



(Sect 35)

DUNDEE CITY LICENSING BOARD
THE LICENSING (SCOTLAND) ACT 1976

Application for consent to ALTERATIONS OR RECONSTRUCTIONS in licensed premises in terms of Section 35 of the Licensing (Scotland) Act 1976	FOR OFFICIAL USE ONLY	
	Date Received: Licence No: Receipt No:	
1. Full Name of Applicant (including middle names): Home /Head Office Address: (including Business Hours Telephone Number)		
2. Where applicant is a Company or Partnership: Full Name of Employee or Agent (including middle names) who is responsible for the day to day running of the premises: Home Address: (including Business Hours Telephone Number)		
3. Type of Licence held		
4. Name and Address of Premises:		

5. Description of Alterations:	
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DATA PROTECTION ACT 1998 - YOUR PERSONAL DATA

Dundee City Council respects your personal information and undertakes to comply with the Data Protection Act 1998. The personal data you have provided will be used to process the application in terms of the Act stipulated on this form. Your data may be disclosed to Tayside Police and other Council departments involved in the processing of the application and elected members when considering the application. The data (with the exception of details of any convictions) will also be kept in a register which is open to public inspection. Dundee City Council is the registered Data controller. Any queries regarding the processing of your personal data by Dundee City Council should be directed to the Principal General Services Officer, on (01382) 434000. A copy of the Council's Data Protection Policy can be obtained by writing to the Principal General Services Officer, 21 City Square, Dundee DD1 3BY.

Date _____

Signature _____
Applicant/Agent

Address of Agent (if any)

NOTES

1. The application should be accompanied by one plastic and three paper copies of the relative plans which should be drawn in the manner prescribed by the regulations approved by the Licensing Board.
2. This application should be lodged with the Depute Chief Executive (Support Services), Dundee City Council, 20 City Square, Dundee. A fee of £17 should accompany this application. Cheques should be made payable to Dundee City Council.