

Scottish Milk and Healthy Snack Scheme

Commencing across Scotland from 1st August 2021

This leaflet aims to set out what will be expected from you and your setting, to begin the registration process for the scheme.

Background

The Scottish Milk and Healthy Snack Scheme will replace the UK Nursery Milk Scheme in Scotland with effect from 1 August 2021. The new Scheme is underpinned by the Milk and Healthy Snack Scheme (Scotland) Regulations 2021 which come into force on 21 March 2021. This scheme is designed to improve the health and wellbeing of children. Please see link below to the Scottish Government information regarding this scheme.

[Scottish Milk and Healthy Snack Scheme: guidance for local authorities and day care settings - gov.scot \(www.gov.scot\)](http://www.gov.scot)

Who is eligible? - Setting

All Care Inspectorate registered settings, i.e. Local Authority, Private, Voluntary, Independent (PVI) and Childminders.

You **do not** need to be commissioned by Dundee City Council to deliver funded ELC to receive payment under this scheme.

Who is eligible? - Child

All preschool children i.e. aged from birth to starting primary one.

Children in receipt of childcare but who have commenced school or an equivalent (e.g. home-schooling) will not be eligible.

What will each child be entitled to receive?

The scheme will fund a daily portion of milk (or approved non-dairy alternative) and healthy snack (fruit or vegetables) for children who spend 2 hours or more in your setting.

- 189mls of first infant formula for children under 12 months
- 189mls (1/3 pint) - or a 200ml container- of plain fresh cow's milk (whole milk for children 1 year and over, including the option of semi-skimmed milk for children 2 years and over)
- or, where children cannot consume cow's milk for medical, ethical or religious reasons, plain fresh goat or sheep milk (whole milk for children 1 year and over or to include semi-skimmed milk for children 2 years)
- or where children cannot consume cow's milk, goat's milk and sheep's milk for medical, ethical or religious reasons a specified unsweetened calcium-enriched non-dairy alternative;
- AND a healthy snack portion (fruit or vegetables) per child per day.

How will it work?

The Scottish Government will provide funding to local authorities to administer and deliver the scheme.

All Care Inspectorate registered settings (Private, Voluntary, Independent (PVI) and Childminders) wishing to participate in the scheme must register with their local authority to become a member of the scheme.

Registration Process

Private, Voluntary, Independent (PVI) and Childminders

To start receiving payments you need to complete the online Registration Form, see link below https://my.dundeeccity.gov.uk/service/Scottish_milk_And_Healthy_Snack_Scheme_Registration providing the necessary forecasted uptake figures, this includes your funded ELC children and privately funded children aged from 0 - starting primary one.

Your online Registration Form must be completed and submitted by 30 June 2021, you will then be e-mailed a link to an online Claim Form, which must be completed and submitted by 9 July 2021, to receive your first upfront payment on 23 July 2021.

If you do not submit a completed online registration form before 30 June 2021 the next registration intake period will be in September 2021.

Please refer to the link below for all key dates for Registration, Claims & Payments.
[SMHSS Registration, Claims & Payment Dates - for Providers.pdf](#)

Please refer to the links below for a Flow Chart explaining the full process.

[SMHSS Registration Process Flowchart for Providers.pdf](#)

[SMHSS Claim Process Flowchart for Providers.pdf](#)

Monitoring and Reporting

Any changes in circumstances where a childcare provider is no longer entitled to a payment under the Scheme should be e-mailed to smhss@dundeeccity.gov.uk as soon as reasonably practicable.

The scheme is subject to Audit. Dundee City Council can at any time request attendance records and receipts of proof of purchase to audit any submitted claims.

Transition from UK Nursery Milk Scheme (NMS)

To ensure there is no gap in provision for day care providers and childminders the following transition process has been agreed:

- Any milk provided to the children in settings on the current scheme up to and on 31 July 2021 will be funded by the UK NMS via the current claims and reimbursement model through the National Milk Reimbursement Unit
- Any milk provided on and after the 1 August 2021 will be funded through the new Scottish Scheme
- Claims for milk provided up to and on the 31 July can be submitted to the UK NMS for 6 months i.e. before 31 January 2022 (this is currently managed centrally for our Local Authority ELC settings).

Payment Amounts (Private, Voluntary, Independent (PVI) and Childminders)

The Scottish Government has agreed a Local Serving Rate for the Scheme for Dundee City Council for year 1 (1 August 2021- 31 July 2022).

Questions?

This is a new Scheme for all and we understand there will be questions around the policy/ registration etc. Please email smhss@dundeeccity.gov.uk with your questions.

Please refer to the link below for our Q&A document, any commonly asked questions will be added to this document as we progress through the scheme.

[SMHSS Q&A.pdf](#)