk-shared-prosperity-fund-ukspf-privacy-statement))

**SECTION 7**

**Declaration**

I confirm that:

* I am authorised to make this application on behalf of the above organisation and that the organisation operates in the Dundee City Council Local Authority area.
* I understand that any payment received must be declared to HMRC as appropriate as part of the tax return for the business.
* I confirm that I have considered the impact that any payment from the Fund may have on any insurance claim I may have made or be making.
* I certify that the information provided in this application is correct and understand that if any information provided is later found to be false, repayment of funding may be required and depending on circumstances criminal proceedings might be instigated.
* I understand that I am required to notify the Local Authority if I am applying any material changes to the project that may affect the eligibility of my business to receive future payments.
* I confirm that I have read and accept the Privacy Notice.
* Once I submit this form, I will send the Application Supplementary information and audited accounts to [externalfunding@dundeecity.gov.uk](mailto:externalfunding@dundeecity.gov.uk)

I declare that I have completed this form accurately to the best of my knowledge *(add name)*

*Signature*