

DUNDEE CITY COUNCIL

Equality and Diversity Rapid Impact Assessment Tool

Part 1

Date of assessment 19 July 2010	Title of document being assessed REVENUE BUDGET 2011 - 2014 : SAVINGS PROPOSALS - Restructure of MIS/ICT Support
This is a new policy, procedure, strategy or practice being assessed (If yes please tick box) <input type="checkbox"/>	This is an existing policy, procedure, strategy or practice being assessed? (If yes please tick box) <input checked="" type="checkbox"/>
Please give a brief description of the policy, procedure, strategy or practice being assessed.	The ICT Support Section/MIS Support provides training for teachers on the use of ICT and MIS in schools.
What is the intended outcome of this policy, procedure, strategy or practice?	To ensure that ICT/MIS is utilized effectively by staff for the benefit of pupils and to ensure the best value in terms of the usage of the ICT infrastructure
Please list any existing documents which have been used to inform this Equality and Diversity Impact Assessment.	CFE documentation including BTC 1-5.
Has any consultation or involvement with protected communities informed this assessment? If yes, please give details.	Discussion has taken place with school management and the ICT/MIS Support staff involved. Discussions have also taken place with management in DCC IT Department.
Please give details of council officer involvement in this assessment. <i>(e.g. names of officers consulted, dates of meetings etc)</i>	Jim Collins, Janet Robertson, Paul Clancy
Is there a need to collect further evidence or to involve or consult protected communities? <i>(Example: if the impact on a community is not known what will you do to gather the information needed and when will you do this?)</i>	There needs to be further discussions with schools ,the ICT Education Support Officers and MIS Staff.

Part 2

Which groups of the population will be positively or negatively affected by this policy, procedure or strategy?

	Positively	Negatively	No Impact	Not Known
Ethnic Minority Communities including Gypsies and Travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gender	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Transgender	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or Belief	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
People with a disability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Age	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lesbian, Gay and Bisexual	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Socio-economic	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy & Maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (please state)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Part 3

Equality and Diversity Rapid Impact Assessment

a) Have any positive impacts been identified? (We must ensure at this stage that we are not achieving equality for one strand of equality at the expense of another)	If yes please give further details None identified
b) Have any negative impacts been identified? (Based on direct knowledge, published research, community involvement, customer feedback etc. If unsure seek advice from your departments Equality Champion.)	If yes please give further details None identified
c) What action is proposed to overcome any negative impacts?	Please give further details N/A
d) Is there a justification for continuing with this policy even if it cannot be amended or changed to end or reduce inequality without compromising its intended outcome? (If the policy that shows actual or potential unlawful discrimination you must seek legal advice)	If yes please give further details N/A
e) Has a Full Equality Impact Assessment been recommended? (If the policy is a major one or is likely to have a major impact on protected communities a Full Equality Impact Assessment may be required) Seek advice from your departmental Equality Champion.	If yes please give further details No

Part 4

Education Department Type of Document

Human Resource Policy	<input type="checkbox"/>
General Policy	<input type="checkbox"/>
Strategy/Service	<input type="checkbox"/>
Change Papers/Local Procedure	<input checked="" type="checkbox"/>
Guidelines and Protocols	<input type="checkbox"/>
Other	<input type="checkbox"/>

Contact Information

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Signature of author of the policy, procedure or strategy:

Head of Department and Service area:

Date of next policy review: