

For Official Use	
BW No	_____
Fee	_____
Date Paid	_____
Receipt No	_____
Date of Disposal	_____
Decision	_____

**APPLICATION FOR AMENDMENT OF BUILDING WARRANT**

**Building (Scotland) Act 2003**

Application under Section 9 to amend a building warrant.

**Applicant**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Postcode \_\_\_\_\_  
 Tel No \_\_\_\_\_  
 Fax No \_\_\_\_\_  
 Email \_\_\_\_\_

**Duly authorised Agent (if any)**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Postcode \_\_\_\_\_  
 Tel No \_\_\_\_\_  
 Fax No \_\_\_\_\_  
 Email \_\_\_\_\_

**Owner (if different from applicant) (See Note 1)**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Postcode \_\_\_\_\_  
 Tel No \_\_\_\_\_  
 Fax No \_\_\_\_\_  
 Email \_\_\_\_\_

**Details of building warrant**

Date of building warrant \_\_\_\_\_  
 Reference no of building warrant \_\_\_\_\_  
 Location of building or site to which the building warrant  
 applies \_\_\_\_\_  
 \_\_\_\_\_  
 Postcode (if known) \_\_\_\_\_

**For amendments to construction**

What changes do you wish to make to the proposals for which a building warrant was granted?

.....  
 .....  
 .....  
 .....  
 .....  
 .....  
 .....  
 .....

**For later stages**

For which stages did the original warrant require further detail?

.....  
 .....  
 .....  
 .....

For which of these stages are you now applying to amend the warrant?

.....  
.....  
.....  
.....  
.....  
.....

**For amendments which alter the intended use of an existing building**

Please state if this results in a conversion in terms of the regulations (See annex 1)? **YES / NO**  
(If "YES", please state which description of conversion applies.....)

**Value of Works after amendment**

How does the proposed amendment alter the estimated value of works?

Value as stated in warrant £.....

Amended Value £.....

*(Please note that the verifier may seek evidence for this figure, and make comparisons with established independent indices of building costs).*

**Certificates of Design**

Do any certificates from approved certifiers of design accompany this application for amendment? **YES / NO**  
(If "YES", see annex 2)

**Declaration**

1 I / We \* apply for amendment of building warrant in accordance with the details supplied above and the necessary accompanying information(including drawings and specifications)

Signed \_\_\_\_\_  
\*Applicant / duly authorised agent

Dated \_\_\_\_\_

\* Delete as appropriate

**Address to which you should send this application:**

Dundee City Council, City Development Department, Building Standards Division, Floor 6, Dundee House,  
50 North Lindsay Street, DD1 1LS

**NOTES**

1 Any applicant aggrieved by the decision of a verifier may, within 21 days of the date of the decision, appeal to the sheriff by way of summary application.

**Warning – Please note that approval of amendment of building warrant:-**

- **does not remove the need to obtain amended planning permission if that is required (consult the planning authority if in doubt)**
- **does not alter the original period of validity of the warrant. (See model form C – Application to extend period of validity of Building Warrant)**