

Elaine Zwirlein
Executive Director of Neighbourhood Services

1 Shore Terrace
DUNDEE
DD1 3AH

Tel: 01382 435822
If calling, please ask for: Nicky Maccrimmon

Email: nicky.maccrimmon@dundee.gov.uk

Our Ref: NM/MM

Your Ref:

Date: 17th November 2023

Dear Melanie

ASSET TRANSFER UNDER THE COMMUNITY EMPOWERMENT ACT

This letter is to acknowledge receipt of your asset transfer request in relation to **24 & 26 St Giles Terrace Dundee DD3 9JQ**.

I confirm that the request is made in accordance with the legislation and all required information has been provided. The validation date for this asset transfer request is **8th November 2023**.

I confirm that no other asset transfer request has been received in relation to the land to which your request relates and the land has not been advertised for sale, nor has the Council entered negotiations or initiated proceedings with a view to transferring or leasing that land. We therefore consider that the Council is prohibited by section 84(2) of the Act from selling, leasing or otherwise disposing of the land described above other than to Strathmartine Community Larder SCIO until your request is concluded.

Notice of this asset transfer request will be published online at [Community Asset Transfer | Dundee City Council](#) and sent to any tenants or occupiers of the land or building. Any representations made to the Council about this request will be copied to you at the contact address provided in your request, and you will have at least 20 working days to comment on them.

The request will be considered by the Community Asset Transfer Group and where the CAT Group recommend approval we will submit by way of a committee report to be considered by Dundee City Council's City Governance Committee. We will give you notice of our decision whether to agree to or refuse your request, and our reasons for that decision, by **8th May 2024**. If you do not receive a decision by that date, you may apply for a review of the case. You may also apply for a review if your request is refused, or if the request is agreed but the decision notice specifies material terms or conditions which differ to a significant extent from those specified in the request. Guidance on applying for a review is available at [Community Asset Transfer | Dundee City Council](#). An application for review should be sent to nicky.maccrimmon@dundee.gov.uk

If you have trouble understanding English please contact the address below

اگر آپ کو انگریزی سمجھنے میں مشکل پیش آتی ہے تو براہ مہربانی نیچے درج پتے پر رابطہ کریں:

नेकर उगाठुं ईंगलिस सभइठ व्हिच बठिनाथी हुंसी वै उां ह्युपा करवे साडे नाल रेठां सिडे पडे उे संपरक बरे।
Jeżeli masz trudności w zrozumieniu języka angielskiego, skontaktuj się na poniżej podany adres:

如果你對英語理解有困難，請聯絡以下地址:

Dundee Translation & Interpretation Service, Mitchell Street Centre, Mitchell Street, Dundee DD2 2LJ.
Tel: 01382 435825 Fax: 01382 435805

For information about Dundee City Council visit our website - www.dundee.gov.uk

Property Factor Registration Number PF000176



Recycled Paper



If you have any questions about the asset transfer process please contact nicky.maccrimmon@dundeecity.gov.uk

Yours faithfully,

Nicky MacCrimmon
CLD Manager