



**DUNDEE CITY LICENSING BOARD**  
**THE LICENSING (SCOTLAND) ACT 1976**

		FOR OFFICIAL USE ONLY	
<b>Application for permission to apply SECTION 59 of the Licensing (Scotland) Act 1976 (Public House Licence only)</b>		Date Received:	
		Licence No: Receipt No:	
1. Name of Applicant:  Home/Head Office Address: (including Business Hours Telephone Number)			
2. Where applicant is a company or partnership:  Name of Employee or Agent who is responsible for the day to day running of the premises:  Home Address:  Designation:			
3. Name and Address of Premises:			
4. Give particulars as to the accommodation and facilities available for the provision of meals:			

<p>5. Have you or, in the case of a company/ partnership your employee or agent, been convicted of any offences or have you been issued with any Fixed Penalty Notices?</p>	<p style="text-align: right;">YES/NO</p> <p>If YES, give details below. NB Details of ALL CONVICTIONS AND FIXED PENALTIES (CRIMINAL AND ROAD TRAFFIC) including spent convictions must be given.</p>
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**Details of Convictions and Fixed Penalty Notices (Please read carefully)**

**ALL CONVICTIONS AND FIXED PENALTIES (CRIMINAL AND ROAD TRAFFIC) INCLUDING SPENT CONVICTIONS MUST BE LISTED EVEN IF THEY HAVE BEEN PREVIOUSLY DISCLOSED ON A PRIOR APPLICATION FORM**

<u>Date</u>	<u>Court</u>	<u>Crime/Offence</u>	<u>Penalty</u>
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**DATA PROTECTION ACT 1998 - YOUR PERSONAL DATA**

Dundee City Council respects your personal information and undertakes to comply with the Data Protection Act 1998. The personal data you have provided will be used to process the application in terms of the Act stipulated on this form. Your data may be disclosed to Tayside Police and other Council departments involved in the processing of the application and elected members when considering the application. The data (with the exception of details of any convictions) will also be kept in a register which is open to public inspection. Dundee City Council is the registered Data controller. Any queries regarding the processing of your personal data by Dundee City Council should be directed to the Principal General Services Officer, on (01382) 434000. A copy of the Council's Data Protection Policy can be obtained by writing to the Principal General Services Officer, 21 City Square, Dundee DD1 3BY.

Date: ..... Signature .....  
Applicant/Agent

Address of Agent (if any) .....

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**NOTES**

This application should be lodged with the Depute Chief Executive (Support Services), Dundee City Council, 20 City Square, Dundee. A fee of £17.00 should accompany this application. Cheques should be made payable to Dundee City Council.